



**Motion to approve the agenda with the above change.**

**Moved: Brady Bennett**

**Second: Luigi Ferrer**

**Motion: Passed**

#### **IV. Floor Open to the Public**

Ms. Kenneally opened the floor to the public with the following statement:

*“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.*

*On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

The floor was opened to the public. There were no comments, questions, or concerns.

#### **V. Review/Approve Minutes of August 25, 2016 Meeting**

Members reviewed the meeting minutes of August 25, 2016. Ms. Kenneally asked to change the second sentence of the second paragraph on page 3 of 4 to read, “Prevention Committee members will have the opportunity to provide feedback on WAD events *at WAD planning meetings.*”

**Motion to approve the minutes of August 25, 2016 with the above change.**

**Moved: Christina Bannister**

**Second: Victor Gonzalez**

**Motion: Passed**

#### **VI. Membership**

*Elizabeth Ross*

*Member Resignations from the Committee*

Ms. Ross reported that Ryan Roelans and Natalie Leblanc have resigned from the committee now creating two vacancies on the committee.

*Committee Applicants*

Community members who are interested in joining the committee have already approached BSR staff. The committee will consider membership in the order of application submission.

Ms. Ross announced that Brandon Reynolds was present for today’s meeting and he has submitted his application today to join the committee. The committee will vote on his application at the next meeting.

#### **VII. Standing Business**

- **Partnership Report**

*Sarah Kenneally*

Ms. Kenneally reviewed the October 11, 2016 Partnership Report (copy on file). There were no questions, comments or concerns.

- **MSM Collaborative Update**

*Alex Barros*

Alex Barros reported that the Florida Department of Health in Miami-Dade County (FDOH-MDC) has temporarily assigned him to PrEP Clinic Miami to assist with navigating patients to treatment. FDOH-MDC is currently recruiting for patient/client navigators.

Mr. Barros is still planning the monthly MSM Collaborative meetings; however, Lori Jordahl and other FDOH-MDC staff have been facilitating the meetings. The MSM Collaborative will be conducting two capacity-building trainings for the remainder of 2016. In November, AIDS Project Los Angeles will give a three-day training on PrEP navigation. In December, Latino AIDS Commission and FDOH-MDC will host a training on social determinants for the health of young, gay Black and Latino men. This training is mandatory for all High-Impact Prevention-funded providers to attend.

PrEP Clinic Miami is officially opened and is now accepting patient referrals. If patients are referred from an FDOH-MDC STD clinic, the patient will receive free PrEP assistance.

▪ **FDOH Updates**

*Sarah Kenneally*

*Getting to Zero Task Force*

Ms. Kenneally reported that the Getting to Zero (G2Z) Task Force has commenced its first general and committee meetings. There are four committees: 1) Care and Treatment, 2) Prevention and Research, 3) Social and Support Services, and 4) Systems and Policy.

Ms. Kenneally highlighted recommendations that each G2Z committee has made to the Task Force.

Luigi Ferrer and Brady Bennett reported on their experience as a participating member of the G2Z Task Force. Both members stated that it is encouraging to see a representative group of community based organizations, hospitals, planning organizations, HIV prevention providers, researchers and universities on the G2Z Task Force.

There was a brief discussion on how the G2Z Task Force will incorporate the Miami-Dade County Integrated Prevention and Care Plan (IP) without duplicating resources. Francisco Sastre informed the committee that the IP is a composite plan of Ryan White Part A/MAI Program and FDOH-MDC initiatives, but the G2Z Task Force's blueprint will be an exhaustive actionable plan that encompasses countywide activities to attain zero HIV infections.

*General FDOH Updates*

Michele Wyatt-Sweeting and Ms. Kenneally will be attending the Prevention Planning Group meeting in Tampa, Florida, on November 1<sup>st</sup> through November 2<sup>nd</sup>. Upon their return, Ms. Kenneally and Ms. Wyatt-Sweeting will give an update to the committee and the Partnership.

**VIII. New Business**

▪ **E.L.M.O. (Enough Let's Move On)**

*Sarah Kenneally*

Ms. Kenneally announced that she would like to use a facilitating technique called E.L.M.O., Enough, Let's Move On, to discuss the remaining agenda items. Ms. Kenneally distributed copies of Sesame Street's Elmo's face and asked committee members to say, "Elmo" or raise the Elmo

face if committee members' discussions become tangent from agenda items. This will signal the committee to move on to the next item for discussion.

▪ **Committee Planning for 2017-2018**

*Sarah Kenneally/Elizabeth Ross*

Ms. Kenneally reported that she and Ms. Ross discussed ways that the committee can further engage the committee on its responsibilities and scope of work according to the Partnership Bylaws.

Ms. Kenneally reviewed the list of proposed committee activities for 2017 and 2018 (copy on file).

Members agreed to adopt the following two activities:

*Immediate activities to consider for time frame, October – November 2016*

1. FDOH-MDC and BSR staff will identify HIV prevention providers who can present to the Prevention Committee on best practices for one of the following: HIV testing and counseling, HIV outreach (and its various forms), HIV prevention methods, and HIV linkage to care.

On a bi-monthly basis, one provider will give a 15-20 minutes presentation. This activity should commence in January 2017; therefore, BSR and FDOH will collaborate immediately to develop a list of providers who can present.

Tentative schedule for presenters:

- a. January 26, 2017
- b. March 23, 2017
- c. May 25, 2017
- d. August 24, 2017
- e. November 16, 2017

The committee suggested that BSR staff send an email to HIV prevention providers asking them what best practices they have implemented for HIV testing and counseling, HIV outreach (and its various forms), HIV prevention methods, and HIV linkage to care. Staff should then create a composite of these practices and submit it to the committee for members to decide which presentations they wish to hear.

2. The committee will conduct case studies (based on availability) on local HIV providers to provide HIV prevention-specific technical assistance (TA). The committee's review frequency of case studies will be based on the availability of cases. If providers are not submitting TA requests to FDOH, then the committee can use specific HIV-prevention IP activities as cases.

This should commence in January/February 2017.

*Near-future activities to consider for time frame, January – August 2017*

The committee agreed not to adopt the following two activities:

1. The committee will plan and host an annual workshop for all agencies that provide HIV testing and counseling. This workshop will consist of presentations provided by Prevention

Committee members, FDOH and CIBA organizations. The purpose of the workshop is to offer capacity building assistance to HIV providers.

- The committee agreed not to adopt this activity since FDOH-MDC is already doing this and reporting to the committee on it.
2. By September 2017, the G2Z Task Force should have prepared and submitted its report to the Partnership. The Partnership should then task the Prevention Committee with the oversight of the G2T Task Force’s actionable steps. These steps are expected to be incorporated into the IP.
- The committee agreed not to adopt this activity to allow the Miami-Dade County Mayor to decide how he wishes to monitor the G2Z Task Force blueprint.

*Long-term activity to consider for time frame, September 2017 – March 2018*

The committee agreed to adopt the following activity:

1. The Prevention Committee will be responsible for planning and hosting the *Miami-Dade County’s Annual C.A.P.P.* C.A.P.P., Community Assessment of HIV Prevention Protocols, is a data-driven evaluative process of existing HIV prevention protocols.

Over the course of three to four meetings, the Prevention Committee will hear presentations and discuss the following:

- The HIV epidemic
- Existing providers testing initiatives
- New HIV prevention pilots and evidence-based practices
- Condom distribution
- Identification of HIV-prevention gaps (testing initiatives and their outcomes/efficacy)
- Identification of emerging trends or populations as it relates to HIV infections
- Evaluation of existing HIV-prevention protocols
- Assessment of provider needs for capacity-building assistance
- Other funding sources for HIV prevention
- The FDOH-MDC’s limitations according to its funding requirements from the Centers for Disease Control and Prevention

**Motion to adopt the above selected activities as committee responsibilities and duties for years 2017 and 2018.**

**Moved: Matilde Zayas**

**Seconded: James Moore**

**Motion: Passed**

- **Prevention Committee’s Policies and Procedures Manual** *All*

Ms. Ross explained that the Prevention Committee’s Policies and Procedures Manual (PPM) (copy on file) requires updating. The local health department is referred to as “Miami-Dade County Health Department” and the Miami-Dade County HIV/AIDS Prevention Plan is still cited throughout the document.

Ms. Kenneally would like to modify the committee's chair-elect responsibilities to include that the chair-elect will be the designated community representative for Area 11a of the Prevention Planning Group.

Members agreed to approve the committee's PPM without the modification to the chair-elect's roles and responsibilities.

Mr. Sastre suggested that BSR staff also update the PPM to reflect a consistent recognition of the chair-elect of the Prevention Committee. Ms. Ross agreed to change the recognition of the committee's vice chair from co-chair to chair-elect throughout the document.

**Motion to approve the Prevention Committee's Policies and Procedures Manual with the above changes.**

**Moved: Freddy Pardo**

**Seconded: Luigi Ferrer**

**Motion: Passed**

▪ **Chair-elect Nominations**

*All*

Ms. Ross informed the committee that the November committee meeting is cancelled and there is no committee meeting scheduled for December. According to the Partnership Bylaws, all standing committees must nominate a chair-elect in December of the prior year that the chair-elect is elected. If the committee decides not to convene a meeting in December, then chair-elect nominations will need to be held today.

The committee later decided to schedule a December meeting; therefore, chair-elect nominations were not made.

▪ **Location for Dec. 15<sup>th</sup> or Dec. 22<sup>nd</sup> Meeting (UWMD not available)**

*All*

The committee agreed to schedule its December 2016 meeting on December 15<sup>th</sup> from 10:00 A.M. to 12:00 P.M. at Pridelines.

**Motion to schedule the Prevention Committee meeting on December 15<sup>th</sup> at Pridelines.**

**Moved: Victor Gonzalez**

**Seconded: Brady Bennett**

**Motion: Passed**

**Opposed: Stephen Williams**

Mr. Ferrer confirmed that he would try to secure a neighboring lot to the facility for parking.

Ms. Ross will remind committee members of the location change in December, and she will update the Partnership calendars to reflect the new location.

**IX. Announcements**

Ms. Kenneally reminded committee members that the November Prevention Committee meeting was cancelled to encourage committee members to attend the joint Strategic Planning Committee and Prevention Committee Integrated Plan Review meeting on Monday, November 21<sup>st</sup> from 10:00 A.M. to 2:00 P.M. at the United Way Ansin Building, Ryder Conference Room.

Mr. Pardo announced that Care Resource is collaborating with local churches on hosting an event called United For Care. The event will be held on November 18<sup>th</sup>. Mr. Pardo distributed copies of palm cards promoting the event.

Ms. Ross reviewed the flyers in the packet and highlighted changes to the November and December Partnership calendars (copies on file).

Ms. Ross asked committee members to take a copy of the newly revised Partnership Bylaws and sign for a copy.

**X. Next Meeting**

The next meeting is December 15, 2016, at Pridelines.

**XI. Adjournment**

**Motion to adjourn the meeting.**

**Moved: Matilde Zayas**

**Seconded: Brady Bennett**

**Motion: Passed**

The meeting was adjourned at 11:44 A.M.