

FOR INFORMATIONAL PURPOSES ONLY

**Miami-Dade HIV/AIDS Partnership
Strategic Planning Committee's South Miami-Dade
HIV/AIDS Care and Treatment Needs Workgroup Meeting**

Friday, April 3, 2015
10:00 a.m. – 12:00 p.m.

Covenant Missionary Baptist Church
1055 NW 6th Avenue
Florida City, FL 33034

Call to Order/Introductions

The chair, Miguel Puente, called the meeting to order at 10:16 a.m. He introduced himself and asked for introductions. Elizabeth Ross informed the workgroup that meetings are recorded and the recordings are available to the public.

Resource Persons

Mr. Puente identified Behavioral Science Research (BSR) staff as resource individuals; he informed attendees they can contact BSR staff with questions or concerns.

Floor Open to the Public

Mr. Puente opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.

On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

The floor was opened to the public; there were no comments, questions or concerns.

Review of March 6, 2015 Meeting Notes

Attendees reviewed the March 6, 2015 meeting notes; under bullet 3 on page 2, Karen Hilton clarified that the “clinic” mentioned is in fact a County Health Department site where Planned Parenthood is located.

Standing Business

There was no standing business.

New Business

- *Review of Revised Objectives*

Ms. Ross reviewed the *Revised Objectives for the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup* (copy on file).

The workgroup agreed to take the following actions for each objective:

Old Objective	Revised Objective or Note	Action(s)
<p>(1) Provide medical case management training on non-Ryan White support services available to Ryan White clients in south Miami-Dade.</p>	<p>Note: BSR staff proposed that the workgroup consider this activity as complete since the Quality Management team gave training to medical case managers in February. Ms. Ross referenced the presentation that Kametra Driver from WeCare of South Dade presented to case managers (copy on file).</p>	<p>Members agreed to consider the activity complete, but BSR staff should continue providing training on south Miami-Dade resources available to Persons Living With HIV/AIDS (PLWHA) to medical case managers on an annual basis.</p>
<p>(2) Increase information capacity about non-Ryan White program services for PLWHA.</p>	<p>Note: BSR staff proposed that the workgroup consider this activity as complete since it is similar to the objective noted above. If not the same, BSR staff requested clarification on the activity.</p>	<p>Carla Valle-Schwenk suggested that the activity specify that BSR staff will help Ms. Driver develop and distribute the WeCare of South Dade Directory on an annual basis.</p> <p>Members agreed that before deciding on an objective to invite Ms. Driver to the next workgroup meeting to hear what assistance she would like developing and distributing the WeCare of South Dade Directory. At that time the workgroup could revise its objective.</p>
<p>(3) Devise an outreach center to increase awareness of and access to Ryan White services for PLWHA.</p>	<p>By December 31, 2015, the South Dade Workgroup would have devised an outreach center that will distribute information about the Ryan White Part A program to PLWHA in Life Zone X (10).</p>	<p>Members agreed to retain this activity.</p> <p>Pastor Chauncey Brown from Greater Williams Chapel Freewill Baptist Church introduced himself to the workgroup. Pastor Brown confirmed that his church is available for utilization as an outreach center for a couple of days during the week. Currently, Greater Williams Chapel Freewill Baptist Church provides an after-school program.</p> <p>Ms. Ross then reviewed the proposed short-term goals to achieve this revised objective. <i>See the table below for those updates.</i></p>
<p>(4) Develop a referral arrangement between</p>	<p>By December 31, 2015, the South Dade Workgroup would have</p>	<p>Robert Ladner, Ph. D, reported that his attempts to contact the</p>

<p>AIDS Healthcare Foundation (AHF), Community Health of South Florida (CHI), South Florida AIDS Network (SFAN) and Homestead Hospital to ensure linkage to care of HIV+ patients who are identified in Homestead Hospital's emergency room.</p>	<p>developed a referral arrangement between AHF, CHI, SFAN and Homestead Hospital to ensure linkage to care of HIV+ patients who are identified in Homestead Hospital's emergency room.</p>	<p>administrators of Homestead Hospital were unsuccessful.</p> <p>After a brief discussion, members agreed to drop the activity; however, Sarah Kenneally suggested to not drop the activity. Ms. Kenneally advised the workgroup she may be able to help with this activity since the Florida Department of Health in Miami-Dade County (FDOH-MDC) may have a meeting with the County Commissioners to discuss HIV/AIDS needs in Miami-Dade County.</p> <p>Ms. Kenneally will provide an update to the workgroup at the next meeting.</p>
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The workgroup discussed and agreed upon the following short-term goals to achieve revised objective #3.

<p>Revised objective #3: By December 31, 2015, the South Dade Workgroup would have devised an outreach center that will distribute information about the Ryan White Part A program to Persons Living With HIV/AIDS (PLWHA) in Life Zone X (10).</p>
<p>Short-term Goals to Achieve Objective #3</p>
<p>a) <i>By June 30, 2015, South Dade Workgroup members would have decided on a location for an outreach center.</i></p> <ul style="list-style-type: none"> i) Members agreed that the outreach center should be accessible to residents in Life Zone X, and the center's space should be large enough to accommodate designated staff person(s) and proposed services. ii) Dr. Ladner agreed to work with Karen Hilton on drafting an inventory list for potential locations to determine what services are currently offered at each location. Dr. Ladner also agreed to work with Ms. Hilton on drafting a criteria list that the workgroup should follow when selecting a location for the outreach center. The criteria list will be presented to the workgroup at the next meeting. Ms. Valle-Schwenk suggested adding an item to the criteria list that will determine liability or insurance of potential locations to provide services. iii) The workgroup agreed to finalize a list of potential locations at their next meeting; however, the workgroup initially cited the United Way Center for Financial Stability (Branches Florida City), Covenant Missionary Baptist Church, and Greater Williams Chapel Freewill Baptist Church as potential locations.
<p>b) <i>By August 31, 2015, South Dade Workgroup members would have developed a staffing plan for the outreach center.</i></p> <ul style="list-style-type: none"> i) Members agreed that one outreach worker and one peer counselor who are familiar

<p>with the City of Homestead and Florida City should be the staff designated at the center.</p> <p>ii) The workgroup will determine the role and number of working hours of the outreach worker and peer counselor at a later date. Dr. Ladner agreed to present data on PLWHA living in south Miami-Dade that is out of care at the next meeting, and bring back the Key Informant Interviews Unmet Needs presentation so the workgroup could decide which services should be offered at the center.</p> <p>iii) The workgroup agreed to determine the fiscal arrangements of providing a staff person in the center at a later date.</p>
<p>c) <i>By September 30, 2015, the South Dade Workgroup would have opened the outreach center to the public.</i></p> <p>Members agreed this is a feasible date to set to open the center.</p> <p>Members decided to re-name the outreach center as the drop-in center.</p>
<p>d) <i>By October 31, 2015, the South Dade Workgroup would have developed a marketing plan to recruit PLWHA in Life Zone X.</i></p> <p>The workgroup clarified the above activity to read, “By October 31, 2015, the South Dade Workgroup would have developed a marketing plan to inform the community, including PLWHA, of the existence of the drop-in center and available services in Life Zone X.”</p> <p>Members agreed to first review the data on the number of PLWHA out of care before deciding on effective methods to promote the drop-in center.</p>

- *Location for Remaining Meetings*

Members agreed to tentatively schedule their May 1st and June 5th meetings at the Greater Williams Chapel Freewill Baptist Church located at 901 SW 6th Street, Homestead, Florida 33030, pending availability.

Members agreed to decide on their remaining meetings at the June 5th meeting.

Announcements

Ms. Ross reviewed the April and May 2015 Partnership calendars (copies on file).

Adjournment

The meeting ended at 11:48 a.m.

Attendees

1. Brown, Chauncey
2. Callo, Kevin
3. Camacho, Yolanda
4. Dardompre, Frank
5. Hilton, Karen
6. Kenneally, Sarah
7. McCoy, LaQuitta
8. Puente, Miguel
9. Torres, Vincent
10. Valle-Schwenk, Carla
11. West, Martia
12. Williams, Stephen

Staff

1. Ladner, Robert
2. Ross, Elizabeth