

Partnership will ratify these changes at their July 11th meeting.

Committee members received a Summary of Approved Partnership Ordinance Changes (copy on file).

The Ordinance-based Bylaws changes and the committee's discussion are detailed below.

- *Excluding ad hoc committees and workgroups from the requirements of Section 2-1102(g) (1) and (2) of the Code related to demographics and parity (Parity, Inclusiveness, and Representation (PIR))*

This change is reflected in Article 1: Description of the Miami-Dade HIV/AIDS Partnership, Section 2.2: Committees/Subcommittees/Ad Hoc Committees/Workgroups, paragraph 1, page 5.

The committee briefly discussed the distinction of workgroups, ad hoc committees, and standing committees. Elizabeth Ross explained that according to the Bylaws changes, all workgroups will operate the same in that they must have quorum of one-third plus one and can vote to make recommendations to its overseeing standing committee.

There were no objections to this modification.

- *Correcting scrivener's errors, including but not limited to the following:*

A) *Clarifying the scope of work of the Strategic Planning Committee and Prevention Committee*

Since the Strategic Planning Committee and Prevention Committee will be working together to monitor and implement the Integrated Prevention and Care Plan for HIV/AIDS, two additional bullets were added to reflect this collaboration.

These changes were reflected in Article 2: Miami-Dade HIV/AIDS Partnership Composition, Section 2.2: Committees/Subcommittees/Ad Hoc Committees/Workgroups, E. Prevention Committee, F. Strategic Planning Committee, pages 9 and 10.

There were no objections to this modification.

B) *Changing the time it takes to notice proposed amendments of the Partnership Bylaws to Partnership members from ten (10) business days to five (5) business days*

Mr. Ladner explained that staff support is requesting this change to prevent lengthy delays in Partnership ratifications. Currently, the Executive Committee meets one week before the Partnership on an as needed basis. To abide by the current ten-day policy, the Partnership will not ratify changes to the Partnership Bylaws until a month after the Executive Committee meeting at which changes to the Partnership Bylaws were made.

Members agreed to staff's suggested change. There were no objections to this modification.

C) *Replacing the term "Complainant" with "Grievant" throughout Article III: The Grievance Process; removing the "Complainant" definition from Article II: Definitions; and clarifying the "Grievant" definition in Article II: Definitions*

These changes were reflected on pages 26, 27, and 32-35.

There were no objections to these changes.

The committee also agreed to allow the Partnership business days and the public calendar days to conduct Partnership-related business. This should be reflected as appropriate throughout the Bylaws.

Ms. Ross explained that the Grievance Registration Form and the Request for Binding Arbitration Form will be included as attachments with the Bylaws.

- *Revision of membership requirements for the 13 designated seats of representatives of the affected community.*

This change is reflected in Article 3: Membership, Section 3.1: Applications and Nominations, A. Partnership, paragraph 1, page 10.

Members asked if the Miami-Dade County Mayor will release his guidelines for appointment of new Partnership members to the Partnership. Mr. Ladner and Ms. Ross clarified that while the change to the Ordinance requires the Miami-Dade County Mayor to develop guidelines, he is not required to seek consultation from the Partnership on such guidelines nor is he required to publish them.

There were no objections to this modification.

- *Clarifying the “Member Term of Service” on the Partnership Board*

This change is reflected in Article 3: Membership, Section 3.2: Member Term of Service, paragraph 1, page 11.

Members briefly discussed the current term requirement.

There were no objections to this modification.

While discussing Article III: The Grievance Process, the committee discussed the mediation process as it is written in the Bylaws. Some members did not agree that the grievant should be responsible for paying fifty percent (50%) of the mediation costs because it would constitute a financial hardship and present a barrier to the grievance process, feeling that the Planning Council should be responsible to cover the costs for the grievant. The committee discussed the benefits and potential consequences of requiring and not requiring grievants to pay fifty percent of the mediation costs. Some members were concerned that the required fee will deter Ryan White patients from grieving about the Planning Council and other members thought that not requiring the grievant to pay fifty-percent of the mediation costs will encourage grievants not to comply with the full grievance procedure, skipping preliminary steps and going right to mediation if there is no cost to them in doing so.

After much discussion, the committee voted.

Motion to approve the revisions to the Partnership Bylaws with the modification that the Partnership’s staff support will pay the mediation costs for individual consumers with income at or below 100% the federal poverty level.

Moved: Frederick Downs, Jr. Seconded: Miguel Puente Motion: Failed
Opposed: Sarah Kenneally, Freddy Pardo, Samuel Quintero, and Matilde Zayas

Once the above motion failed, the committee considered potential compromises but did not reach an agreement.

Motion to accept the editorial changes to the Partnership Bylaws as presented to be presented to the Partnership for ratification.

Moved: Samuel Quintero Seconded: Sarah Kenneally Motion: Passed
Opposed: Frederick Downs, Jr., and Miguel Puente

VI. Announcements

Ms. Ross reviewed changes to the July and August Partnership calendars (copies on file).

Mr. Ladner encouraged members to attend the upcoming Care and Treatment Committee meeting and Strategic Planning Committee meeting. The Care and Treatment Committee will discuss Sweeps and the Strategic Planning

Committee will be reviewing the care and treatment specific activities of the Miami-Dade County Integrated Prevention and Care Plan for HIV/AIDS.

VII. Next Meeting

The next meeting will be scheduled as needed.

VIII. Adjournment

Motion to adjourn.

Moved: Sarah Kenneally

Seconded: Miguel Puente

Motion: Passed

The meeting was adjourned at 11:40 A.M.