



**Community Coalition Committee Meeting**  
**Behavioral Science Research**  
**2121 Ponce de Leon Boulevard, Suite 240**  
**Coral Gables, Fl 33134**  
**6:00 P.M. – 8:00 P.M.**  
**July 24, 2017**

*Approved November 13, 2017*

#	Members	Present	Absent
1	Calvo, Jonathan		X
2	Carr, Antoinette		X
3	Charles, Carol		X
4	Henry, Terrence		X
5	Hill, Lileaus	X	
6	Jefferson, Cameka	X	
7	Jones, Sandra	X	
8	Lamb, Roy		X
9	Mitchell, Synthia	X	
10	Pierre, Rudy	X	
11	Powell, James	X	
12	Brandon Reynolds	X	
13	Rice, Christopher		X
14	Tamayo, George		X
15	Troutman, Zena	X	
16	Valle, Carlos		X
17	Vaughn, Sannita	X	
Quorum: 6			

Guests	
Collins, Rob	
Diggs, Desarayé	
Hannon, Jean	
Harvey, Tiffany	
Hyde, Robert	
Puente, Miguel	
Real, Jorge Luis	
Rossy, Miguel	
Staff	
Bontempo, Christina	
Ladner, Robert	
Singh, Hardeep	

**I. Call to Order/Introductions**

Committee Chair Sannita Vaughn called the meeting to order at 6:09 P.M. She welcomed everyone and asked for introductions.

**II. Identify Resource Persons**

Committee Vice Chair Zena Troutman requested for Behavioral Science Research (BSR) staff to identify themselves as resource individuals. Robert Ladner reminded everyone that the Community Coalition Committee meetings are recorded and the recordings are available to the public.

**III. Review Agenda**

The committee reviewed the agenda. No changes were requested.

**Motion to approve the agenda, as presented.**

**Moved: Synthia Mitchell**

**Seconded: Sandra Jones**

**Motion: Passed**

**IV. Floor Open to the Public**

Ms. Vaughn opened the floor to the public with the following statement: *“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.*

*On items that are on today's agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns."*

There were no comments, questions or concerns from the public. The floor was then closed.

**V. Review the Minutes of May 22, 2017**

*Sannita Vaughn*

Members reviewed the May 22, 2017 meeting minutes. There were no changes.

**Motion to approve the May 22, 2017 meeting minutes, as presented.**

**Moved: James Powell**

**Seconded: Zena Troutman**

**Motion: Passed**

**VI. Membership**

*Hardeep Singh*

*Partnership and Committee Vacancy Report*

Committee members reviewed a copy of the Partnership and Committees Vacancy Report for July (copy on file) that outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership.

*Committee Application*

Staff received an application from Desaraye Diggs for membership on Community Coalition Committee. Ms. Diggs introduced herself as a Peer Navigator at Care Resource. Members voted on her application.

**Motion to accept Desaraye Diggs as a new member of the Community Coalition Committee.**

**Moved: Zena Troutman**

**Seconded: James Powell**

**Motion: Passed**

Staff was requested to provide applications to other guests after the meeting.

**VII. Standing Business**

▪ **Partnership Report**

*Sannita Vaughn*

Ms. Vaughn allowed the committee to review the Partnership report (copy on file). There was no further discussion.

▪ **Community Events Update**

*Hardeep Singh*

Ms. Singh advised that the next committee Support Group outreach event is at Empower U's Support Group in August; the date and time are to be determined. Staff will advise committee members with details and request members to attend and promote Partnership and Committee involvement.

**VIII. New Business**

▪ **Ryan White Support Services Presentation**

*Robert Ladner*

Dr. Ladner reviewed the presentation, "Ryan White Part A Program Miami-Dade County Support Services" (copy on file). He explained the role of the Health Resources and Services Administration (HRSA) in the Ryan White Program and how funds are allocated to Eligible Metropolitan Areas (EMAs) and Transitional Grant Areas (TGAs) in formula and competitive/supplemental funding. Dr. Ladner also explained how eligibility for services are tied to the Federal Poverty Level (FPL). Staff will bring a copy of the current FPL matrix to the next meeting for reference.

▪ **Community Input Round-Table Discussion on Recruitment/Retention of PLWHAs** *BSR Staff*

Staff advised on the need to hear from Ryan White Program consumers on why PLWHA members are either not coming to or not staying on the Partnership and committees. Staff noted attendance requirements: members are counted as present if they attend at least 75% of the actual meeting time; five (5) absences in a calendar year is grounds for removal; and regular attendance is necessary for quorum needed to conduct business.

Members noted some barriers, including stigma, lack of citizenship, general apathy, ulterior motives (treating meetings like a dating service), difficulty accessing transportation/meeting locations, and criminal background concerns.

Staff advised that pursuant to changes in the County ordinance governing the Partnership, the voter status requirement for Partnership members is waived for PLWHA.

Members discussed strategies for recruitment, including a Big Brother/Big Sister mentoring model, reaching out beyond typical HIV venues, providing Medical Case Managers with promotional materials to give to clients, and searching for younger people to represent PLWHAs.

▪ **Invitation to Comment Document**

*BSR Staff*

The “Invitation to Comment” questionnaire (copy on file) was emailed to members and distributed at the meeting. The purpose of the questionnaire is “to ensure that the PLWHA community is well represented in Partnership and committee deliberations.” Members were asked to complete the questionnaire and return to staff as soon as possible.

Staff will compile responses to inform a strategy on PLWHA involvement and retention.

**IX. Announcements**

Ms. Troutman announced the Caring Hearts beach party on August 5, 2017 at the North Shore Open Space Park, 8328 Collins Avenue.

Jean Hannon of Florida International University announced a research study, “Infant feeding among black women living with HIV”. Qualifications for participation were detailed in the flyer distributed at the meeting (copy on file).

The Housing Opportunities Project for Excellence newsletter was distributed (copy on file).

**X. Next Meeting**

*Zena Troutman*

Ms. Troutman announced the next meeting is September 25, 2017 at Miami River Park Apartments .

**XI. Adjournment**

**Motion to adjourn.**

**Moved: Sannita Vaughn**

**Seconded: James Powell**

**Motion: Passed**

The meeting was adjourned at 7:53 P.M.