



## II. Resource Persons

Samuel Quintero asked Behavioral Science Research (BSR) staff to identify themselves as resource individuals.

## III. Review/Approve Agenda

Members reviewed the meeting agenda. There were no changes requested.

**Motion to approve the agenda as presented.**

**Moved: John McFeely      Seconded: Miguel Puente      Motion: Passed**

## IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

There were no comments, questions, or concerns from the public. The floor was subsequently closed.

## V. Review/Approve Minutes of May 15, 2017

Members reviewed the minutes of the Partnership meeting of May 15, 2017. There were no substantive changes.

**Motion to approve the minutes of the May 15, 2017 meeting as presented.**

**Moved: Miguel Puente      Seconded: James Powell      Motion: Passed**

## VI. Membership Report

*Hardeep Singh*

Hardeep Singh reviewed the June 2017 Vacancy Report (copy on file).

*Warning and Termination Letters sent to non-compliant members:*

Ms. Singh shared that staff had sent out warning letters and termination letters to non-compliant (and potentially non-compliant) Partnership members. Staff will be working diligently to fill vacant seats to ensure full representation on the Partnership and its committees.

*Appointment to Committees:*

Ms. Singh shared with the Partnership that the Florida Department of Health Miami-Dade County (FDOH-MDC) had identified David Rigg to fill the *Local Health Department Representative* seat. Mr. Rigg has submitted his application to staff, and had been approved by the Community Coalition Committee; Partnership members were informed that page 1 of

Mr. Rigg’s application was included in member packets along with the current Partnership membership roster and PIR profile. Mr. Rigg was asked to introduce himself to the Partnership, shared a brief professional biography, and answered questions posed to him.

**Motion to approve Mr. David Rigg to the Partnership filling the *Local Health Department Representative seat.***

**Moved: Miguel Puente**

**Seconded: James Powell**

**Motion: Passed**

**VII. Reports**

▪ **GRANTEE REPORTS**

- **Ryan White Part A/MAI Program**

*Daniel Wall*

Dan Wall informed Partnership members that the Part A/MAI expenditure report for FY 2016 printed on May 24, 2017 (copy on file) were in members’ packets.

<b>Ryan White Grant Award</b>	<b>Allocations for FY 2016</b>	<b>Total Expenditures for FY 2016 as of 05/24/17</b>
Part A	\$24,723,321	\$24,398,451.10
MAI	\$2,736,895	\$2,642,068.28

The final Notice of Award has not yet been received, but it is anticipated to be available within the next two weeks. Partial award as of this date is just over \$11 million.

The Office of Management and Budget will be applying to HRSA to carry over unexpended funds from FY 2016-17 allocations for Part A and MAI into the current grant year. The deadline for this request will be the end of July. The carryover amount is approximately \$420,000 (\$325,500 in Part A funding and approximately \$95,000 in MAI funding).

All continuation contracts have been executed except for two (pending final edits).

The Grantee is actively drafting a request for proposal (RFP) for a new management information system (MIS). An announcement will be made once it has been issued.

The State-wide Patient Care Planning Group met in May. Many issues were raised (challenges related to funding of the test/treat model, ACA enrollment, Part A/ADAP cooperative wrap-around for ACA, ADAP formulary expansion). The state agreed to host a 1-2 day meeting in August aimed at addressing said issues.

Mr. Wall has represented the Partnership on the Patient Care Planning Group in the past year. The seat (specified as Area 11A) is up for a new/re-nomination. The representative must serve on the Partnership, and would be required to attend two meetings a year and participate in monthly conference calls. Mr. Wall expressed interest in serving again but wanted to allow others the opportunity to serve should they be interested.

- **Part B Report**

*Sarah Kenneally*

Ms. Sarah Kenneally reviewed the Part B report (copy on file).

- **AIDS Drug Assistance Program (ADAP) Miami**

*Javier Romero, M.D.*

Dr. Javier Romero reviewed the ADAP Miami Report (copy on file).

- **General Revenue**

*Tamar Conyers*

Tamar Conyers reviewed the *July 2016-June 2017 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In April of 2017, 798 clients received ambulatory/outpatient medical care, 1,920 received medical case management services, 645 received drugs/pharmaceuticals, 108 received hospital services, five received nursing home care, four received nutrition counseling, and 569 clients were referred to health or supportive care services.

A total of \$780,535 was spent on the aforementioned services in April, servicing a total of 4,064 clients.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

*Roberto Tazoe*

Roberto Tazoe informed the Board that the latest numbers from HUD had been released and that as far as the HOPWA program (for FY 2017-2018) is concerned, it will receive level funding at \$11,672,111. This will be the last year of full funding for HOPWA, because in 2018, the New Housing Opportunity Through Modernization Act (HOTMA) will be implemented and M-DC will be receiving cuts.

Mr. Tazoe is expecting more guidance from HOPWA director within HUD on the transition as M-DC is one of the Counties in the country expected to be impacted the most due to the new policy.

• **COMMITTEE REPORTS**

- **Care and Treatment Committee**

*Dennis Iadarola*

Mr. Dennis Iadarola reviewed the various motions regarding priorities and budgets within the 2017 Needs Assessment:

1) **Motion to add code D6751 -- bridge crown, porcelain fused to predominately base metal -- to the Ryan White Oral Health Care formulary.**

**Moved: Miguel Puente      Seconded: James Powell      Motion: Passed**

2) **Motion to accept the Part A priorities as indicated.**

**Moved: Dan Wall      Seconded: Miguel Puente      Motion: Passed**

3) **Motion to accept the MAI priorities as indicated.**

**Moved: Miguel Puente      Seconded: James Powell      Motion: Passed**

- 4) **Motion to accept the FY 28 Part A flat funding budget as indicated..**  
**Moved: Miguel Puente      Seconded: Samuel Quintero      Motion: Passed**
- 5) **Motion to accept the FY 28 MAI flat funding budget as indicated.**  
**Moved: Miguel Puente      Seconded: Barbara Messick      Motion: Passed**
- 6) **Motion that should the final award become known to the County prior to the grant submission, we take the numbers which were developed, convert these to percentages, and apply these same percentages toward whatever increases there might be.**  
**Moved: Dennis Iadarola      Seconded: Travis Neff      Motion: Passed**
- 7) **Motion to increase the Part A and MAI budgets by 3.4%, spread across the services categories on a percentage basis based on the flat funding budget.**
- \* Board member Rick Siclari was asked to step out of the room prior to the motion being read/reviewed as he has a conflict of interest.  
**Moved: Travis Neff      Seconded: Miguel Puente      Motion: Passed**

**Prevention Committee**

Ms. Kenneally shared that the Committee reviewed suggested modifications to the 2017 Integrated Plan and that said changes will be introduced at the July Joint Integrated Plan meeting.

**Motion to approve the modifications as presented.**  
**Moved: Sarah Kenneally      Seconded: Miguel Puente      Motion: Passed**

**Motion to accept all the reports shared under the Committee report and Membership report**  
**Moved: Fredrick Downs      Seconded: Tamar Conyers      Motion: Passed**

**VIII. Standing Business**

- **Financial Disclosures** *Hardeep Singh*

Members were reminded that their Financial Disclosure forms are due by July 1, 2017 (copy on file). Staff shared that this is a County requirement. Members were given the option to complete the form and turn it in to staff or Elena Quevedo.

- **2017 Assessment of the Administrative Mechanism** *Hardeep Singh*

Members were reminded to complete and submit their 2017 Assessment of the Administrative Mechanism to staff as soon as possible. For members that have not yet submitted a survey, copies can be found in their individual packets.

**IX. New Business**

**- Partnership Code of Conduct**

*Robert Ladner*

Dr. Ladner referenced the Partnership Attendance Requirements memorandum (copy on file). In accord with County requirements for attendance at County commission and community board meetings:

**Five (5) absences – excused or unexcused – during the County fiscal year (October 1 through September 30) shall be grounds for removal.** Absences which are due to Partnership business related travel are not counted against the total of five (5) absences.

**A member of the Partnership, committees, subcommittees, and workgroups must be in attendance for at least 75% of the duration of any scheduled meeting in order to be counted as present at that meeting.** For a full two-hour meeting, for example, a member must be in attendance for 90 minutes of that meeting in order to be counted "present." Attendance at less than 75% of the duration of the meeting will result in the member being counted "absent."

Discussion regarding the 75% attendance requirement was had with Partnership members and Assistant County Attorney Terrence Smith. Mr. Smith specified that the 75% requirement referred to the duration of the meeting as conducted, not to the anticipated meeting duration. Several issues were raised by those in attendance, and Mr. Smith promised to address them in more detail at the next Partnership meeting.

**X. Announcements**

Dr. Ladner reviewed upcoming meetings on the June/July 2017 calendar (copy on file), noting the cancellation of the Retention in Care Work Group meeting for June.

Dr. Ladner shared that Needs Assessment notebooks will be distributed to Partnership members who were unable to attend the Needs Assessment, at upcoming committee and Partnership meetings, and emphasized the importance of responding to all meeting notices to ensure the notebooks would be available.

Dr. Ladner shared that staff will be hosting a breakfast community input session aimed at addressing PLWHA recruitment and retention efforts. This will be a publically noticed meeting and an announcement will be made once dates are finalized.

**XI. Next Meeting**

The next meeting is Monday, July 17, 2017 at HistoryMiami Museum.

**XII. Adjournment**

The meeting was adjourned at 11:15 A.M.

**Motion to adjourn.**

**Moved: Fredrick Downs**

**Seconded: John McFeely**

**Motion: Passed**