

minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

The floor was opened to the public. There were no comments, questions, or concerns.

IV. Review/Approve Agenda

Members reviewed the agenda. Petra Brock-Getz and Robert Ladner were added under announcements to discuss the women’s focus groups.

Motion to approve the agenda with the above change.

Moved: Kira Villamizar

Seconded: Tabitha Hunter

Motion: Passed

V. Review and Approve Minutes of July 8, 2016

Members reviewed the July 8, 2016 minutes. There were no changes.

Motion to approve the minutes of July 8, 2016 as presented.

Moved: Mila Dedans

Seconded: Kira Villamizar

Motion: Passed

VI. Membership

Elizabeth Ross

Membership Compliance

There is one member, Thomas Jardon, who is non-compliant with attendance requirements. BSR staff has attempted numerous of times to contact Mr. Jardon by phone, email and written correspondence. Mr. Jardon has not returned any of staff’s communications. Mr. Jardon was recently recommended for removal from the Partnership due to excessive absences.

Motion to remove Thomas Jardon as a member from the committee.

Moved: Barbara Messick

Seconded: Karen Hilton

Motion: Passed

New Applicant

There is one new applicant, David Rohn, who is applying to join the committee. Mr. Rohn introduced himself to the committee.

Motion to accept David Rohn as a member of the committee.

Moved: Barbara Messick

Seconded: Matilde Zayas

Motion: Passed

Ms. Ross reported that there are four vacancies remaining on the committee.

Partnership and Committees Vacancy Report

Committee members have a copy of the Partnership and Committees Vacancy Report for August (copy on file) that outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership. There are 11 vacancies on the Partnership of which five have been applied for.

Please help promote the Strategic Planning Committee and Partnership at your agencies. You can send suggested names to staff for follow up.

VII. Standing Business

- **Ryan White Part A/MAI Program Update**

Robert Ladner

Robert Ladner reviewed the Ryan White Part A/MAI Expenditure Report for Fiscal Year (FY) 2016 printed on August 3, 2016 (copy on file). This expenditure report includes year-to-date paid reimbursements for FY 2016 Part A service months up to June 2016, as of August 3, 2016. Pending Part A reimbursement requests that have been received and are in process total \$1,632,355.85. This report reflects reimbursement requests that were due by July 20, 2016. July 2016 invoices are due by August 20, 2016.

Ryan White Grant Award	Allocation	Total Expenditures as of Date	% of Total Expenditures for direct services
Part A	\$24,018,706	\$5,075,521.46	20.5%
MAI	\$2,605,201	\$678,963.91	28.8%

All Ryan White Fiscal Year 2015-2016 Annual Provider Progress Reports have been reviewed and the Office of Management and Budget-Grants Coordination (OMB-GC) submitted its report to the Health Resources and Services Administration (HRSA) by the July 30th deadline. The Progress Terms Report is due to HRSA on August 19, 2016.

OMB-GC staff is currently working with providers to clarify report inconsistencies in the Fiscal Year 2015 Final Line Item Expenditure Reports (FLIERS).

Miami-Dade County's final HIV/AIDS Integrated Plan for Prevention and Care is due to HRSA by September 30th. The final plan will also be submitted to the Florida Department of Health for inclusion in the Statewide Plan prior to the deadline.

OMB-GC will be notifying oral health care providers of a change to the reimbursement structure, with a start date of September 1, 2016. Requests for additional funds to cover services at the new higher rate will be accepted during the next Sweeps process for services performed retroactively with the expectation that additional funds will reduce patient wait times at providers' offices.

OMB-GC staff is still working to draft final 2015-2016 site visit corrective action plan responses. The Ryan White Compliance Officer will be scheduling upcoming site visits that are anticipated to begin in mid-September. Providers should expect to receive notification letters of their scheduled site visit in the next two weeks.

All issues have been resolved regarding the pending Fiscal Year 2016-2017 continuation contract. Contract execution is expected next week.

OMB-GC has received provider responses regarding Sweeps #1 and anticipates executing amendments by August 19th to coincide with the Program Terms Report deadline.

Technical assistance was requested from the National Quality Center, which HRSA approved. Beginning in September, the technical assistance will focus on improving aspects of Ryan White's quality management program activities.

A joint technical assistance call was held with the Jacksonville Eligible Metropolitan Area to discuss strengths and challenges regarding Partnership membership recruitment. As a result of the call, OMB-GC and BSR will be working on providing leadership training to Partnership members and engaging more youth and young adults in Planning Council meetings.

The Affordable Care Act Planning Team will hold a preliminary meeting to discuss improving the enrollment process for the upcoming open enrollment.

As of August 1, 2016, the Ryan White Part A (non-ADAP) client enrollment into the ACA and expenditure for ACA-related expenses are:

- For year 2016, the Ryan White Program has paid health insurance premiums for 695 clients enrolled in a health insurance marketplace plan.
- The average premium is approximately \$389 per client.
- The annual total premiums for the year

- **Partnership Report** *Miguel Puente*

Mr. Puente reviewed the August 8, 2016 Partnership Report (copy on file). There were no questions or concerns.

- **Retention in Care Workgroup Update** *Robert Ladner*

Robert Ladner reported that the Retention in Care Workgroup met on August 19th and reviewed data analyses on the 1) Miami-Dade County and Ryan White Part A Program HIV Continuum of Care and 2) the number of Ryan White clients who were referred to a Ryan White service but are receiving primary care from another payor source.

The next workgroup meeting is September 20, 2016.

VIII. New Business

- **2016 Assessment of Administrative Mechanism Report** *BSR Staff*

Ms. Ross reviewed the results of the 2016 Assessment of Administrative Mechanism Report (copy on file).

- **Committee Feedback and Questions for the EMA's Grantee** *BSR Staff*

While reviewing the 2016 Assessment of Administrative Mechanism Report, the committee noted the following:

Partnership Member Survey		
Statement #	Survey Statement	Committee's Note
2	The Miami-Dade County Office of Management and Budget-Grants Coordination (OMB-GC) follows the Partnership's service priorities and resource allocations.	<p><i>Committee question:</i> "What is a pay-by-metric system?"</p> <p>The committee asked this question in response to the comment cited under this statement.</p>
9	At least 95% of the Formula funds were expended by the end of the Fiscal Year.	<p><i>Committee question:</i> "Is the expended Formula amount and percent reflected in the expenditure reports? Does HRSA require the Grantee to report this information?"</p> <p>Depending on the Grantee's response the committee may change this statement for next year's survey.</p>
Part A/MAI Provider Survey		

7 b)	OMB-GC held invoice payments or returned unpaid invoices for undisclosed reasons.	<i>Committee note:</i> The committee will modify this statement next year to allow for better reporting of the statement results.
15	OMB-GC provided technical assistance to our agency for completion of invoices, quarterly reports, and other reporting requirements as needed.	<i>Committee question:</i> “Are providers required to make a technical assistance request or are technical assistance given to providers every year?”
19	OMB-GC’s service delivery information system is easily accessible and generates agency-specific data in an efficient manner.	<i>Committee note:</i> Members are disappointed that there were not more comments and survey responses that reflect some providers’ reality using the service delivery information system.
24	OMB-GC provided our agency with written feedback regarding the site visit findings to assist us in making improvements as needed.	<i>Committee question:</i> “How long does it take for providers to receive their site visit findings report?”

The committee’s questions and notes will be submitted to Carla Valle-Schwenk at OMB-GC. The Grantee will provide the committee a response to the report and the committee’s questions/notes at the next meeting. After the committee hears the Grantee’s response, the committee will approve the report.

IX. Announcements

Mr. Ladner announced that as a result of disparities identified specifically among Black, Haitian and Hispanic women, BSR will conduct women focus groups that will identify lifestyle, domestic abuse, refugee status, risk and descriptive factors that could be creating health disparities among the targeted populations of women. Mr. Ladner asked if committee members had any suggestions for the focus groups. Barbara Messick recommended that BSR conduct chart reviews.

Ms. Ross highlighted changes to the August and September Partnership calendars (copies on file).

X. Next Meeting

The next meeting is Friday, September 9, 2016, at United Way Ansin Building in Conference Room A.

XI. Adjournment

Motion to adjourn the meeting.

Moved: Tabitha Hunter

Seconded: Karen Hilton

Motion: Passed

The meeting was adjourned at 12:00 P.M.