



**Miami-Dade HIV/AIDS Partnership Meeting
HistoryMiami, 101 W. Flagler Street
December 12, 2016**

Approved on January 9, 2017

#	Partnership Members	Present	Absent
1	Armand Jauregui, Jocelyn		X
2	Bennett, Brady	X	
3	Calvo, Jonathan		X
4	Carvajal, Maritza		X
5	Conyers, Tamar	X	
6	Downs, Frederick	X	
7	Duberli, Francesco		X
8	Forrest, David	X	
9	Gallardo, Enrique	X	
10	Hunter, Tabitha	X	
11	Iadarola, Dennis	X	
12	Kenneally, Sarah		X
13	Locks, Lauren	X	
14	Messick, Barbara	X	
15	Miller, Ashley		X
16	Neff, Travis	X	
17	Orozco, Eddie	X	
18	Pierre, Rudy	X	
19	Powell, James	X	
20	Puente, Miguel	X	
21	Quintero, Samuel	X	
22	Rice, Christopher	X	
23	Romero, Javier	X	
24	Siclari, Rick	X	
25	Smith, Lynn		X
26	Tazoe, Roberto		X
27	Troutman, Zena		X
28	Valle, Carlos		X
29	Vaughn, Sannita	X	
30	Wall, Daniel T.		X
31	Wyatt-Sweeting, Michele	X	
32	Vacant Community AIDS Based Organization Representative		
33	Vacant Federally Recognized Indian Tribe		
34	Vacant Housing, Homeless or Social Service Provider Representative		
35	Vacant Miami-Dade County Health Department Representative		
36	Vacant Representative Co-infected with Hepatitis B or C		
37	Vacant Representative of the Affected Community (PLWHA)		
38	Vacant Representative of the Affected Community (PLWHA)		
39	Vacant State Government/Medicaid Agency Representative		
#	Ex-Officio Members		
1	Diana Rodriguez, MDC Mayor Office		X
2	Vacant Board of County Commissioners		
Quorum = 13			

#	Alternate Representatives of the Affected Community	Present	Absent
1	McFeely, John	X	
2	O'Donnell, Brian		X
3	Rohn, David		X
Guests			
	Erbstein, Silvana		
	Freeman, Rachel		
	Hess, Amaris		
	Jefferson, Cameka		
	Valle-Schwenk, Carla		
Staff			
	Ladner, Robert		
	Ross, Elizabeth		
	Smith, Terrence		

I. Call to Order/Introductions

The chair, Eddie Orozco, called the meeting to order at 10:08 A.M. He welcomed everyone and asked for introductions.

II. Resource Persons

Mr. Orozco indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross stated that the Partnership meetings are recorded and the recordings are available to the public.

III. Review/Approve Agenda

Members reviewed the meeting agenda. There were no changes to the agenda.

Motion to approve the agenda as presented.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments, questions, or concerns from the public.

V. Review/Approve Minutes of November 14, 2016

Members reviewed the minutes of November 14, 2016. There were no changes.

Motion to approve the minutes of November 14, 2016 as presented.

Moved: Miguel Puente Seconded: Christopher Rice Motion: Passed

VI. Membership Report

Elizabeth Ross

New Partnership Applicant

There is one new applicant applying to join the Partnership: Amaris Hess is applying to fill the *Community AIDS Based Organization Representative* seat, which was formerly filled by Ryan Roelans. The Partnership will vote on Ms. Hess’s Partnership application during the Community Coalition Committee report.

Partnership and Committees Vacancy Report

Members have a copy of the Partnership and Committees Vacancy Report for December (copy on file), which outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee and the Partnership.

The planning council vacancies are outlined as follows:

Committee	Number of Vacancies
Full Partnership	8 (2 PLWHA seats)

Care and Treatment Committee	10
Community Coalition Committee	8
Housing Committee	7
Medical Care Subcommittee	7
Prevention Committee	2
Strategic Planning Committee	4

Ms. Ross reported that BSR staff and the Community Coalition Committee are working to recruit and fill all of the Partnership and committee vacancies.

VII. Reports

▪ **GRANTEE REPORTS**

- **Ryan White Part A/MAI Program**

Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the Part A/MAI expenditure report for FY 2016 printed on November 30, 2016 (copy on file).

Ryan White Grant Award	Allocations for FY 2016	Total Expenditures for FY 2016 as of 11/30/16
Part A	\$24,723,321	\$13,024,351.86
MAI	\$2,736,895	\$1,873,093.70

The Office of Management and Budget-Grants Coordination (OMB-GC) has conducted eight of 15 Ryan White Part A/MAI site visits. OMB-GC intends to complete all 15 site visits before the end of the Fiscal Year.

The City of Miami is one of a few cities in the United States participating in the *Fast-Track Cities Initiative*. On World AIDS Day, the City of Miami announced the launch of a web-based dashboard to track progress of the City of Miami and Miami-Dade County towards achieving the UNAIDS 90-90-90 targets for HIV care. Ms. Valle-Schwenk referenced a copy of the press release in members' packets.

Ms. Ross stated that the link to the *Fast-Track Cities Initiative* dashboard is posted on the home page of AIDSNET.org.

The Ryan White Program has enrolled more than 700 clients into one of the eligible Affordable Care Act health insurance marketplace plans.

The Partnership approved Sweep #2. OMB-GC is working to execute provider contracts.

Ms. Valle-Schwenk reported that there are \$711,948 in unobligated funds. OMB-GC is expecting to under-spend in medical case management, outpatient medical care, prescription drugs, oral health care, substance abuse outpatient, mental health, and health insurance services. OMB-GC is also expecting \$75,000 under-spent under the "residential substance abuse" service category. The reasons for the under-spending are 1) changes to the reimbursement structure for food bank services, 2) the practice that the Ryan White Program

is payer of last resort and 3) increase in enrollment of Ryan White Part A clients into the Affordable Care Act.

The Partnership will vote on the Care and Treatment Committee's recommendations on how to re-allocate the unobligated funds, if carryover funds are requested from the Health Resources and Services Administration (HRSA), during the Care and Treatment Committee report.

- **Part B Report**

Eddie Orozco

Eddie Orozco asked members to review the Florida Department of Health in Miami-Dade County Contract Managers' Report (copy on file) and submit questions to BSR staff for forwarding to Sarah Kenneally.

All contracts for South Florida AIDS Network (SFAN)'s ADAP pre-screening services have been paid and services have been rendered.

The October 2016 invoice from SFAN was received on time and it was reported that SFAN pre-screened 177 clients for ADAP services.

All contract invoices and quarterly reports have been submitted on time and are in accordance to the terms of the contract.

- **AIDS Drug Assistance Program (ADAP) Miami**

Javier Romero, M.D.

Dr. Javier Romero reviewed the ADAP Miami Report (copy on file).

During the month of November, \$2,199,194.36 was spent on 3,998 prescriptions. There were approximately 2,595 patients served. In November, the prescription pick up rate was not reported due to pending reporting features of the new ADAP data system; 97.50% of ADAP clients had undetectable viral loads. There were 62 new clients who enrolled and 601 re-enrollments.

There are 11 applicants for the statewide Hepatitis C pilot project. Five patients have been approved to participate in the pilot, two have completed the Hepatitis C treatment and four are in the approval process.

The health insurance marketplace open enrollment period opened on November 1st and will close on January 31, 2017. The Florida Department of Health is considering expanding anti-retroviral medication drug coverage to patients who are between 250% – 400% of the Federal Poverty Level.

To continue receiving Florida ADAP services, clients must be considered "open" or active and they must live at 100% to 400% of the Federal Poverty Level. ADAP Miami is working to enroll its eligible clients into one of the approved Florida ACA Marketplace plans.

There are 26 Florida ADAP-approved ACA Marketplace plans from which an ADAP client can choose; however, only ten will be wraparound by Ryan White Part A services. ACA enrollment of ADAP clients will occur with a Ryan White Medical Case Manager through

the American Exchange, an external broker/navigator firm. American Exchange will submit the client's enrollment information within 48 hours of receipt from the Ryan White Medical Case Managers.

As of January 1, 2017, Florida Blue will no longer have CVS and CVS-affiliated pharmacies i.e. Navarro and Target, in its network.

- **General Revenue** *Tamar Conyers*

Tamar Conyers reviewed the *July 2016-June 2017 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In October of 2016, 448 clients received ambulatory/outpatient medical care, 1,094 received medical case management services, 490 received drugs/pharmaceuticals, 16 received hospital services, seven received nursing home care, and 392 clients were referred to health or supportive care services.

A total of \$417,059 was spent on the aforementioned services in October; and \$1,733,321.06 has been spent as of year to date.

- **Housing Opportunities for Persons With AIDS (HOPWA)** *Roberto Tazoe*

Roberto Tazoe was not present to give the HOPWA report; therefore, the Partnership deferred the HOPWA report to the next meeting. A formal motion to defer this report was made at the end of the committee reports.

• **COMMITTEE REPORTS**

- **Care and Treatment Committee** *Frederick Downs, Jr.*

The committee heard updates on the Ryan White Part A/MAI Program, South Florida AIDS Network (SFAN) Part B Program, ADAP Miami Program, and SFAN's General Revenue Program.

Dennis Iadarola was elected chair-elect.

The committee heard a report from the Medical Care Subcommittee (Subcommittee) which met on November 18th. The report was as follows. The Subcommittee:

1. Heard updates from the Part A, ADAP, and General Revenue programs.
2. Accepted Wanda Cortes (a pharmacist) and George Barroso (a medical case manager) as new members of the Medical Care Subcommittee.
3. Reviewed the service descriptions for Outpatient Medical Care and Prescription Drugs. No substantive changes were recommended. Updates will be limited to align these documents with the current fee structures, the new fiscal year, and references only.

The next Medical Care Subcommittee meeting is January 27, 2017.

The committee heard a report from the Oral Health Care Workgroup, which met on November 18th. The report was as follows. The workgroup:

1. Heard updates from Part A.
2. Reviewed oral health care data.
3. Received an update on the workgroup's status and made several motions on the workgroup's composition, mission, and meeting frequency. When the workgroup was originally created, its membership was not defined so the workgroup made a motion to define the members of the workgroup.

**Motion to accept the following six individuals as members of the Oral Health Care Workgroup: Dr. Manuel Casas, Dr. Ginette Cerrud, Dr. Robert Johnson, Frederick Downs, Jr., Dr. Michelle Soheil, and Carla Valle-Schwenk.
Moved: Frederick Downs, Jr. Seconded: James Powell Motion: Passed**

4. The workgroup also adopted its mission from the prior Partnership Bylaws (see below).

Motion to make the mission of the workgroup as follows:

The Oral Health Care Workgroup shall:

- a) Evaluate the Partnership's oral health care program in Miami-Dade County, including quality assurance and improvement efforts and make recommendations for improvements;
- b) Make recommendations regarding the Ryan White Program Oral Health Care Formulary; and
- c) Recommend treatment guidelines and standards of care for Ryan White Oral Health Care providers in Miami-Dade County."

**Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed
Opposed: Michele Wyatt-Sweeting**

5. Per the Partnership Bylaws, workgroups meet once a month but the workgroup has been meeting on an as needed basis. The workgroup made a motion to request that it meets quarterly or as needed.

Motion to request that the Oral Health Care Workgroup meets quarterly or as needed.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

6. Selected Dr. Manuel Casas as chair of the workgroup.
7. Reviewed the Oral Health Care service description and accepted the following changes:
 - a) Year and priority number will be updated;
 - b) Annual cap will be updated to \$5,600;
 - c) Name of workgroup will be changed to Oral Health Care Workgroup (not Oral Health Care Ad Hoc Committee); and
 - d) Under section C for reimbursement language, additional language will be added to

reflect the changes in the billing structure that took place.

Motion to accept the changes to the Oral Health Care Service description as discussed.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Passed

The next meeting is tentatively scheduled for February 3, 2017.

As part of the requirements that HRSA makes of its grantees, the Care and Treatment Committee made a motion on estimated unobligated funds which could later be requested in carryover once the fiscal year is finalized. The estimated total for Part A is \$711,948 and under MAI \$104,018. The committee placed the unobligated funding into the Health Insurance service category for Part A funds and into Medical Case Management for MAI funds.

Motion to recommend moving the estimated unobligated funds up to \$711,948 in Part A to health insurance services and up to \$104,018 in MAI funds to medical case management, with the condition that if the amount changes beyond the aforementioned amounts the Office of Management and Budget-Grants Coordination will report back to the Partnership.

Moved: Frederick Downs, Jr. Seconded: Travis Neff Motion: Passed

The committee also reviewed the service descriptions for mental health, substance abuse counseling (outpatient and residential), transportation vouchers, and legal services. No substantive changes were recommended. Updates will be limited to align these documents with HRSA policy definitions, current fee structures, new fiscal year, and references only. The County will follow-up with the HRSA Project Officer regarding clarifying some potential language changes that may need to be added to substance abuse residential treatment.

- *Strategic Planning Committee*

Miguel Puente

The committee heard an update on the Ryan White Part A/MAI Program and the Retention in Care Workgroup.

The committee accepted Giselle Gallo as a new member.

Miguel Puente resigned as the committee's chair, and the committee's chair-elect, Matilde Zayas, will finish Mr. Puente's term as chair.

The Strategic Planning Committee and Prevention Committee Integrated Plan Review Team held its first meeting on November 21st. The Integrated Plan Review Team heard a presentation on its purpose, responsibilities and meeting structure. The review team will begin monitoring of Integrated Plan activities at its April 17, 2017 meeting.

There is one vacancy remaining on the Retention in Care Workgroup for an HIV service provider. Strategic Planning Committee member Karen Hilton would like to fill this last vacancy. Ms. Hilton works as the quality assurance coordinator and executive assistant for the University of Miami Comprehensive AIDS Program.

Motion that the Partnership appoint Karen Hilton as a member to the Retention in Care Workgroup.

Moved: Miguel Puente

Seconded: James Powell

Motion: Passed

- **Housing Committee**

James Powell

The Housing Committee received an update on the HOPWA program including information that they are on still on client number 225 on Long Term Rental Assistance (LTRA) waitlist.

The Housing Committee reviewed and approved 2016 Housing Needs Assessment results.

Ms. Alicia Apfel gave a presentation on the *Findings of 2016 Miami-Dade HIV/AIDS Housing Needs Survey* (copy on file). Apple Tree Perspectives conducted the Housing Needs Survey and developed recommendations, which were presented to the Housing Committee. These recommendations are found on pages 18-19 of the *Findings of 2016 Miami-Dade HIV/AIDS Housing Needs Survey* (copy on file).

Motion to accept the 2016 HIV/AIDS Housing Needs Assessment and Recommendations in Response to Findings as presented.

Moved: James Powell

Seconded: John McFeely

Motion: Passed

The committee discussed ideas on how to better work together with the Partnership to meet its responsibilities, including development of a housing resource guide. While they were advised that the Getting to Zero Task Force would be working on potential housing policy changes for ratification at the January 20th Task Force meeting, some members felt that politicians need to come to the Housing Committee meeting to talk about housing issues.

Motion to invite a Miami-Dade County Deputy Mayor and a representative from Senator Rene Garcia's office to the January 19, 2017 Housing Committee meeting and copy the Miami-Dade County Mayor on communications.

Moved: James Powell

Seconded: Miguel Puente

Motion: Passed

- **Community Coalition Committee**

Sannita Vaughn

The committee accepted two new members: Cameka Jefferson and Christopher Rice. The committee heard updates on the Getting to Zero Task Force.

Eileen Lagunas presented information about the Florida Rx Program.

The committee discussed its accomplishments for 2016, voted on 2017 meeting locations and planned committee activities for 2017.

There is one new Partnership applicant, Amaris Hess. Ms. Hess is applying to fill the *Community Based AIDS Organization Representative* seat, which was formerly filled by Ryan Roelans.

The committee reviewed Ms. Hess's application and voted to recommend her application to the Partnership. A copy of page 1 of 5 of Ms. Hess's application is distributed to Partnership

members. Also included are copies of the Partnership Membership Roster and the PIR profile for the Partnership.

Ms. Hess was present at the Partnership meeting and introduced herself to members.

Motion to recommend that the Mayor of Miami-Dade County appoint Amaris Hess as a member of the Partnership, filling the *Community Based AIDS Organization Representative seat.*

Moved: Sannita Vaughn Seconded: Lauren Locks Motion: Passed

- **“Getting to Zero” Task Force Ad Hoc Committee**

Robert Ladner

The Miami-Dade County HIV/AIDS "Getting to Zero" Care and Treatment Committee and Prevention and Research Committee met on November 9 to refine and prioritize strategic actions as determined by these committees on October 12, organizing the objectives and selecting those which were most important to become the basis of the committee-recommended actions for review by the Task Force at its December 9 meeting. Similar meetings were held by the Social and Support Services Committee and Systems and Policy Committee on November 10, with final strategic action recommendations to be reviewed by the Task Force on December 9. All resulting strategic actions were brought before the full Task Force on December 9, including several strategic actions which were moved from the purview of individual committees and combined under the work of a single committee. The final strategic actions were approved and referred back to the individual committees to develop implementation and evaluation guidelines at their meetings on December 14 and January 4. These approved strategic actions are provided to the Partnership in the Getting to Zero Task Force report (copy on file).

Motion to accept all committee and grantee reports as presented.

Moved: Miguel Puente Seconded: Zena Troutman Motion: Passed

Motion to defer the HOPWA report to the next meeting.

Moved: Miguel Puente Seconded: James Powell Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

There was no new business.

X. Announcements

Robert Ladner reviewed the letter (copy on file) addressed to Ryan White Program sub-recipients from Daniel T. Wall regarding OMB-GC implementing a new requirement to obtain viral load lab test results for clients enrolled in the Ryan White Part A/MAI Program.

Mr. Ladner also referenced the *Miami-Dade County Ryan White Program Local Affordable Care Act Implementation (2016-2017 open enrollment period)* (copy on file) document in members' packets.

Ms. Ross reviewed the *New Clients in Ryan White Care September 2016* (copy on file) and highlighted changes to the December 2016 and January 2017 Partnership calendars (copies on file). Mr. Ladner stated that this will be the last time that BSR will disclose Ryan White agencies on the *New Clients in Ryan White Care* report.

XI. Next Meeting

The next meeting is Monday, January 9, 2017 at HistoryMiami Museum.

XII. Adjournment

The meeting was adjourned at 11:45 A.M.