



**Care and Treatment Committee Meeting  
 United Way Ansin Building  
 3250 SW 3<sup>rd</sup> Avenue, Ryder Conference Room  
 May 4, 2017**

*Approved June 1, 2017*

#	Committee Members	Present	Absent
1	Alcala, Etelvina	x	
2	Camacho, Angel	x	
3	Downs, Frederick	x	
4	Gallardo, Enrique		x
5	Giselle Gallo		x
6	Gonzalez, Victor	x	
7	Grant, Gena	x	
8	Hanson, Bruce		x
9	Hunter, Tabitha		x
10	Iadarola, Dennis	x	
11	LaGrome, Arthur	x	
12	Neff, Travis	x	
13	Puente, Miguel	x	
14	Siclari, Rick	x	
15	Wall, Daniel T.		x
<b>Quorum = 6</b>			

Guests	
Ayush M. Amar	
Yiovanni Alfonso	
Gina Gonzalez	
Maria Henriquez	
Karen Hilton	
David Rig	
Javier Romero	
Carla Valle-Schwenk	
Staff	
Meizoso, Marlen	
Sastre, Francisco	

**I. Call to Order/Introductions**

The chair, Dennis Iadarola, called the meeting to order at 10:11 a.m. He welcomed everyone and asked for introductions.

**II. Resource Persons**

Victor Gonzalez indicated Behavioral Science Research (BSR) staff as resource individuals.

**III. Review/Approve Agenda**

The committee reviewed the agenda. Staff requested the addition of a membership report after the minutes. Carla Valle-Schwenk will be reporting on Part A in place of Dan Wall.

**Motion to accept the agenda with changes noted.**

**Moved: Frederick Downs, Jr.**

**Seconded: Miguel Puente**

**Motion: Passed**

**IV. Floor Open to the Public**

Mr. Iadarola read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak*

*now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

No comments were made so the floor was closed.

**V. Review/Approve Minutes of March 2, 2017**

There committee reviewed the minutes of March 2, 2017 and accepted them as presented.

**Motion to accept the March 2, 2017 minutes as presented.**

**Moved: Miguel Puente**

**Seconded: Angel Camacho**

**Motion: Passed**

**VI. Membership**

*Marlen Meizoso*

Marlen Meizoso reviewed the vacancy report (copy on file). She indicated that Cameka Jefferson had resigned because of work conflicts. She also indicated that Bruce Hanson was sent a letter of non-compliance with the attendance requirement. The committee made a motion to remove Mr. Hanson.

**Motion to remove Bruce Hanson as a member of the Care and Treatment Committee.**

**Moved: Miguel Puente**

**Seconded: Frederick Downs, Jr.**

**Motion: Passed**

Mrs. Meizoso indicated that an application for Maria Henriquez was received. She presented herself and indicated her interest in the committee. Ms. Henriquez is a program administrator at the Agency for Health Care Administration. The committee voted to make her a member.

**Motion to accept Maria Henriquez as a member of the Care and Treatment Committee.**

**Moved: Travis Neff**

**Seconded: Miguel Puente**

**Motion: Passed**

**VII. Standing Business**

▪ *Ryan White Program Update*

*Carla Valle-Schwenk*

Carla Valle-Schwenk referenced the Part A/MAI expenditure report as of 5/2/2017 (copy on file). There are still some pending invoices to pay. Under Part A, 98% has been expended in direct services. All earmarks have been met. Most of the formula award has been expended. Under MAI, 96% has been spent.

Since the fiscal year has concluded, reports are due. Final expenditures and the annual progress report are being worked on.

All site visits have been completed and final reports are being worked on. These should be sent out in the next few weeks.

Continuation contracts are being reviewed.

Service Delivery Guidelines have been delayed but will be sent out soon. One of the changes to the guidelines relates to client eligibility document. The PAC Waiver Form 603 will no longer be accepted as proof of HIV. This requirement affects less than 100 clients in the Ryan White Program. The County will work with the medical case managers of those affected clients. Acceptable items for proof of HIV/AIDS status include a laboratory report showing a detectable viral load, a confirmatory HIV test or a 4<sup>th</sup> generation HIV test.

The County is working with Department of Health in Miami-Dade (DOH) to address a meningitis outbreak in the MSM community. DOH will provide the vaccine and five Part A providers can administer the vaccine. An advisory letter with details is pending distribution from DOH.

Primary Medical Care Standards have been sent out and include the inclusion of the new TB test.

- *Part B Update*

*Marlen Meizoso*

Mrs. Meizoso presented the Part B Report. The Part B report stated that the following Part B contract is active for the contract period April 1, 2016 to March 31, 2017: SFAN ADAP (copy on file). SFAN ADAP served 156 clients in March 2017. There are no funding issues at the present time.

All contract invoices were submitted on time and in accordance with the terms of contract.

There are no new or pending issues to report.

- *ADAP Program Presentation*

*Dr. Javier Romero*

Dr. Romero apologized for his late arrival but reviewed a PowerPoint presentation on the FY16-17 ADAP program. The presentation does not have all the data elements included because of reporting issues with the new data system put in place in September. The undetectable viral load was 97.43%. In January, there were 101 new clients entering ADAP. Overall 71.5% of clients are direct dispensed and 29.5% receive co-pay/deductible assistance. There were 10 plans which were part of the ADAP/Part A wrap around program. There have several challenges this year including global issues with Florida Blue, name discrepancies, and expansion of the formulary. The new expanded formulary which has a delayed implementation in Miami-Dade includes the inclusion of the Hepatitis C drugs. There is an additional expansion of the formulary planned later in the year.

- *General Revenue*

*Marlen Meizoso*

Mrs. Meizoso reviewed the SFAN General Revenue report for March 2017 (copy on file). The program served 4,088 clients. The March total expenses were \$779,684. The year-to-date expenses totaled \$5,066,280.66 of the annual \$7,149,713 allocated.

There was a question regarding the substance abuse usage on the report which was indicated at \$0 and no expenses were noted. Staff will follow-up on this issue.

## **VIII. New Business**

- *Planning Council Responsibilities*

*Marlen Meizoso*

Mrs. Meizoso reviewed the presentation on the Planning Council Responsibilities for Needs Assessment (copy on file). Next month the committee will start the needs assessment process. Mrs. Meizoso emphasized the Committee's responsibilities and requirement to use data throughout the process for priority setting, resource allocations, and in establishing directives. Data elements used during the needs assessment process were reviewed to familiarize the group with overall appearance, sources, how to identify patterns and usage. Attendees were encouraged to submit an evaluation form on the presentation for training improvements.

**IX. Announcements**

Mrs. Meizoso reviewed the remaining items in the meeting packet (copies on file), which included the 2017 needs assessment flyer and community input session, clients new to care in January 2017, and changes to the May and June calendars.

**X. Next Meeting**

The next meeting is June 1, 2017 at the Ryder Conference Room, United Way Ansin Building. Attendees were encouraged to come early by 9:30 a.m. to register, pick-up materials and to start on time.

**XI. Adjournment**

Mr. Iadarola adjourned the meeting at 11:50 a.m.

**Motion to adjourn the meeting.**

**Moved: Fredrick Downs, Jr.**

**Second: Miguel Puente**

**Motion: Passed**