



## II. Resource Persons

Mr. Orozco indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross stated that the Partnership meetings are recorded and the recordings are available to the public.

## III. Review/Approve Agenda

Members reviewed the meeting agenda. Mr. Orozco asked again that the Partnership defer the HIV Consumer Advisory Group Update to the next meeting. Mr. Orozco will be attending a meeting at the end of this month and would like to include an update on the meeting.

**Motion to approve the agenda with the deferral of the HIV Consumer Advisory Group Update to next month's Partnership meeting.**

**Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed**

## IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

*"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns."*

There were no comments, questions or concerns from the general public.

## V. Review/Approve Minutes of March 14, 2016

Members reviewed the minutes of March 14, 2016. There were no changes.

**Motion to approve the minutes of March 14, 2016 as presented.**

**Moved: Miguel Puente Seconded: James Powell Motion: Passed**

## VI. Membership Report

*Elizabeth Ross*

### *Newly Appointed Members*

Ms. Ross reported that the Miami-Dade County Mayor appointed three new members to the Partnership. They are Maritza Carvajal, Frank Dardompre, and Ashley Miller. Ms. Carvajal now fills the last Other Federal HIV Program Grantee Representative seat, Mr. Dardompre now fills the State of Florida General Revenue Representative seat, and Ms. Miller now fills the Miami-Dade County Public Schools Representative seat. Partnership members welcomed Mr. Dardompre and Ms. Miller, who were present, as new members. Ms. Ross was pleased to announce that the Partnership now has nine vacancies remaining.

There is one Partnership applicant still pending the Miami-Dade County Mayor's appointment. The pending seat is a Representative of the Affected Community.

*Partnership and Committees Vacancy Report*

Partnership members have a copy of the Partnership and Committees Vacancy Report for April (copy on file) which outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership.

The Planning Council vacancies are outlined as follows:

<b>Committee</b>	<b>Number of Vacancies</b>
Full Partnership	9 (4 PLWHA seats)
Care and Treatment Committee	11
Community Coalition Committee	8
Housing Committee	7
Medical Care Subcommittee	12
Prevention Committee	0
Strategic Planning Committee	6

BSR staff and the Community Coalition Committee are working diligently to fill all of the Partnership and committee vacancies. Please promote the Partnership and its committees at your agencies.

**VII. Reports**

▪ **GRANTEE REPORTS**

- **Ryan White Part A/MAI Program**

*Daniel T. Wall*

Daniel T. Wall informed the Partnership that the Part A/MAI expenditure report for FY 2015 as of April 1, 2016 (copy on file) were in their packets. The pending Part A reimbursement requests that have been received and are in process total \$1,497,142.62. The Part A/MAI expenditure report reflects reimbursement requests that were due on February 20, 2016. Final invoices for FY 2015 services are due on April 14, 2016.

<b>Ryan White Grant Award</b>	<b>Allocation for FY 25</b>	<b>Expenditures for FY 25</b>
Part A	\$24,594,012	\$19,777,436.75
MAI	\$2,931,487	\$2,464,463.21

The Office of Management and Budget-Grants Coordination (OMB-GC) is still waiting to hear from the Health Resources and Services Administration (HRSA) on the full grant award for Fiscal Year 2016, which began on March 1, 2016.

Miami Beach Community Health Center has enrolled a total of 634 clients into a health insurance marketplace plan and more than \$3 million has been spent on health insurance premiums and co-payments.

Miami-Dade County has issued a community based organization Request For Proposal (RFP). The RFP is due at the end of April.

OMB-GC has completed all field work for the Part A/MAI provider site visits. The top five site visit findings were 1) no documentation of employee time and effort reconciliation, 2) missing level 2 employee background screenings, 3) incomplete client eligibility documentation in the client chart, 4) lack of a program income policy and procedure, and 5) lack of a retroactive Medicaid billing policy or not retroactively billing Medicaid for Ryan White Program services performed during the Medicaid enrollment processing period.

Roy Ferreira, OMB-GC's former compliance officer, has accepted a promotion; OMB-GC will replace him soon.

Miami-Dade County's Ryan White Part A Program is one of two jurisdictions currently invited to participate in the Florida Department of Health's Hepatitis C (HCV) pilot program. Clients participating in this effort will receive medications and follow-up medical care through the 12-week course of treatment. The client eligibility criteria are:

1. A currently active Florida ADAP client with no insurance coverage residing in Miami-Dade County;
2. Receiving Part A/MAI outpatient medical care services;
3. Is a Genotype 1a or Genotype 1b, HCV co-infected patient who is treatment-naïve or is a prior PEG-IFN and RBV failure and who does not have cirrhosis.

There are about 30-40 eligible Part A clients who have been pre-screened. This list will be sent to medical case managers.

James Powell asked Mr. Wall to explain what carry-over funds are for the Part A/MAI Program. Mr. Wall gave an explanation to Mr. Powell's satisfaction.

- **Part B Report**

*Staff*

Ms. Ross reviewed the Part B Report (copy on file).

All contracts for South Florida AIDS Network (SFAN)'s ADAP pre-screening services have been paid and services have been rendered.

The February 2016 invoice from SFAN was received on time and it was reported that SFAN pre-screened 132 clients for ADAP services.

All contract invoices and quarterly reports have been submitted on time and in accordance to the terms of the contract.

Ms. Ross reported that FDOH-MDC still has not been able to fill Kevin Callo's position. Until then, BSR staff will continue to request the Part B report for distribution to the Partnership. If Partnership members have any questions regarding the Part B report, they can forward their questions to BSR staff for submission to FDOH-MDC.

- **AIDS Drug Assistance Program (ADAP) Miami**

*Javier Romero*

Dr. Romero reviewed the ADAP Miami Report (copy on file).

ADAP Miami is still working to reconcile payment issues on a case-by-case basis for ADAP clients who transitioned to a health insurance marketplace plan. There were 289 emergency payment requests between November 1, 2015 and April 6, 2016.

There are 140 clients who still have not returned their health insurance payment refund check to ADAP Miami. Until the client returns this check, the payment reconciliation process for those clients cannot be executed.

There were over 30 Ryan White Part A clients who are enrolled in a health insurance marketplace plan who were sent to ADAP to pay and/or pick up CVS/Caremark cards. Ryan White Part A clients who are enrolled in a health insurance marketplace plan do not receive CVS/Caremark cards because ADAP does not pay for their health insurance co-payments.

Pinellas County and Miami-Dade County are piloting a Hepatitis C project, which will provide free Hepatitis C treatment to participating patients.

During the month of March, \$2,301,826.22 were spent on 4,035 prescriptions. There were approximately 2,608 patients served. In March, the prescription pick up rate was 97.8% and 85.58% of ADAP clients had undetectable viral loads. There were 72 new clients who enrolled and 647 re-enrollments.

- **General Revenue**

*Frank Dardomp*

Frank Dardomp reviewed the *July 2015-June 2016 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In February of 2016, 560 clients received ambulatory/outpatient medical care, 822 received medical case management services, 675 received drugs/pharmaceuticals, 58 received hospital services, nine received nursing home care, four received nutrition counseling, 283 clients were referred to health or supportive care services, two children received residential care, eight adults received residential care, and 195 received transportation services.

A total of \$3,792,265.44 was spent on the aforementioned services in February; and \$3,792,265.44 has been spent as of year to date.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

*Roberto Tazoe*

The City of Miami is still on client number 200 for the Long Term Rental Assistance (LTRA) program. The waitlist will progress slowly because of the recent changes to the HOPWA program's Fiscal Year. The Fiscal Year will now be 18 months rather than 12.

The Short Term Rental, Mortgage, and Utilities (STRMU) assistance program is still open and accepting applications.

The Greater Bethel A.M.E. Church has met with a not-for-profit developer to discuss rehabilitation of their housing building. Once the City of Miami receives their proposal in the

next few days, then the City of Miami can provide an update to the Partnership.

There is a housing developer who is interested in the Life Quest apartments.

On February 2<sup>nd</sup>, The House adopted H.R. 3700 – The Housing Opportunity through Modernization Act – including the Price-Aderholt Amendment which updates the current HOPWA formula. The following are the three major changes:

- 1) Switch from cumulative AIDS to living with HIV/AIDS. This will make HOPWA comport with the Ryan White Care Act;
- 2) Direct HUD to include housing costs and local poverty rates as formula factors; and
- 3) Gradually implement the new formula in over five years and include a stop-loss provision to cap gains and losses at 10% and 5%, respectively.

At this stage, the City of Miami still does not know how the adoption of H.R. 3700 will impact HOPWA funding. City of Miami staff is monitoring these developments closely to ensure that the City of Miami is able to maintain current services.

The City of Miami will implement a Getting to Work program using HOPWA funds. Although the Housing Committee did not receive the idea of this program well, the HOPWA program is required to implement the program. City of Miami will either provide employment services or partner with agencies that could assist the City of Miami with employment services.

Enrique Gallardo asked Mr. Tazoe if the Getting to Work program will affect new applicants' eligibility; Mr. Tazoe responded no.

- **COMMITTEE REPORTS**

- **Care and Treatment Committee**

*Frederick Downs, Jr.*

The committee heard updates from the Ryan White Part A, Part B, ADAP and General Revenue programs, and the committee received a report from the Medical Care Subcommittee and the Ad Hoc Oral Health Care Committee.

**Medical Care Subcommittee Report**

The subcommittee completed an extensive eight month review of the medical care standards. The standards were reviewed by members of the Medical Care Subcommittee and the Southeast AIDS Education and Training Centers (AETC), and the final draft was approved. The Care and Treatment Committee approved the draft.

**Motion to accept the changes to the Minimum Primary Medical Care Standards for Chart Review.**

**Moved: Frederick Downs, Jr.      Seconded: Enrique Gallardo      Motion: Passed**

The subcommittee also heard a presentation on the HIV Continuum of Care.

**Ad Hoc Oral Health Care Committee**

The Ad Hoc Oral Health Care Committee's two-year term will expire in April, 2016. The group decided it is best for the Partnership to reorganize the Ad Hoc Oral Health Care Committee into the Oral Health Care Workgroup. Establishing an Oral Health Care Workgroup would remove membership term and quorum requirements which interfere with the productivity of the group.

**Motion to request that the Partnership establish an Oral Health Care Workgroup of three people minimum that will meet for one year.**

**Moved: Frederick Downs, Jr.      Seconded: Miguel Puente      Motion: Passed**

The Ad Hoc Oral Health Care Committee reviewed the draft Ryan White Oral Health Care Formulary and made several changes to standardize the document by removing non-utilized or non-ADA codes and referenced appropriate ADA codes. Ad Hoc Committee members also added codes D5820 Interim Partial Denture (Maxillary), D5821 Interim Partial Denture (Mandibular), and D4342 Periodontal Scaling and Root Planning-One to Three Teeth per Quadrant, which have been incorporated into the Oral Health Care Formulary draft. The Care and Treatment Committee approved the draft (*see attachment*).

**Motion to accept all the changes as discussed to the Oral Health Care Formulary draft as presented.**

**Moved: Frederick Downs, Jr.      Seconded: Miguel Puente      Motion: Passed**

- *Strategic Planning Committee* *Miguel Puente*

The committee heard updates on the Ryan White Part A/MAI Program and the South Miami-Dade HIV/AIDS Care and Treatment Workgroup.

Committee members reviewed the Partnership member, Ryan White Part A/MAI Providers, and Ryan White Part A/MAI Program Grantee surveys of the 2016 Assessment of Administrative Mechanism. Committee members made changes to the Partnership member and Ryan White Part A/MAI Providers surveys as shown in track changes on each enclosed attachment.

**Motion to approve the Partnership member survey and Ryan White Part A/MAI Provider survey of the 2016 Assessment of Administrative Mechanism as presented.**

**Moved: Miguel Puente      Seconded: Frederick Downs, Jr.      Motion: Passed**

Committee members will make changes to the Ryan White Part A/MAI Program Grantee survey at their next meeting.

- *Prevention Committee*

The committee heard updates on the MSM Collaborative and TRANSform Dade. The committee sadly reports that TRANSform Dade has disbanded.

Committee members:

1. Discussed pending objectives of the HIV Prevention Plan;
2. Heard a presentation on the 2015 Florida Department of Health in Miami-Dade County HIV/AIDS surveillance data;
3. Received an update on the HIV "Test And Treat" pilot;



4. Received an update on the regional condom distribution and HIV Pre-Exposure Prophylaxis Institute; and
5. Cancelled their April 28<sup>th</sup> meeting.

- **Community Coalition Committee**

The committee:

1. Heard an update on the progress of revisions to the Partnership ordinance;
2. Discussed planning a retreat for the Planning Council; the retreat was scrapped in favor of asking Staff to conduct a series of targeted training sessions.
3. Decided to participate in AIDS Walk Miami; and
4. Agreed to schedule the May 23<sup>rd</sup> meeting at Behavioral Science Research.

**Motion to accept all committee and grantee reports.**

**Moved: Frederick Downs, Jr.      Seconded: Miguel Puente      Motion: Passed**

**VIII. Standing Business**

- **Update on County Commissioners' Amendment to County Ordinance** *All*

Terrence Smith, the Assistant County Attorney, reported that the Economic and Prosperity Committee met on March 17<sup>th</sup> at 2:00 P.M.; however, the committee lost quorum and was unable to review the Partnership's Ordinance. The Economic and Prosperity Committee will meet Thursday, April 14<sup>th</sup> at 2:00 P.M. Hopefully, the committee will maintain quorum and review the Partnership's Ordinance. Partnership members who wish to speak about the changes to the Partnership ordinance should complete a speaker's card by 1:30 P.M. This will be the last opportunity for the public to comment on the Partnership ordinance before the proposed resolution is voted on by the Board of County Commissioners.

**IX. New Business**

- **HIV Consumer Advisory Group Update (deferred from last meeting)** *Eddie Orozco*

The Partnership deferred this agenda item to next month's meeting.

**X. Announcements**

David Forrest reported that the University of Miami is hiring for two positions. The first is for a Program Manager to oversee Miami-Dade County's syringe exchange project and the second position is an interviewer for University of Miami's HIV behavioral surveillance research project. Mr. Forrest will send more information to Ms. Ross for distribution.

Joey Wynn announced that the National Minority AIDS Council (NMAC) is having a forum at Empower U tomorrow, April 12<sup>th</sup> at 5:30 P.M. Although given a late notice, Mr. Wynn asked everyone to attend if they can.

Ms. Ross reviewed the flyers in the packet and highlighted changes to the April and May Partnership calendars (copies on file).



Mr. Downs encouraged everyone to attend at least one of the three Parts of the upcoming Ryan White Part A Program's Needs Assessment.

**XI. Next Meeting**

The next meeting is Monday, May 9, 2016 at HistoryMiami.

**XII. Adjournment**

The meeting was adjourned at 11:10 A.M.