



now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

No comments were made so the floor was closed.

**V. Review/Approve Minutes of December 1, 2016**

There was an error in copying the minutes and only even-numbered pages printed. Members made a motion to defer reviewing the minutes until the next meeting.

**Motion to defer approving the December 1, 2016 minutes until the next meeting.**

**Moved: Miguel Puente**

**Seconded: Angel Camacho**

**Motion: Passed**

**VI. Membership**

*Marlen Meizoso*

Mrs. Meizoso reviewed the vacancy report (copy on file).

**VII. Standing Business**

▪ *Ryan White Program Update*

*Elena Quevedo*

Elena Quevedo reviewed the expenditure report (copy on file). Under Part A, 60% of the grant expenditures have been expended. Under MAI, 71.25% of the grant expenditures have been expended.

Enrollment in Affordable Care Act health insurance services by Ryan White Program clients is higher than in previous years, resulting in significantly higher dollar amounts being spent in the health insurance service category. So far, 694 clients have enrolled to have premiums paid. The enrollment process has been refined, so more timely confirmations can be attained.

The County is working with the ADAP and General Revenue programs to provide short term assistance with medications. More information on this is forthcoming.

All Sweep 2 contract amendments have been executed except for one. The final sweeps process has been opened and requests for reprogrammed money is due back by January 13.

Site visits have been done at half the providers and the last half of the providers will be completed by the end of February 2017.

The quarterly Provider Forum will be held on January 24; providers are contractually required to send at least one representative.

▪ *Part B Update*

*Marlen Meizoso*

Mrs. Meizoso presented the Part B Report. The Part B report stated that the following Part B contract is active for the contract period April 1, 2016 to March 31, 2017: SFAN ADAP (copy on file). SFAN ADAP served 153 clients in November 2016. There are no funding issues at the present time.

All contract invoices were submitted on time and in accordance with the terms of contract.

There are no new or pending issues to report.

A question was asked regarding the jail linkage. Dr. Ladner indicated an update on this will be provided later on the agenda.

- *General Revenue* *Marlen Meizoso for Tamar Conyers*

Mrs. Meizoso reviewed the SFAN General Revenue report for November 2016 (copy on file). The program served 2,617 clients. The November total expenses were \$677,109. The year-to-date expenses totaled \$2,410,429.84 of the annual \$7,219,363 allocated.

- *Partnership Report* *Dennis Iadarola*

Mr. Iadarola reviewed the Partnership report (copy on file).

- *Election of Chair-Elect* *All*

Mrs. Meizoso referenced the memo on the chair-elect (copy on file) that was emailed to members. As discussed at last month's meeting, the committee needs to elect a chair-elect from the eligible candidates. Five candidates had expressed interest (Dr. Victoria Avellaneda, Cameka Jefferson, Travis Neff, Miguel Puente, and Victor Gonzalez) but two retracted their names from the ballot (Travis Neff and Dr. Victoria Avellaneda). The committee voted on the ballots with the three candidates.

**Motion to accept the chair-elect ballot with the three names.**

**Moved: Travis Neff**

**Second: Cameka Jefferson**

**Motion: Passed**

Each nominee spoke about their interest in the committee. The committee voted and selected Victor Gonzalez as the chair-elect.

### **VIII. New Business**

- *Service Description Review for FY 27* *All*

Mrs. Meizoso updated the committee on substance abuse residential service description guidance question submitted to HRSA last month. Andy Tesfazion, the HRSA project officer, replied and the current process is sufficient so no changes are needed.

The committee also reviewed the service descriptions for food bank and health insurance services (copies on file) modified to reflect current operating practice and service description updates. Updates presented for both services were limited to those necessary to align these documents with the current service provision structures and modification of benefits, and to update the descriptions with the new fiscal year and priority references only. No substantive changes were recommended. Several members of the committee expressed concern that food bank services were only available to PLWHA receiving \$100 or less per month in food stamps; the threshold appeared very low to these committee members, and the committee requested the limit be reviewed and possibly be raised pending future grant allocation amounts for 2017-2018.

**Motion to request a review of the food stamp limit in determining eligibility for food bank services, and to consider raising the limitation threshold to more than \$100 in food stamps in order for a client to be eligible to receive food bank services.**

**Moved: Angel Camacho**

**Second: Miguel Puente**

**Motion: Passed**

- *Update on the Getting to Zero Task Force*

*Dr. Robert Ladner*

Dr. Ladner provided the committee with an update on the Getting to Zero Task Force. The committees have developed their strategic action plan. The last scheduled task force meeting will be January 20. One of the areas of concern was jail linkage. HIV positive parolees were sometimes released with a seven day supply of meds. One of the recommendations from the task force will be to provide parolees a 30 day supply and reduce the stigma of testing and treatment within the jails.

The task force is also working on development of routine testing at various sites such as hospitals, universities, and health centers. Part of the work of the task force has done includes suggesting to provide services to avoid HIV of which Blue Cross of Florida is considering.

A matrix of taskforce objectives will be shared at the Partnership meeting on Monday.

- *Passing the Gavel*

*Dennis Iadarola*

Mrs. Meizoso explained that the chair was not present to pass the gavel but the prior chair-elect, Dennis Iadarola is now the acting chair of the committee.

## **IX. Announcements**

Mrs. Meizoso reviewed the changes in the January and February calendars, including the New Member Orientation on February 8 (copies on file). Dr. Ladner reviewed the October and November 2016 New Clients in Care report; the newly formatted reports now break out the MSM risk category by age, and blind the agencies (copies on file).

Martia West announced that the Southeast AIDS Education and Training Centers (housed at Vanderbilt University) with a subcontract with the University of Miami will be hosting the 2017 Deep South Conference: Battling HIV through the Care Continuum in Destin, FL May 10-12. Those interested in attending or presenting should contact Ms. West at [mwest2@miami.edu](mailto:mwest2@miami.edu).

Dr. Ladner announced that the Quality Management program is seeking a person to replace Peggy Jones-Gonzalez who left to be a discharge planner. The job has been posted on the Employ Florida and Monster websites and will be included in the community notices. Applicants should have computer skills, be familiar with SPSS, and have experience with ACMS and Case Management. Interested individuals can email Dr. Ladner or Dr. Sastre at Behavioral Science Research.

## **X. Next Meeting**

The next meeting is February 2, 2017 at the Ryder Conference Room, United Way Ansin Building.

## **XI. Adjournment**

Mr. Iadarola adjourned the meeting at 11:26 a.m.