

II. Resource Persons

Samuel Quintero indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross stated that the Partnership meetings are recorded and the recordings are available to the public.

III. Review/Approve Agenda

Members reviewed the meeting agenda. There were no changes to the agenda.

Motion to approve the agenda as presented.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments, questions, or concerns from the public.

V. Review/Approve Minutes of October 11, 2016

Members reviewed the minutes of October 11, 2016. There were no changes.

Motion to approve the minutes of October 11, 2016 as presented.

Moved: Travis Neff Seconded: Miguel Puente Motion: Passed

VI. Membership Report

Elizabeth Ross

Resignation

Ryan Roelans has resigned from the Partnership. BSR staff has already been in communication with his replacement, Amaris Hess. Ms. Hess’s Partnership application will be voted on during this evening’s Community Coalition Committee meeting.

Non-compliant Member

The Partnership deferred voting on Lynn Smith’s membership to the end of last month’s meeting, but the Partnership did not take action.

Ms. Smith has missed a total of six meetings. Although Ms. Smith would confirm her attendance, she does not attend meetings.

The Partnership decided to recommend that the Miami-Dade County Mayor remove Ms. Smith from the Partnership as a member.

Motion to recommend that the Miami-Dade County Mayor remove Lynn Smith from the Partnership as a member filling one of the Representatives of the Affected Community seats.

Moved: Miguel Puente

Seconded: Travis Neff

Motion: Passed

Partnership Membership Appointment

There are three Partnership members who would like to be appointed to a standing committee, the Medical Care Subcommittee and the Retention in Care Workgroup. John McFeely would like to be appointed to the Housing Committee, Frederick Downs would like to be appointed to the Medical Care Subcommittee with a membership term effective January 1, 2017, and Travis Neff would like to be appointed to the Retention in Care Workgroup.

The Partnership chair stepped out of his position as chair to make the motion to appoint the aforementioned Partnership members to the respective committees, and Samuel Quintero acted as chair.

Motion to appoint John McFeely to the Housing Committee, Frederick Downs, Jr. to the Medical Care Subcommittee with a membership term effective January 1, 2017, and Travis Neff to the Retention in Care Workgroup.

Moved: Eddie Orozco

Seconded: Miguel Puente

Motion: Passed

Mr. Orozco resumed his position as chair to facilitate the remainder of the meeting.

Member Term Expirations

James Powell and Carlos Valle have completed one full membership term on the Partnership; one full membership term is equivalent to three years. BSR staff mailed notification letters to both members, and they both have responded that they would like to serve another membership term on the Partnership.

Ms. Ross presented certificates of appreciation to both members and thanked them for their continued commitment to serve on the Partnership.

The Community Coalition Committee voted to recommend Mr. Powell and Mr. Valle for re-appointment to the Partnership. The Partnership will vote on the re-appointments during the Community Coalition Committee report.

Partnership and Committees Vacancy Report

Members have a copy of the Partnership and Committees Vacancy Report for November (copy on file), which outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee and the Partnership.

The Planning Council vacancies are outlined as follows:

Committee	Number of Vacancies
Full Partnership	7 (2 PLWHA seats)
Care and Treatment Committee	10
Community Coalition Committee	8
Housing Committee	9
Medical Care Subcommittee	11

Prevention Committee	2
Strategic Planning Committee	4

Ms. Ross reported that BSR staff and the Community Coalition Committee are working to recruit and fill all of the Partnership and committee vacancies.

VII. Reports

▪ **GRANTEE REPORTS**

- **Ryan White Part A/MAI Program**

Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the Part A/MAI expenditure report for FY 2016 printed on November 10, 2016 (copy on file).

Ryan White Grant Award	Allocations for FY 2016	Total Expenditures for FY 2016 as of 11/10/16
Part A	\$24,723,321	\$11,585,835.92
MAI	\$2,605,201	\$1,728,095.19

There has been a delay in enrolling Part A/MAI clients into the health insurance marketplace since the Office of Management and Budget-Grants Coordination (OMB-GC) is in the process of finalizing a partnership with a third party, American Exchange, to assist with enrolling Ryan White clients into health insurance plans. This partnership is intended to improve the process and time it takes to enroll clients.

There was a brief discussion on syphilis infection rates in Miami-Dade County and the Affordable Care Act.

- **Part B Report**

Sarah Kenneally

Sarah Kenneally reviewed the Part B Report (copy on file).

All contracts for South Florida AIDS Network (SFAN)’s ADAP pre-screening services have been paid and services have been rendered.

The September 2016 invoice from SFAN was received on time and it was reported that SFAN pre-screened 185 clients for ADAP services.

All contract invoices and quarterly reports have been submitted on time and are in accordance to the terms of the contract.

- **AIDS Drug Assistance Program (ADAP) Miami**

Javier Romero, M.D.

Dr. Javier Romero reported that a hard copy of the ADAP report to Partnership members is still unavailable because the new Florida ADAP database system still has limited reporting features. Although presently there are pending reporting features, the new system will better assist with monitoring and ensuring patient compliance.

To continue receiving Florida ADAP services, clients must be considered “open” or active and they must live at 100% to 400% of the Federal Poverty Level. ADAP Miami is working to enroll its eligible clients into one of the approved Florida ADAP plans.

There are 26 total Florida ADAP plans from which an ADAP client can choose; however, only ten will be wraparound by Ryan White Part A services. ACA enrollment of ADAP clients will occur with a Ryan White Medical Case Manager through the American Exchange. American Exchange will submit the client’s enrollment information within 48 hours of receipt from the Ryan White Medical Case Managers.

As of January 1, 2017, Florida Blue will no longer have CVS and CVS-affiliated pharmacies i.e. Navarro and Target in its network.

- **General Revenue**

Tamar Conyers

Tamar Conyers reviewed the *July 2016-June 2017 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In September of 2016, 611 clients received ambulatory/outpatient medical care, 1,018 received medical case management services, 604 received drugs/pharmaceuticals, 80 received hospital services, six received nursing home care, 380 clients were referred to health or supportive care services, one adult received residential assistance and one child received foster care services.

A total of \$507,599 was spent on the aforementioned services in September; and \$1,316,261.86 has been spent as of year to date.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

BSR staff

Long Term Rental Assistance (LTRA) Waitlist

The HOPWA program is serving waitlist client number 225.

Lifequest Apartments

The permit extension is pending Miami-Dade County’s visit to each property. These visits will be scheduled next week.

Greater Bethel Arms (BAME) Apartments

BAME has partnered with St. John, CDC, and they are currently working to secure additional funding to increase the amount of funds available to complete the rehabilitation of the BAME housing units.

• **COMMITTEE REPORTS**

- **Care and Treatment Committee**

Frederick Downs, Jr.

The committee heard updates on the Ryan White Part A/MAI Program, South Florida AIDS Network (SFAN) Part B Program, ADAP Miami, and SFAN’s General Revenue.

Cameka Jefferson and Giselle Gallo were accepted as committee members.

The committee heard a report from the Medical Care Subcommittee (Subcommittee) and approved the following motions:

The Subcommittee received a request by a gastroenterologist to use mesalimine products, but the current restriction restricts the medications to being prescribed by colorectal surgeons. Utilization was reviewed and the subcommittee recommended removal of the colorectal surgeon-only restriction (MM on the Ryan White Prescription Drug Formulary) for mesalimine products (Rowasa and Canasa). BSR will review utilization in one year to see if restrictions are warranted.

Motion to remove the MM restriction for mesalimine products on the Ryan White Prescription Drug formulary.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The Subcommittee reviewed a request by a dental provider to add Vicoprofen to the Ryan White Prescription Drug Formulary for moderate to severe pain. A literature review was conducted and pricing was reviewed. Based on therapeutic effect, reduced pill burden, and cost of alternate analgesics, the subcommittee approved its addition with restrictions. The medication is limited in dose to the 7.5mg hydrocodone bitartrate/200mg ibuprofen combination, restricted to prescription by dentists (DDS or DMD), and a maximum of 50 tablets per prescriptions is allowed.

Motion to add Vicoprofen 7.5mg/200mg to the Ryan White Prescription Drug Formulary limited to prescription by dentists (DDS or DMD) for a max of 50 tablets per prescription.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The Subcommittee requested addition of clarifying language to Ryan White Prescription Drug Formulary by adding brand names to the PEG-3350 and electrolyte products. A request for Golytely was received but the medication is already on the Formulary without the brand name listed. The subcommittee suggested to add the brand name to the medication descriptions.

Motion to add clarifying language (brand names) to the Ryan White Prescription Drug Formulary to PEG-3350 and electrolytes oral solution.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The Medical Care Subcommittee reviewed and revised its current membership to align itself with the revised Partnership Bylaws.

Motion to accept the revisions to the Medical Care Subcommittee membership as presented.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The Subcommittee completed discussion on a draft ophthalmic conditions protocol which was embedded into the allowable medical conditions list. The additions (located on pages 3-4) of the enclosed document are intended to clarify reasons for ophthalmic referrals.

Motion to accept the revisions to the Miami-Dade County Ryan White Program Allowable Medical Conditions List as discussed (*and presented*).

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The Care and Treatment Committee reviewed Sweep #2. Under Ryan White Part A, the total award after Sweep 1 was \$24,723,321. After a review of projected expenditures, \$851,000 was swept from various service categories; however, sweep requests totaled \$1,713,249. Adjustments were made in reducing Insurance Services by \$133,319 (allocations already being over \$1 million over projected expenditures for FY 2016-17) and shifting some Medical Case Management funds to Part A from MAI. The committee was able to fully fund all remaining requests as presented.

Results for the Ryan White Part A allocations were included in an attachment for Partnership members' review.

Motion to allocated \$125,000 of Part A funding to Food Bank.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

No attending Partnership member was conflicted with the above or below motions.

Motion to allocate Ryan White Part A funding to the following categories: \$335,455 to medical case management, \$132,652 to outpatient medical care, \$16,808 to mental health therapy, \$737,932 to oral health care, \$10,136 to outreach, \$234,190 to substance abuse residential, \$9,161 to transportation vouchers, and \$87,600 to quality management.

Moved: Frederick Downs, Jr. Seconded: Sannita Vaughn Motion: Passed

Under Ryan White MAI, the total award after Sweep 1 was \$2,736,895. Sweep requests total \$107,379 which left a surplus of \$24,315 to be allocated. The committee decided to fully fund the sweep request in all service categories and place the additional \$24,315 in medical case management.

Results for the MAI allocations were included in an attachment distributed to Partnership members.

Motion to allocate \$100,000 of MAI funding to Substance Abuse Residential.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

Motion to allocate MAI funding to the following categories: \$24,315 to medical case management, and \$7,379 to outreach services.

Moved: Frederick Downs, Jr. Seconded: Enrique Gallardo Motion: Passed

The committee voted to authorize the County (Office of Management and Budget-Grants Coordination) to make last minute reallocations, as needed, to maximize expenditures before the end of the Fiscal Year. The County will report on final reallocations for FY 26 at the end of this Fiscal Year.

Motion to allow the County (Office of Management and Budget-Grant Coordination) to make last minute reallocations to maximize expenditures prior to the conclusion of the fiscal year.

Moved: Frederick Downs, Jr. Seconded: Travis Neff Motion: Passed

- **Strategic Planning Committee**

Miguel Puente

The committee heard an update on the Ryan White Part A/MAI Program.

The committee discussed prioritization of 2017 activities of the Miami-Dade County Integrated Plan for HIV/AIDS Prevention and Care.

There are three vacancies on the Retention in Care Workgroup. Eddie Orozco has resigned, creating a vacancy for a Person Living With HIV/AIDS (PLWHA). Tom Pietrogallo has resigned, creating a vacancy for a provider representative, and Thomas Jardon was removed due to excessive absences creating another vacancy for a provider. Giselle Gallo has applied to join the workgroup, filling an HIV prevention and care and treatment provider seat.

Motion that the Partnership appoint Giselle Gallo as a member to the Retention in Care Workgroup.

Moved: Miguel Puente Seconded: James Powell Motion: Passed

- **Housing Committee**

James Powell

The Housing Committee received an update on the HOPWA program including information that they are on client number 225 on Long Term Rental Assistance (LTRA) waitlist.

Committee members heard an update on research being conducted related to housing needs, and expressed that they would like BSR and Apple Tree Perspectives to cooperatively work together on identifying housing issues. The Housing Committee is currently reviewing the 2015-2016 Housing Needs Assessment results. Additionally, the committee made a motion requesting that the County consider the Housing Committee's Housing Needs Assessment survey when they determine the housing needs of PLWHAs in Miami-Dade.

Miguel Puente did not want to vote on the below motion. Terrence Smith, the Assistant County Attorney, advised Mr. Puente that as a voting member of the Partnership who does not have a financial conflict with the below motion he must vote and cannot abstain. Mr. Puente stepped out of the meeting immediately before Partnership members moved the below motion. BSR staff also noted that Travis Neff left the meeting early for work-related reasons.

Motion that the County consider the Housing Committee's Housing Needs Assessment survey when determining housing needs of PLWHA.

Moved: James Powell Seconded: Enrique Gallardo Motion: Passed

Opposed: Frederick Downs, Jr. and Javier Romero

Over the last few months the Housing committee has been reviewing prior year's housing needs assessment recommendations to create a letter to educate stakeholders. During the development of the letter, the scope shifted with the adoption of the Housing Opportunity

Through Modernization Act (HOTMA). As has been reported at the Partnership and Housing Committees, HOPWA funding cuts are expected but the level of these cuts is yet undermined. The Housing Committee therefore developed the draft letter to inform Board of County Commissioners, who can intercede with HUD and address the potential impact of the HOTMA cuts on funding for HOPWA.

Motion to amend the letter with the suggested change and to recommend that the Partnership approve the letter with the change.

Moved: James Powell Seconded: Enrique Gallardo Motion: Passed

- **Community Coalition Committee**

Sannita Vaughn

One member, Annette Spann, has resigned from the committee, and Larry Gammons was removed as a member because of excessive absences.

There are two new Partnership applicants. They are Cameka Jefferson and Carlos Laso.

Ms. Jefferson is applying to fill the last *Representative of the Affected Community* seat designated for a Black non-Hispanic female. Mr. Laso is applying to fill the *Housing, Homeless or Social Service Provider Representative* seat, which was formerly filled by Thomas Jardon.

The committee reviewed each applicant's application and voted to recommend their applications to the Partnership. Copies of page 1 of 5 of each applicant's application are distributed to Partnership members. Also included are copies of the Partnership Membership Roster and the PIR profile of the planning council.

Ms. Jefferson was present and introduced herself to the Partnership. Mr. Laso was unable to attend today's meeting because of a conflict.

Motion to recommend that the Mayor of Miami-Dade County appoint Cameka Jefferson and Carlos Laso as members of the Partnership filling one of the *Representatives of the Affected Community* seats and the *Housing, Homeless or Social Service Provider Representative* seat, respectively.

Moved: Sannita Vaughn Seconded: Zena Troutman Motion: Passed

The committee recommended that the Miami-Dade County Mayor re-appoint James Powell and Carlos Valle as members of the Partnership.

Motion that the Miami-Dade County Mayor re-appoint Partnership members, James Powell and Carlos Valle, to the Partnership filling a *Representative of the Affected Community* seat and *Formerly Incarcerated Representative* seat, respectively.

Moved: Sannita Vaughn Seconded: Christopher Rice Motion: Passed

- **Prevention Committee**

Sarah Kenneally

The committee heard updates from the Florida Department of Health in Miami-Dade County (FDOH-MDC).

Two committee members, Natalie Leblanc and Ryan Roelans, have resigned from the committee.

The committee discussed new activities that the committee plans to implement in years 2017 and 2018. These new activities align with the committee's responsibilities as outlined in the Partnership Bylaws. The proposed activities are 1) soliciting presentations from HIV prevention providers in Miami-Dade County on best practices for HIV testing and counseling, HIV outreach methods and HIV linkage to care, 2) conduct case studies, based on submissions to FDOH-MDC, on local providers to provide HIV prevention-specific technical assistance, and 3) plan and host the, first of its kind locally, *Miami-Dade County's Annual Community Assessment of HIV Prevention Protocols (C.A.P.P.)*.

Motion to adopt the aforementioned activities as activities the committee will set out to accomplish in years 2017 and 2018.

Moved: Sarah Kenneally Seconded: Enrique Gallardo Motion: Passed

The committee voted to schedule their December 15th meeting at Pridelines.

- **Getting to Zero Task Force Ad Hoc Committee**

Robert Ladner

The Care and Treatment Committee and Prevention and Research working Task Force Committees met on October 12, and the Social and Support Services and Systems and Policy working Task Force Committees met on October 19 to develop draft strategic action agendas for review by the Task Force at its regularly-scheduled meeting on October 21. The Strategic Action agendas of the four constituent working committees were approved in principle by the Task Force and sent back to the working committees for refinement and prioritization at their next scheduled meetings in November. Priorities set in the November meetings will be provided to the Task Force at its next regularly scheduled meeting on December 9.

Motion to accept all committee and grantee reports as presented.

Moved: Miguel Puente Seconded: Zena Troutman Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

- **Update on Prevention Planning Group Meeting**

Sarah Kenneally

Sarah Kenneally reported that she, Daniel T. Wall and Michele Wyatt-Sweeting attended the Prevention Planning Group meeting on November 2nd through November 3rd.

Marlene Lalota, the former HIV/AIDS Section Administrator for the Florida Department of Health, has resigned.

The language for the Florida's HIV routine testing law has been finalized.

In 2017, the Florida Department of Health intends to focus on implementing new initiatives. Jeffrey Beal reported that the Florida Department of Health will attempt to expand the test and treat initiative throughout the State of Florida.

The Florida Department of Health will create a monthly monitoring and evaluation committee that will evaluate the Statewide Integrated Plan for HIV/AIDS Prevention and Care. Joey Wynn stated that he volunteered to serve as the chair of this committee and he will be happy to report on the committee's activities.

- **Miami-Dade County Needle Exchange Program** *Hansel Tookes, M.D.*

Hansel Tookes, M.D., gave a presentation on the *Infectious Disease Elimination Act: Needle Exchange in Florida from Research to Legislation and Beyond* (copy on file).

Thirteen percent (3,274) of the total 25,544 HIV+ cases are people who inject drugs.

The goal of the syringe exchange program is to reduce syringe sharing among Injecting Drug Users (IDU) and to reduce the risk of public exposure to unsafely disposed contaminated syringes.

Dr. Tookes published an article on *A comparison of syringe disposal practices among injection drug users in a city with versus a city without needle and syringe programs*.

After years of advocating for the proposed *Infectious Disease Elimination Act (IDEA)*, the act was finally signed into law on March 23, 2016 by Governor Rick Scott.

IDEA allows for a five-year pilot syringe exchange program in Florida. The University of Miami is the lead organization that will pilot the program in Miami-Dade County.

Presently, the University of Miami is in the process of securing funding to pilot the exchange program.

The Partnership thanked Dr. Tookes for his presentation and commended him for his accomplishments and continued efforts to reduce HIV infections among IDU.

X. Announcements

Ms. Ross reviewed the November and December Partnership calendars (copies on file).

XI. Next Meeting

The next meeting is Monday, December 12, 2016 at HistoryMiami Museum.

XII. Adjournment

The meeting was adjourned at 11:43 A.M.

