



**Strategic Planning Committee Meeting
 United Way Ansin Building, Conference Room A,
 3250 SW 3rd Avenue, Miami, FL 33129
 October 14, 2016**

Approved on December 9, 2016

#	Members	Present	Absent
1	Castellanos, Lina		X
2	Carvajal, Maritza		X
3	Dardompre, Frank	X	
4	Dedans, Mila	X	
5	Gutierrez-Zwick, Helen		X
6	Holmes, Deborah	X	
7	Hilton, Karen		X
8	Hunter, Tabitha	X	
9	Ibanez, Gladys	X	
11	Messick, Barbara	X	
12	Neff, Travis		X
13	Neri, Joshua		X
14	O'Donnell, Brian	X	
15	Orozco, Eddie		X
16	Puente, Miguel	X	
17	Rohn, David		X
18	Siclari, Rick		X
19	Valle-Schwenk, Carla		X
20	Villamizar, Kira	X	
21	Zayas, Matilde	X	
Quorum = 8			

Guests	
Smith, Theresa	
Wales, Eva	
Staff	
Brock-Getz, Petra	
Ladner, Robert	
Ross, Elizabeth	

I. Call to Order/Introductions

The chair, Miguel Puente, called the meeting to order at 10:12 A.M. He welcomed everyone and asked for introductions.

II. Resource Persons

Matilde Zayas indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Floor Open to the Public

Mr. Puente opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.

On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three

minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

The floor was opened to the public. There were no comments, questions, or concerns.

IV. Review/Approve Agenda

Members reviewed the agenda. There were no changes made.

Motion to approve the agenda as presented.

Moved: Deborah Holmes

Seconded: Barbara Messick

Motion: Passed

V. Review and Approve Minutes of September 9, 2016

Members reviewed the September 9, 2016 minutes. There were no changes.

Motion to approve the minutes of September 9, 2016 as presented.

Moved: Mila Dedans

Seconded: Deborah Holmes

Motion: Passed

VI. Membership

Elizabeth Ross

Attendance Summary for County Fiscal Year 2015-2016

The Miami-Dade County Fiscal Year (FY) for 2015-2016 ended on September 30th; therefore, committee members' attendance records for the 2015-2016 year are closed. Committee members will receive their FY 2015-2016 attendance summaries at the next meeting.

Partnership and Committees Vacancy Report

Committee members have a copy of the Partnership and Committees Vacancy Report for October (copy on file) that outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership. There are seven vacancies on the Partnership. BSR staff has been in communication with potential applicants to fill the *Housing, Homeless or Social Service Provider Representative* seat, the *Local Health Department Representative* seat, the *Representative of the Affected Community Co-infected with Hepatitis B or C* seat, and the *State Government/Medicaid Agency Representative* seat. The Community Coalition Committee and BSR staff are conducting ongoing recruitment for PLWHA.

There are three vacancies remaining on the Strategic Planning Committee.

Please help promote the Strategic Planning Committee and Partnership at your agencies. You can send suggested names of interested persons to staff for follow up.

Robert Ladner stated that the Medical Care Subcommittee is in great need of members. Please suggest individuals to BSR staff.

VII. Standing Business

- **Ryan White Part A/MAI Program Update**

Theresa Smith

Theresa Smith reviewed the Ryan White Part A/MAI Expenditure Report for FY 2016 printed on October 4, 2016 (copy on file). This expenditure report includes year-to-date paid reimbursements for FY 2016 Part A service months up to August 2016, as of October 4, 2016. Pending Part A reimbursement requests that have been received and are in process total \$517,927.82. This report reflects reimbursement requests that were due by September 20, 2016. September 2016 invoices are due by October 20, 2016.

Ryan White Grant Award	Allocation	Total Expenditures as of Date	% of Total Expenditures for direct services
Part A	\$24,018,706	\$9,931,816.04	41%
MAI	\$2,605,201	\$1,513,014.35	63%

The Office of Management and Budget-Grants Coordination (OMB-GC) will submit to the Health Resources and Services Administration (HRSA) the grant application for Ryan White Program funding for FY 2017-2018. The application is due on Tuesday, October 18th at 11:59 P.M. OMB-GC is requesting \$27.8 million dollars based on the Partnership’s Ryan White HIV/AIDS Program Needs Assessment.

Open enrollment for the Affordable Care Act begins on November 1st.

The Florida Department of Health’s AIDS Drugs Assistance Program (ADAP) has increased its Federal Poverty Level from 249% to 400% to enroll additional eligible clients.

On Friday, October 14th, OMB-GC intends to distribute unmet needs request letters to Ryan White providers. Provider responses are due Friday, October 28th.

OMB-GC has two comprehensive monitoring site visits scheduled. The remaining site visits are expected to be completed by February, 2017.

The Miami-Dade County Mayor appointed a Miami-Dade County HIV/AIDS “Getting to Zero” Task Force. This task force will be composed of executive officers and senior staff of local hospitals, service organizations, research institutions, universities and federal health department representatives. The purpose of the Task Force is to develop an action plan to reach zero HIV infections in Miami-Dade County.

▪ **Partnership Report**

Miguel Puente

Mr. Puente reviewed the October 11, 2016 Partnership Report (copy on file). There were no questions or concerns.

VIII. New Business

▪ **Prioritize HIV/AIDS Integrated Plan Activities for 2017**

Robert Ladner

Mr. Ladner reminded the committee that the first joint Strategic Planning Committee and Prevention Committee Integrated Plan Review meeting will be held on Monday, November 21st from 10:00 A.M. to 2:00 P.M. at the United Way Ansin Building in the Ryder conference room.

The Integrated Plan is a cooperative document developed by the Florida Department of Health in Miami-Dade County and the Ryan White Part A Program to align local prevention and care and treatment initiatives with the United States National HIV/AIDS Strategy.

Mr. Ladner asked the committee to note key activities and strategies that are due for implementation in January, 2017. These activities begin on page 10 of the Integrated Plan (copy on file).

At the Integrated Plan Review meeting, members will receive a copy of only the activities that are due for implementation in 2017. The committee briefly discussed some of the activities listed in the plan.

IX. Announcements

Ms. Ross reviewed the flyers in the packets and highlighted changes to the October and November Partnership calendars (copies on file).

Mr. Ladner reminded the committee that Ryan White providers will receive letters on unmet needs requests from OMB-GC, and Sweeps #2 will be conducted on November 3rd at the Care and Treatment Committee meeting.

X. Next Meeting

The next meeting is Friday, December 9, 2016, at United Way Ansin Building in Conference Room A.

XI. Adjournment

Motion to adjourn the meeting.

Moved: Deborah Holmes

Seconded: Tabitha Hunter

Motion: Passed

The meeting was adjourned at 11:10 A.M.