

IV. Floor Open to the Public

Ms. Kenneally opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.

On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

The floor was opened to the public. There were no comments, questions, or concerns.

V. Review/Approve Minutes of October 27, 2016 Meeting

Members reviewed the meeting minutes of October 27, 2016. There were no changes.

Motion to approve the minutes of October 27, 2016 as presented.

Moved: Morneque Moore-Ramos

Second: Brady Bennett

Motion: Passed

VI. Membership

Elizabeth Ross

Member Resignations from the Committee

Ms. Ross reported that Ryan Roelans has resigned from the committee; however, Mr. Roelan’s colleague, Amaris Hess, has applied to fill his vacancy on the committee.

Committee Applicants

Amaris Hess and Brandon Reynolds are applying to join the Prevention Committee. Both applicants were present and introduced themselves to the committee.

Motion to accept Amaris Hess and Brandon Reynolds as members of the committee.

Moved: Christina Bannister

Seconded: Alexis Howard

Motion: Passed

Since the committee accepted Ms. Hess and Mr. Reynolds as members, there are now no vacancies remaining on the committee.

VII. Standing Business

- **Partnership Report**

Sarah Kenneally

Ms. Kenneally and David Forrest referenced the December 12, 2016 Partnership Report (copy on file). There were no questions, comments or concerns.

- **MSM Collaborative Update**

Sarah Kenneally

Ms. Kenneally reported that Alex Barros is no longer working for the Florida Department of

Health in Miami-Dade County (FDOH-MDC).

FDOH-MDC has posted a new position on the People's First website for an MSM Health Educator.

Ms. Kenneally stated that FDOH-MDC hopes to continue the MSM collaborative meetings. Committee members shared their experiences attending the MSM collaborative meetings and the importance to continue its meetings.

▪ **Copy of Updated PC Policies and Procedures Manual**

Elizabeth Ross

Ms. Ross highlighted the committee's approved revisions to the Prevention Committee's Policies and Procedures Manual (copy on file).

The revisions to the Prevention Committee's Policies and Procedures Manual are as follows:

1. Miami-Dade County Health Department has been updated to Florida Department of Health in Miami-Dade County throughout the document;
2. The Prevention Committee's functions were modified to include the committee's new responsibilities to coordinate with the Strategic Planning Committee to review and oversee the Miami-Dade County Integrated Prevention and Care Plan for HIV/AIDS; and
3. BSR updated the title of co-chairs to officers. The title of officers is now described as chair and chair-elect of the Prevention Committee.

Ms. Ross informed committee members that the Policies and Procedures Manual is informational and the copy included in the packets is for members to keep.

▪ **FDOH Updates**

Sarah Kenneally

Integrated Prevention and Care Plan for HIV/AIDS

Ms. Kenneally reported that the Prevention Committee and Strategic Planning Committee Integrated Plan Review Team convened its first meeting on November 21, 2016. Ms. Kenneally asked members if they had any questions or concerns. Members thought that the first Integrated Plan Review Team meeting went well.

Getting to Zero (G2Z) Task Force

The G2Z Task Force has one meeting left before it presents its recommendations to the Miami-Dade County Mayor. So far, the Task Force has developed approximately 20 recommendations. One of the recommendations is to request that the Mayor create an ad-hoc committee to oversee the implementation of the action plan proposed by the Miami-Dade County Mayor. Brady Bennett and Luigi Ferrer complimented the Task Force's efforts in engaging key stakeholders; however, both members were uncertain as to how participating agencies will implement the Task Force's action plan.

Miami-Dade County Opioid Task Force

The Miami-Dade County Mayor has appointed an Opioid Task Force that will be composed of four committees: health responders, health solutions, education and treatment. The Opioid Task

Force will commence in January 2017. David Forrest volunteered to participate and present his Injecting Drug User research cycle presentation to the Opioid Task. Ms. Kenneally stated that she will follow up with Mr. Forrest after the meeting.

General FDOH Updates

Miami-Dade County is participating in the fast-track cities initiatives. A copy of ViiV's press release about the initiative was included in members' packets.

There was a brief discussion on how the Prevention Committee will track all of the different initiatives taking place in Miami-Dade. Ms. Kenneally informed the committee that the Integrated Plan was created with the intention to integrate HIV prevention and care and treatment efforts to allow for easier monitoring of joint efforts. Also, Ms. Kenneally will continue ongoing reporting to the committee on what is happening in the community.

VIII. New Business

▪ **Chair-elect Nominations**

Elizabeth Ross

Ms. Ross reviewed the list of committee members who are eligible to be nominated as chair-elect of the committee and the requirements (copy on file).

The 13 eligible committee members were:

1. Rodney Branch
2. Francesco Duberli
3. David Forrest
4. Victor Gonzalez
5. Alexis Howard
6. Barbara Kubilus
7. Aquilla Lee
8. Ashley Miller
9. James Moore
10. Doralba Munoz
11. Morneque Moore-Ramos
12. Stephen Williams
13. Michele Wyatt-Sweeting

Of the above 13 eligible members, only Francesco Duberli, Victor Gonzalez and Alexis Howard stated that they were interested in being nominated.

Ms. Ross stated that at the next meeting, the three interested members must prepare a brief speech on why they would like to be the chair-elect of the Prevention Committee. After hearing the candidates' speeches, the committee will vote to elect a new chair-elect.

▪ **Updates on Committee Planning Activities for 2017-2018**

Sarah Kenneally/Elizabeth Ross

Ms. Kenneally reported that she and Ms. Ross discussed ways that the committee can further engage the committee on its responsibilities and scope of work according to the Partnership Bylaws.

At the last meeting, Ms. Kenneally reviewed the list of proposed committee activities for 2017 and 2018.

Members agreed to adopt the following three activities. For each activity Ms. Ross or Ms. Kenneally gave an update:

Activity # 1

FDOH-MDC and BSR staff will identify HIV prevention providers who can present to the Prevention Committee on best practices for one of the following: HIV testing and counseling, HIV outreach (and its various forms), HIV prevention methods, and HIV linkage to care.

On a bi-monthly basis, one provider will give a 15-20 minutes presentation. This activity should commence in January 2017; therefore, BSR and FDOH will collaborate immediately to develop a list of providers who can present.

Tentative schedule for presenters:

- a. January 26, 2017
- b. March 23, 2017
- c. May 25, 2017
- d. August 24, 2017
- e. November 16, 2017

At the November 2016 meeting, the committee suggested that BSR staff send an email to HIV prevention providers asking them what best practices they have implemented for HIV testing and counseling, HIV outreach (and its various forms), HIV prevention methods, and HIV linkage to care. Staff should then create a composite of these practices and submit it to the committee for members to decide which presentations they wish to hear.

Update from BSR staff

Ms. Ross reported that she is still working with Sandra Estevez at FDOH-MDC to acquire the comprehensive list of registered HIV testing and counseling sites. Once Ms. Ross receives this list, she will contact the agencies. Ms. Ross stated that she hopes to have a composite list for the committee to review at its next meeting. Members agreed to use its January 26, 2017 meeting to review the list of organizations and use its March 23, 2017, May 25, 2017, August 24, 2017 and November 16, 2017 meeting dates to allow for community best practices presentations.

Activity # 2

The committee will conduct case studies (based on availability) on local HIV providers to provide HIV prevention-specific technical assistance (TA). The committee's review frequency of case studies will be based on the availability of cases. If providers are not submitting TA requests to FDOH, then the committee can use specific HIV-prevention IP activities as cases.

This should commence in January/February 2017.

Update from FDOH-MDC

Ms. Kenneally stated that there have not been any technical assistance requests to the FDOH-MDC from HIV prevention providers.

Activity # 3

The Prevention Committee will be responsible for planning and hosting the *Miami-Dade County's Annual C.A.P.P.* C.A.P.P., Community Assessment of HIV Prevention Protocols, is a data-driven evaluative process of existing HIV prevention protocols.

Over the course of three to four meetings, the Prevention Committee will hear presentations and discuss the following:

- The HIV epidemic
- Existing providers testing initiatives
- New HIV prevention pilots and evidence-based practices
- Condom distribution
- Identification of HIV-prevention gaps (testing initiatives and their outcomes/efficacy)
- Identification of emerging trends or populations as it relates to HIV infections
- Evaluation of existing HIV-prevention protocols
- Assessment of provider needs for capacity-building assistance
- Other funding sources for HIV prevention
- The FDOH-MDC's limitations according to its funding requirements from the Centers for Disease Control and Prevention

Update from BSR staff

Ms. Ross presented the draft *2018 Miami-Dade County's Annual Community Assessment of HIV Prevention Protocols (CAPP)* (copy on file), which outlined the committee's discussion on CAPP's aim, purpose, objectives and potential presentations.

Ms. Ross stated that the committee is scheduled to finalize presentations and evaluation questions in September 2017; however, she wanted to present what she had gathered thus far based on the committee's discussion.

Mr. Forrest suggested that there be a criteria given to presenters for their presentations and that the health department use surveillance data to code for census track.

Members also suggested the following:

For Day 1, add heterosexuals as a separate presentation and that under special populations add the jail population, transgender population, Injecting Drug Users and sex workers.

For Day 2, add updates on community planning for HIV prevention protocols including what were adopted by the Getting to Zero Task Force.

Members agreed to further discuss the presentations and data and evaluation questions for each day later this year to ensure that CAPP meets its objectives.

IX. Announcements

Alexis Howard announced that Community AIDS Network is hiring a medical assistant, and that the Family Foundation is having a post-World AIDS Day event. Mrs. Howard will send Ms. Ross the flyer for distribution.

Francesco Duberli announced that Survivors Pathway is having a holiday party and that interested members should see him after the meeting for more information.

Mr. Forrest announced that the University of Miami is looking for a new program manager for the syringe exchange program. Mr. Forrest will send more information to BSR staff for distribution.

Lori Jordahl announced that she left a Man Up event today where FDOH-MDC tested over 500 black males.

Ms. Kenneally announced that the Center for Disease Control and Prevention (CDC) released national data showing that Miami-Dade County is number one in the United States for the number of HIV cases and number three in the United States for HIV infection rates.

Ms. Ross reviewed the flyers in the packet and highlighted changes to the December 2016 and January 2017 Partnership calendars (copies on file).

X. Next Meeting

Mr. Pardo reported that the next meeting is January 26, 2017, at the United Way Ansin Building.

XI. Adjournment

Motion to adjourn the meeting.

Moved: Matilde Zayas

Seconded: Christina Bannister

Motion: Passed

The meeting was adjourned at 11:27 A.M.