



The floor was opened to the public; there were no comments, questions, or concerns.

#### Review of November 6, 2015 Meeting Notes

Attendees reviewed the November 6, 2015 meeting notes. No changes were made.

#### Utilization of AHF's South Dade Location

Francisco Sastre reported that the AIDS Healthcare Foundation (AHF), the Office of Management and Budget-Grants Coordination (OMB-GC) and BSR met to discuss strategies to increase AHF's case load at their Homestead, Florida, location.

Carla Valle-Schwenk stated that there will be additional HIV testing in south Miami-Dade, which could help increase AHF's case load.

George Barroso asked Ms. Valle-Schwenk if she had available the list of outreach workers that assist with linking HIV+ clients to different Ryan White Part A agencies. Ms. Valle-Schwenk responded that the Part A program has a Part A outreach workers matrix that are distributed to HIV testing counseling sites. The Quality Management Team at BSR is in the process of updating the matrix; the updated matrix will be presented at the next Outreach Training.

Mr. Barroso reported that Jackson Memorial Hospital has partnered with New World Health Centers to provide transportation and dental services in south Miami-Dade. This partnership is funded by General Revenue.

#### Workgroup's Year 2 Final Report to the Partnership

- *Workgroup's goals and accomplishments for Year 2*

Dr. Sastre highlighted the goals that the workgroup presented to the Partnership in November of 2014 in request of an extension. The workgroup was supposed to use their second year to identify and address the HIV/AIDS care and treatment needs of residents living in Life Zone 10. The workgroup identified a) inadequate knowledge of HIV/AIDS related information, including the Ryan White Program and non-Ryan White support services available in Life Zone 10 for persons living with HIV/AIDS (PLWHA) and b) lack of Ryan White Program and non-Ryan White support services for PLWHA as two key challenges for residents to access HIV/AIDS care and treatment services in Life Zone 10. The workgroup developed a plan of activities to address these challenges.

While working to address the two challenges, the workgroup discovered other issues in Life Zone 10 and has since evolved its focus to create a one stop center that provides both Ryan White Part A services and non HIV-related services in attempt to attract more HIV+ residents in Life Zone 10 who may not be in care.

- *Schedule a Workgroup Meeting on January 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup>*

Ms. Ross stated that staff intends to conduct the survey of Life Zone 10 residents in December and would like to present the findings to the workgroup. However, the January 1<sup>st</sup> workgroup meeting is cancelled in recognition of New Year's Day. Ms. Ross asked the workgroup if they could convene a meeting on January 4<sup>th</sup>, January 5<sup>th</sup> or January 6<sup>th</sup> to review the survey results.

The workgroup agreed to schedule a workgroup meeting for Tuesday, January 5<sup>th</sup> at Covenant Missionary Baptist Church. Jerry Cummings stated that he will confirm the church's availability with Keena Middlebrook and notify BSR staff.

- *Update on Survey of Life Zone X Residents*

Ms. Ross reported that Robert Ladner, Ph.D., from BSR was unable to attend today's meeting; however, he made changes to the survey to incorporate the workgroup's suggestions from last month. A copy of the updated survey was included in attendees' packets.

The workgroup recommended the following changes to the revised survey:

1. Verify the zip codes on the survey to ensure that they are within the said radii of potential one stop center locations.
2. Include the zip codes that may be out of the five mile radius, but break out the data analysis to show this distinction.
3. Remove "terminate" and add zip code 33030 to the list of zip codes.
4. Change the order of questions 1 through 3 to question 3, 1 then 2.
5. Move "This is not a political poll" to the beginning of the introductory paragraph located at the top of the first page.
6. Change drop-in center to one stop resource center throughout the survey.
7. Include the amount of time it will take to complete the survey in the introductory paragraph.

- *Request an Extension from the Partnership?*

After much discussion, the workgroup generally – but not unanimously – agreed to recommend that the Strategic Planning Committee request another year from the Partnership to allow the workgroup to finish collecting data on the HIV needs of Life Zone 10 residents and to develop a sustainability plan for the workgroup's efforts.

- *Feedback on the Final Report to the Partnership*

Attendees agreed to include the following in the draft final report to the Partnership:

1. Request for another year to complete data collection on HIV needs of Life Zone 10 residents and develop a sustainability plan for the workgroup's efforts.
2. The workgroup's accomplishments for year 2.
3. Community partnerships forged as a result of the workgroup e.g., We Care of South Dade's participation on the workgroup and commitment to act as the lead agency of the one stop resource center; a new medical provider, AIDS Healthcare Foundation, in Homestead, Florida; New World Health Center and South Florida AIDS Network partnership to provide transportation and dental services in south Miami-Dade; Covenant Missionary Baptist Church's involvement to assist the set up of the one stop resource center; and the participation from several non-Ryan White funded agencies that are based in south Miami-Dade.
4. The unmet needs of Life Zone 10 residents.

### Announcements

Ms. Ross reviewed the flyers in the packet (copies on file).

### Adjournment

The workgroup meeting ended at 11:43 a.m.