

*FOR INFORMATIONAL PURPOSES ONLY*

**Miami-Dade HIV/AIDS Partnership  
Strategic Planning Committee's South Miami-Dade  
HIV/AIDS Care and Treatment Needs Workgroup Meeting**

Friday, February 6, 2015  
10:00 a.m. – 12:00 p.m.

Branches, Inc. (Florida City)  
129 SW 5<sup>th</sup> Avenue, Grove Main Room  
Florida City, FL 33034

Call to Order/Introductions

The chair, Miguel Puente, called the meeting to order at 10:16 a.m. He introduced himself and asked for introductions. Elizabeth Ross informed the workgroup that meetings are recorded and the recordings are available to the public.

Resource Persons

Mr. Puente identified Behavioral Science Research (BSR) staff as resource individuals; he informed attendees they can contact BSR staff with questions or concerns.

Floor Open to the Public

Mr. Puente opened the floor to the public with the following statement:

*“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.*

*On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

The floor was opened to the public; there were no comments, questions or concerns.

Review of November 7, 2014 Meeting Notes

Attendees reviewed the November 7, 2014 meeting notes; Karen Hilton stated that on page 4 of 6 under activities 2 and 4, Chauncey Thompson should be changed to Chauncey Brown.

Standing Business

- *Review Workgroup’s Goals 1 and 2 Activities*

Members reviewed each Goal’s activity and provided the following updates or changes:

<b>Goal 1: Dissemination of Information</b>					
	<i>Activity</i>	<i>Proposed assigned agency</i>	<i>Next step of activity</i>	<i>Timeline to complete next step of activity</i>	<i>Workgroup’s Update or Change</i>
1	Distribute Ryan White-related materials and provider information	BSR	Continue to distribute Ryan White-related information to CBOs,	Ongoing	Elizabeth Ross confirmed that alerts, news, events, trainings

	through email blasts and flyers to CBOs, faith-based organizations, medical providers and social service providers in south Miami-Dade.		faith-based organizations, medical providers and social service providers in south Miami-Dade.		and meetings related to the Ryan White program and the Miami-Dade HIV/AIDS Partnership are sent over the distribution listserv on a weekly basis. Some faith-based organizations in south Miami-Dade have been added to the listserv. Ms. Hilton stated that she will send Ms. Ross her contact list of Pastors in South Miami-Dade for addition to the distribution listserv and suggested that Ms. Ross contact Chaplain Brown for her contact list of Pastors. Ms. Hilton also agreed to send her contact at the Department of Children and Families (DCF) to Ms. Ross for addition to the distribution listserv.
2	Collaborate with WeCare of South Dade to distribute Ryan White-related information to social service providers in south Miami-Dade that are not funded by Ryan White.	BSR	Continue to distribute Ryan White-related information to Kametra Driver at WeCare of South Dade for distribution to non-Ryan White funded providers in south Miami-Dade.	Ongoing	Ms. Ross reported that Kametra Driver had been busy during the holidays preparing for We Care of South Dade's annual fundraiser, The Bonanza. Ms. Ross is in the process of drafting the 2015 Ryan White Service Provider Brochure. Once completed, Ms. Ross will distribute brochures to Nancy Rivera (Sembrando Flores), Kametra Driver (We Care of South Dade), Martia West (University of Miami-CAP), Hillary Taylor (Branches Florida City), and other identified agencies, churches or businesses

					in South Miami-Dade.
3	<p>(A) Provide medical case management training on non-Ryan White support services available to Ryan White clients in south Miami-Dade.</p> <p>(B) Increase information capacity about non-Ryan White program services available to PLWHA in Life Zone X (10).</p>	BSR	Provide the training on non-Ryan White support services available to Ryan White clients in south Miami-Dade during the April 2015 MCM trainings.	April 2015	Robert Ladner reported that BSR has continued its focus on providing trainings on transitioning eligible Ryan White Program clients into Affordable Care Act marketplace plans. Sandra Sergi, Quality Management Trainer at BSR, has initiated conversation with Ms. Driver and they are working to finalize a training date on South Miami-Dade resources and support services for medical case managers.
4	Assess the various dialects and languages to ensure delivery of culturally and linguistically appropriate messages for literacy levels current in the community.	Sembrando Flores and BSR	Robert Ladner, Ph.D, will assess the feasibility of drafting basic Spanish and Haitian-Creole messages.	March 2015	Dr. Ladner reported that although an update was due this meeting, there is no update. Members discussed the feasibility of targeting promotion messages through different channels, for example, radio and Island TV. Dr. Ladner will be working with Francisco Sastre of the BSR staff to get this work element back on track. After a lengthy discussion on various Spanish and Haitian-Creole dialects, members agreed that regardless of the selected marketing channels, Spanish and Haitian-Creole messages should be basic. Dr. Ladner agreed to provide an update on this activity next month.
5	Collaborate with Florida/Caribbean AIDS Educational Training Center (AETC) to train	BSR and OMB-GC	Karen Hilton will continue to identify and approach physicians in South Miami-Dade to	Ongoing	Ms. Hilton reported that she had successfully contacted different primary care physician offices in South Miami-

	primary care physicians in south Miami-Dade on serving HIV+ patients.		encourage their participation in AETC's training on HIV medical care.		Dade. Many of the physicians confirmed they were treating HIV+ patients and admitted they did not know how to best treat their HIV. When physicians suggest to patients to visit an HIV specialist, the clients would decline. Ms. Hilton is considering hosting a dinner training to encourage physician participation. Carla Valle-Schwenk asked Ms. Hilton if she was able to identify the payor source of these clients. Ms. Hilton confirmed that most of the patients were Medicaid or Medicare recipients, and others had private insurance. Ms. Hilton had not yet approached AIDS Healthcare Foundation (AHF) at their new location in Homestead.
6	Collaborate with Alex Barros, the Florida Department of Health (FDOH)'s Statewide MSM Coordinator, and Sarah Kenneally, the Community Planner at FDOH in Miami-Dade County, to distribute HIV/AIDS and Ryan White related information to MSM in Life Zone 10.	BSR, OMB-GC and the Strategic Planning Committee	Request Alex Barros to follow up with Erin at Homestead Hospital and ask Mr. Barros to attend the next South Dade Workgroup meeting.	March 2015	Ms. Hilton reported that she referred Erin from Homestead High School to Alex Barros but she did not believe Erin was followed up with. Dr. Ladner suggested that since Sarah Kenneally works with Alex Barros at the Florida Department of Health in Miami-Dade County (FDOH-MDC) and attends the South Dade Workgroup meetings regularly, she could be the liaison between the South Dade Workgroup and Alex Barros. Members agreed to change this activity to

					include Ms. Kenneally. Ms. Hilton agreed to forward the email thread between herself and Alex Barros to Ms. Kenneally.
<p>At this point in the meeting, Dr. Suzy Armas from New Health Community Centers arrived and introduced herself. Dr. Armas stated that she is an HIV specialist and serves many HIV positive patients in South Miami-Dade at their City of Homestead location. Dr. Armas stated that she would like to become a Ryan White Part A provider to fund the medical care for her HIV positive patients. Ms. Valle-Schwenk stated that a Request For Proposals is released every three to five years; in the meantime, Dr. Armas' medical office can subcontract with an existing Part A agency to provide medical services in the City of Homestead. Dr. Armas distributed her agency's flyer (copy on file).</p>					
<b>Goal 2: Expansion of Ryan White Services and Access to non-Ryan White Services in Life Zone X (10)</b>					
<i>Activity</i>		<i>Proposed assigned agency</i>	<i>Next Step of activity</i>	<i>Timeline to complete next step of activity</i>	<i>Workgroup's Update or Change</i>
1	Collaborate with other resources to provide street outreach in Life Zone X (10).	OMB-GC	Collaborate with Kira Villamizar at the Florida Department of Health in Miami-Dade County (FDOH-MDC).	March 2015	Last year Ms. Valle-Schwenk spoke with Kira Villamizar and Tom Burns. Data reflecting the number of Life Zone 10 residents not in care is outdated; Ms. Valle-Schwenk will follow up with Ms. Villamizar to determine exactly how many clients are out of care.
2	Find ways for existing Ryan White providers to co-locate direct service staff in Life Zone 10.	OMB-GC and members of the South Dade Workgroup, specifically Kametra Driver and Nancy Rivera	Determine the capacity of Pastor Brown's church and Dr. Armas' medical office to host Part A medical case managers.	March 2015	Members recalled that Pastor Chauncey Brown volunteered to offer space for Part A agencies to offer services. Ms. Valle-Schwenk added that Dr. Armas' medical office could be considered for this capacity as well.
3	Provide support to AHF's new location in City of Homestead to ensure PLWHA can access Ryan White services.	BSR, OMB-GC and the South Dade Workgroup	Send a letter inviting Dr. Michael Kolber, representatives of AHF, Homestead Hospital and University of Miami to a meeting to discuss how AHF's new location in Homestead can best serve PLWHA living in Life Zone 10.	March 2015	Ms. Valle-Schwenk stated that the letter is still on hold until AHF's new location in the City of Homestead settles. AHF has been in communication with the Office of Management and Budget-Grants Coordination (OMB-GC) to ensure their compliance with the

					Service Delivery Guidelines. An update will be provided in March of 2015. Ms. Valle-Schwenk asked if BSR's Quality Management staff has conducted TA visits at AHF--Dr. Ladner was not certain. Members agreed to change this activity to remove "east of the turnpike".
4	Devise an outreach center to increase awareness of and access to Ryan White services for PLWHA.	Strategic Planning Committee and South Dade Workgroup	Evaluate existing providers who could lend space for the outreach center, and develop an MOU with the obliged agency.	December 2014 (evaluate existing providers)  March 2015 (to complete the activity)	Members toured the Branches, Inc. facility on November 7, 2014, and learned their hours of operation. Ms. Hilton reiterated that Pastor Brown agreed to offer his church space in this capacity. Members agreed to utilize Pastor Brown's church as the pilot outreach center. Ms. Valle-Schwenk asked Ms. Hilton to confirm with Pastor Brown the square footage of the space he can lend us and the church's hours of operation. Ms. Hilton will prove this information at the next meeting. Members agreed to change this activity to remove "west of the Turnpike".
5	Identify unrestricted funding sources to support the operation of the outreach center, e.g. the Miami Foundation.	OMB-GC and OMB-GC's Revenue Maximization department	Ms. Valle-Schwenk will request staff at OMB-GC's Revenue Maximization department to look out for potential funding opportunities	Ongoing, subject to identifying host agency for the outreach center.	Ms. Valle-Schwenk suggested placing this activity on hold until we identify the needs of the agency hosting the outreach center.  (No change or update)
6	Provide training to faith-based organizations to	Baptist Congregational Care and other	Facilitate trainings to faith-based organizations.	Ongoing	Chaplain Brown reported that Baptist Congregational Care has

	provide information on existing support services in Life Zone X (10).	faith-based organizations as appropriate			facilitated all their trainings for 2014. Chaplain Brown is in the process of finalizing follow-up training dates. Chaplain Brown added that she has had difficulty recruiting participation in the City of Homestead and Florida City. Micaelle Titus from the FDOH-MDC stated that she would like to assist Chaplain Brown in encouraging pastoral participation.
7	Develop a referral arrangement between AHF, Community Health of South Florida (CHI), South Florida AIDS Network (SFAN) and Homestead Hospital to ensure linkage to care of HIV+ patients who are identified in Homestead Hospital's emergency room.	BSR, OMB-GC, AHF, CHI, Homestead Hospital, and SFAN	Determine existing referral arrangements and discuss feasibility of developing such arrangements, if necessary.	Ongoing	Mr. Stephen Williams reiterated that CHI has a referral arrangement in place with Homestead Hospital. In 2014, Mr. Williams received 10-15 referrals from Homestead Hospital. Ms. Ross reported that Beth Hayden initiated contact with Kenneth Spell and Jackie LeBeouf at Homestead Hospital in November of 2014 and still has not received a response. Mr. Williams suggested that Ms. Hayden contact the Social Worker at Homestead Hospital. Mr. Williams had been successful establishing contact with her.

New Business

- *Recommendation by SPC Member*

Ms. Valle-Schwenk reported that Frank Dardompre wanted to make a suggestion to the workgroup but was unable to attend today's meeting. Ms. Valle-Schwenk read to members Mr. Dardompre's email:

"For quite some time I have been thinking if there is a possibility for either UM or Jackson to send SI [special immunology] physicians to CHI at [their] 216<sup>th</sup> Street and Martin Luther King clinics in Homestead. I know the physicians at CHI are very well trained to treat HIV and AIDS

but in my opinion they are overwhelmed because they have to see the entire South [Dade] population. At least once or twice a month a SI physician can be present at those facilities. Or we can explore the possibility to have a clinic to treat HIV patients at the HACK South. This homeless shelter is operated by Jackson and they have a clinic there.”

Ms. Valle-Schwenk asked Mr. Williams if CHI could collaborate with Jackson Memorial Hospital in this capacity. Mr. Williams will find out and report back to the workgroup.

- *Meeting Locations for 2015*

Ms. Ross reported that Sembrando Flores is no longer available to host South Dade Workgroup meetings; therefore, the group must decide on meeting locations for 2015. Ms. Ross added that CHI was not available to host the February meeting and it may be difficult to secure space there for future meetings.

Ms. Hilton and Chaplain Brown suggested Pastor Curtis Thomas’ church, Covenant Missionary Hall, and Pastor Chauncey Brown’s church.

Ms. Hilton also suggested securing space at the Florida City Neighborhood Center.

Ms. Ross agreed to look into all options and secure a space for the next two meetings.

#### Announcements

Micaelle Titus distributed flyers for the Red Bows and Divas Signature Event (copy on file). The FDOH-MDC and community partners are hosting a free event commemorating National Women & Girls HIV/AIDS Awareness Day. The event will be held on March 10, 2015, from 9:00 a.m. to 2:00 p.m., at the Camillus House Community Hall. This is a closed event; therefore, advanced registration is required. To register or to adopt-a-table, please call (305) 216-5300 or email micaelle.titus@flhealth.gov.

Ms. Ross reviewed Care Resource’s flyer for their Men’s Community Re-entry Group, 2014 Year Summary and January 2015 Summary of New Part A Clients Linked to Care, and the February and March 2015 Partnership calendars (copies on file).

#### Adjournment

Once the meeting adjourns, Karen Hilton will give a tour of South Miami-Dade to all who are interested.

The meeting ended at 12:08 p.m.

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#### Attendees

1. Armas, Suzy
2. Brown, Shirley
3. Callo, Kevin
4. Cian, Debbie
5. Kenneally, Sarah
6. Puente, Miguel
7. Titus, Micaelle
8. Torres, Vincent
9. Williams, Stephen

3. Sastre, Francisco

#### Staff

1. Ladner, Robert
2. Ross, Elizabeth