



**Housing Committee Meeting**  
**Edison Neighborhood Service Center, 150 NW 79<sup>nd</sup> Street,**  
**Conference Room, Miami, FL 33150**  
**March 16, 2017 Minutes**

*Approved April 20, 2017*

#	Members	Present	Absent
1	Alleyne, Karen	x	
2	Alonso, Eddie		x
3	Ausborn, James	x	
4	Clarke-Trotman, Pauline	x	
5	Gallardo, Enrique	x	
6	Hanson, Bruce		x
7	Howell, Jonathan	x	
8	Jauregui, Jocelyn		x
9	Laso, Carlos	x	
10	Malone, Tatiana	x	
11	McFeely, John	x	
12	Minino-Bogaert, Jose Antonio	x	
13	Mitchell, Synthia	x	
14	Powell, James L.	x	
15	Tazoe, Roberto		x
16	Williams, April	x	
<b>Quorum: 7</b>			

Guests	
Patera Robinson	
Alicia Apfel	
Stephen Williams	
Jennifer Pimentel	
Staff	
Marlen Meizoso	Robert Ladner

**I. Call to Order**

James Powell called the meeting to order at 2:10 p.m. He welcomed everyone and asked for introductions.

**II. Resource Persons**

Mr. Powell identified Behavioral Science Research (BSR) staff as resource individuals.

**III. Review/Approve Agenda**

The committee reviewed the agenda as presented.

**Motion to approve the agenda as presented.**

**Moved: James Ausborn**

**Second: Synthia Mitchell**

**Motion: Passed**

**IV. Floor Open to the Public**

Mr. Powell read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

There were no comments so the floor was closed.

**V. Review/Approve Minutes of February 16, 2017**

The committee reviewed the minutes of February 16, 2017 and accepted them as presented.

**Motion to accept the minutes of February 16, 2017 as presented.**

**Moved: James Ausborn**

**Second: Synthia Mitchell**

**Motion: Passed**

**VI. Membership**

*Marlen Meizoso*

Marlen Meizoso reviewed and explained the vacancy report (copy on file). She indicated that a letter of non-compliance had been sent to a member, Jose Antonio Minino-Bogaert, who indicated he would be coming to the meeting. Mr. Minino-Bogaert arrived later in the meeting.

**VII. Standing Business**

- **Housing Opportunities for Persons Living with AIDS (HOPWA) Programs Update** *Roberto Tazoe*

Mr. Tazoe was not present so no report was presented.

- **Habitat for Humanity** *John McFeely*

John McFeely presented information on Habitat for Humanity. Mr. McFeely shared (copy on file) the requirements needed to participate in the program. The program provides assistance for individuals/families with stable incomes to apply sweat equity to help build their own homes and become homeowners. There are some lots in South Dade which will be onboard for new construction within the next two years and some limited housing sites are available in the North Dade/Liberty City area. Interested individuals need to have been employed or receiving benefits for at least two years. The minimum household income is \$18,000 per year. Overall, it is a one year process, and 300 – 450 hours of work must be put into the program, helping build other houses and working on building ones' own. The program charges 30% of household income as mortgage.

**VIII. New Business**

- **Code of Conduct Review** *Marlen Meizoso*

Mrs. Meizoso reviewed the code of conduct and rules of decorum from the bylaws (copies on file). Members and guest were reminded that cell phones must be turned off or placed on silent; if calls needed to be made, individuals must step outside the room, and no sidebar conversations may take place since this is a violation of the Partnership bylaws and Government in the Sunshine.

- **Special Presentation: Advocate Program-Rapid Re-housing Program** *Jennifer Pimentel*

Jennifer Pimentel presented on the Advocate Program-Rapid Re-housing assistance program (copy on file). This is a HUD-funded Housing First program that helps homeless individuals return to stable housing. Assistance is provided for six months, but can be longer on a case by case basis. The program assists with locating housing, getting employment, partnering with legal services for access to benefits. Referrals are made through the Homeless Trust. Rental assistance is tiered, with 100% of rent subsidized for the first 3 months, 75% provided the 4<sup>th</sup> month, 50% provided the 5<sup>th</sup> month, and 25% provided the 6<sup>th</sup> month.

- **Housing Needs Assessment Short Survey Review**

Alicia Apfel reviewed a survey from the Orlando area's HOPWA program (copy on file). While in the past the local survey was very large, the goal is to shorten the survey to encourage more participation. She reviewed the survey and will modify the survey based on the discussion. A revised six-page survey will be presented at the next meeting.

- **Follow-up Steps with PHS Presentation**

Alicia Apfel presented discussion points based on the PHCD discussion at the January meeting (copy on file). The committee should review the document and decide on one or two items to focus on.

- **Cancellation of June meeting**

Staff indicated that the June meeting is usually cancelled to encourage members to attend the needs assessment meetings. The committee agreed to cancel the June 15<sup>th</sup> Housing meeting.

**Motion to cancel the June 15<sup>th</sup> Housing Committee meeting.**

**Moved: Pauline Clarke-Trotman**

**Second: Carlos Laso**

**Motion: Passed**

**IX. Announcements**

Staff reviewed the new to care clients report for December, needs assessment flyer, research study flyer, HOPWA hearings flyer, and the calendars for April and May (copies on file).

**X. Next Meeting**

The next meeting will be April 20, 2017 at the Edison Neighborhood Service Center.

**XI. Adjournment**

**Motion to adjourn the meeting.**

**Moved: Pauline Clarke-Trotman**

**Second: Enrique Gallardo**

**Motion: Passed**

The meeting was adjourned at 3:54p.m.