



Ryan White Program Performance Improvement Advisory Team
Minutes of January 15, 2016
Behavioral Science Research
 2121 Ponce de Leon Blvd., Suite #250
 Coral Gables, FL 33134

Attendees:	Organization
Alvarez, Armando	AHF
Jimenez,Rafael	Care Resource
Barroso,George	Care Resource
Williams, Stephen	CHI
Fiol, Sacha	Empower U
Kenneally, Sara	FDOH
Stafford, Kathy	JTCHC
Dominque, Laura	JTCHC
Popkin, Judy	NQC
Nilsen, Clarisol	OMB-GC
Tennant, Naeem	SFAN
O'Neale-Lewis, Jasmin	University of Miami
Hilton, Karen	University of Miami
Mercogliano, Kathy	University of Miami

Staff:	
Brock-Getz, Petra	BSR
Jones-Gonzalez, Peggy	BSR
Martinez, Susy	BSR
Sastre, Francisco	BSR
Sergi, Sandra	BSR

1. Kathy Mercogliano called the meeting to order at 9:43 a.m.
2. Members reviewed the minutes of November 18, 2015; no changes were made.

3. Standing Business

- *Ryan White Program Update-*
 - Clarisol Nilsen reported Fiscal year 2016 grant application results are pending. Notification of award to occur in March 2016.
 - Sweeps 2 request will have combined amendments (one amendment for both awards).
 - Fiscal Year 2016 Part A award letters sent to providers December 21st. Response by providers is due by December 29th. The goal is to have all contracts executed by April 15, 2016.
 - Service delivery guidelines updates to be completed by early/late February.
 - Ryan White client level data service report RSR instructions will be provided at the Provider Forum on January 25th.
 - Fiscal year 2014 annual progress report due to HRSA by January 31st 2016.

- ***Outreach Update-***
 - Joint visits occurred with DOH to discuss the linkage to care process and ensuring forms are being used appropriately.
 - A linkage to care meeting is scheduled for January 29th, 2016. The training will focus on linking clients in 90 days to 30 days.
 - A Ryan White Part A/MAI Outreach training is scheduled for February 12, 2016 at the United Way Building.
 - Susy Martinez reviewed the Outreach Review (OREV) and Outreach Consultation (OCON) Report OREV Supervisor for quarters I, II and III. Zero agencies met the 10 minimum required hours for quarter I and III. Two providers met the requirement for quarter II for both OREV and OCON. Providers E & F are not using the review codes. Main complaint from outreach supervisors is not finding the time to bill. The County will follow-up on the agencies not meeting the required hours.
 - Susy Martinez reviewed the Outreach Performance Outcome Analysis report for quarter II and III (copy on file). The total linkage rate for quarter II for new to care clients is 75.51% above the minimum recommended linkage rate of 50%. Quarter III linkage rate for new to care clients 77.01% an increase from the previous quarter. The total linkage rate for quarter II for lost to care clients is 19.70%. Quarter III total linkage rate for lost to care clients is 26.83% an increase from the previous quarter. All attendees were invited to attend future retention to care meetings.

- ***Medical Case Management (MCM) update-***
 - Sandra Sergi reviewed the MCM Supervisor Review (REV) and Consultation (CON) and case load report (copy on file.) Fifteen case management Supervisors have access to the supervisory codes. For quarter III six Supervisors met the REV code requirement. For quarter III two supervisors were able to meet the CON code. Some agencies with high caseloads are not meeting the minimum requirement. Attendees expressed concern with not having time to record their meetings therefore, the CON code is underutilized.
 - Sandra Sergi shared outcome on Basic Case management training on December 2nd, 2015. Thirty three new MCM's attended. Legal Services presented on Permanency Planning.

- ***New Ryan White Clients-***
 - Petra Brock-Getz reviewed and presented a Summary of New Clients entering the Ryan White Program Care System. In November, 2015, 102 clients entered into the RW program. Males lead new cases with 76.5%.
 - Month of December total entered into the Ryan White Program was 119. Males lead new cases with 79.8%.

4. Old Business

- *ACA Update-*
 - Clarisol Nilsen reported on ADAP wraparound project enrollment for 2016: 986 were eligible 370 enrolled into ACA plan as of December 11, 2015. Six hundred clients identified by D.O.H. were eligible for ADAP Part A Wrap Around project. Thus far, 620 clients enrolled for this year compared to 525 clients enrolled in the previous year.
 - This year, MBCHC will only process packages if all documentation is in the packet. MBCHC will not accept referrals without proper documentation.
- *Comprehensive Health Assessment (CHA)-*
 - The Comprehensive Health Assessment (CHA) was reviewed. Attendees agreed to focus on revising the client participation questions to be more client friendly. BSR will send MCM questions to obtain feedback and finalize the section of the CHA.

5. New Business-

- *2017-2021 Miami Dade County Integrated HIV Prevention & Care Plan-*
 - Francisco Sastre PHD, discussed the integrated HIV prevention & care plan. Dept. of Health Part A/B drafted an integrated plan. The plan must mirror the National HIV AIDS Strategy (NHAS) goals. Dr. Sastre reported BSR will conduct town hall meetings in order to obtain feedback from the community.
- *Performance Measures-*
 - Petra Brock-Getz discussed Outpatient Medical Care: viral load suppression and HIV medical visit frequency. Baseline Fiscal Year 24 data is 76.5%. Actual fiscal year 25 data is 83.4% Target goal: 80.0%. Performance measure for Medical Case Management-HIV medical visit frequency was addressed and outcome: Baseline fiscal year 24 data is 33.8%. Actual fiscal year 25 data is 36.9% target outcome 75.0.
- *Election of new Chair-*
 - Kathy Mercogliano will retire. George Barroso will be the new chair.

Next meeting will take place March 18, 2016.