



**Strategic Planning Committee Meeting
 United Way Ansin Building, Conference Room A,
 3250 SW 3rd Avenue, Miami, FL 33129
 January 8, 2016**

Approved February 12, 2016

#	Members	Present	Absent
1	Castellanos, Lina	X	
2	Dardompre, Frank	X	
3	Dedans, Mila		X
4	Holmes, Deborah	X	
5	Hunter, Tabitha	X	
6	Jardon, Thomas	X	
7	Messick, Barbara	X	
8	Orozco, Eddie		X
9	Oves, Juan	X	
10	Puente, Miguel	X	
12	Siclari, Rick	X	
13	Valle-Schwenk, Carla		X
14	Varga, Leah	X	
15	Villamizar, Kira		X
16	Zayas, Matilde	X	
Quorum = 6			

Guests	
Carvajal, Maritza	
Kenneally, Sarah	
Neff, Travis	
Neri, Joshua	
Smith, Theresa	
Staff	
Brock-Getz, Petra	
Ladner, Robert	
Ross, Elizabeth	

I. Call to Order/Introductions

The chair, Miguel Puente, called the meeting to order at 10:08 A.M. He welcomed everyone and asked for introductions.

II. Resource Persons

Matilde Zayas, Ph. D, indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross reminded members meetings are recorded and the recordings are available to the public.

III. Floor Open to the Public

Mr. Puente opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.

On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

The floor was opened to the public; there were no comments, questions, or concerns.

IV. Review/Approve Agenda

Members reviewed the agenda. Ms. Ross added membership report after the review of the January 8, 2016 minutes. Mr. Puente added update on the letter to the OB/GYN clinicians of Miami-Dade under announcements.

Motion to approve the agenda with the above noted changes.

Moved: Thomas Jardon

Seconded: Lina Castellanos

Motion: Passed

V. Review and Approve Minutes of December 11, 2015

Members reviewed the December 11, 2015 minutes. There were no changes.

Motion to approve the minutes of December 11, 2015 as presented.

Moved: Thomas Jardon

Seconded: Lina Castellanos

Motion: Passed

VI. Membership

Elizabeth Ross

New Applicants

There are four new applicants applying to join the committee: Maritza Carvajal, Karen Hilton, Travis Neff, and Joshua Neri. Ms. Carvajal and Travis Neff are applying to join the Partnership, and Ms. Hilton is an active member of the South Dade Workgroup.

Ms. Carvajal, Mr. Neff, and Mr. Neri introduced themselves to the committee. Barbara Messick reported that Ms. Hilton is unable to attend today. Members agreed not to vote on Ms. Hilton's application until she can be present.

Motion to accept Maritza Carvajal as a member of the Strategic Planning Committee.

Moved: Lina Castellanos

Seconded: Deborah Holmes

Motion: Passed

Motion to accept Travis Neff as a member of the Strategic Planning Committee.

Moved: Deborah Holmes

Seconded: Lina Castellanos

Motion: Passed

Motion to accept Joshua Neri as a member of the Strategic Planning Committee.

Moved: Thomas Jardon

Seconded: Lina Castellanos

Motion: Passed

Partnership and Committees Vacancy Report

Committee members received a copy of the Partnership and Committees Vacancy Report for January (copy on file) that outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership. There are now 18 vacancies on the Partnership compared to 20 vacancies last month. The Miami-Dade County Mayor has re-appointed three Partnership members for a second term and appointed three new members. During their last meeting, the Partnership recommended eight new applicants, of which six are representatives of the affected community, to the Miami-Dade County Mayor for appointment.

The Strategic Planning Committee now has 18 active members with 6 vacancies remaining. Staff has contacted Part A agencies that are not represented on the committee to encourage their participation. The committee is still lacking representation from Empower U, The Village South, Jessie Trice Community Health Center, Borinquen Health Care Center, and Miami Beach Community Health Center.

BSR staff and the Community Coalition Committee are working diligently to fill vacancies on the Partnership and committees.

VII. Standing Business

▪ **Ryan White Part A/MAI Program Update**

Theresa Smith

Theresa Smith reviewed the Ryan White Part A/MAI Expenditure Report for Fiscal Year (FY) 2015 printed on January 4, 2016 (copy on file). This expenditure report includes reimbursement and carryover requests from the Health Resources and Services Administration (HRSA).

Ryan White Grant Award	Allocation	Expenditures as of Date
Part A	\$24,594,012	\$14,018,825.88
MAI	\$2,931,487	\$2,033,398.43

The open enrollment for the health insurance marketplace ends on January 31, 2016. Part A providers had a deadline of December 18th to submit paperwork for premium processing. There are approximately 1,800 clients who Part A pays for their co-payments. Clients must show proof of taxes to medical case managers for re-enrollment into the health insurance marketplace.

The Office of Management and Budget-Grants Coordination (OMB-GC) and BSR are making significant changes to the Ryan White Part A/MAI Service Descriptions and medical documents that will be approved by the Partnership. Once approved, OMB-GC will send notifications to providers.

Sweeps 2.1 will be conducted soon since there are additional dollars that need to be spent before the Fiscal Year ends.

There are upcoming federal reports that are due to the Health Resources and Services Administration (HRSA). The RSR report will be distributed to Part A/MAI providers at the January 25th Ryan White Service Provider Forum.

▪ **FIU Research Update**

Leah Varga, Ph. D

Leah Varga, Ph. D, reported that Mark Williams (Young MSM Venues in Houston, Texas) may not be available to present at the January 25th Ryan White Service Provider Forum; if so, then he hopes to present at the April 26th Provider Forum.

Dr. Varga still has yet to hear back from Jessy Devieux on whether or not she can present at a committee meeting on her study regarding the effect of compassionate relationships for persons living with HIV/AIDS.

Matthew Sutherland (Cannabis and HIV) would like to present, but he does not have much data on the HIV element. Members agreed to have Mr. Sutherland present once his full data is available.

Dr. Varga also is still waiting to hear back from Mariana Baum (HIV, Hepatitis and Nutrition).

Mary Jo Trepka, M.D., will present to the committee next month on her findings regarding racial disparities seen in linkage to care.

Barbara Messick reported that Dr. Mario Stevenson is confirmed to present at the April 26th Ryan White Service Provider Forum. His research topic is on HIV vaccination.

▪ **Partnership Report**

Miguel Puente

Mr. Puente reviewed the December 14, 2015 Partnership Report (copy on file).

The committee had no questions, comments, or concerns.

- **South Dade Workgroup Update**
 - **2015 South Dade Needs Survey Top-Line Summary of Findings**

*Matilde Zayas
Robert Ladner*

Before Matilde Zayas highlighted important discussion topics of the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup Notes (copy on file) for the January 5th meeting, Robert Ladner, Ph. D, presented the *2015 South Dade Needs Survey Top-Line Summary of Findings* (copy on file).

Overall, the survey results indicate that 55% of south Miami-Dade County residents living within one mile of the Covenant Missionary Baptist Church and the Florida City Neighborhood Center did not perceive HIV/AIDS services as a great need for the community, compared to other more important needs (e.g., getting help learning to speak English (70%), confidential help for heavy drug use (68%), confidential help for heavy alcohol use (60%), legal help for immigration issues (57%), and a place to go for “support for your problems where you could meet people like yourself and help each other solve problems together” (57%).

Dr. Zayas reported that once the workgroup heard the survey results, the workgroup agreed that it would be best to request a short extension from the Partnership to transition the oversight of the South Dade Workgroup to another community entity.

The workgroup suggested that when it presents its findings to the Partnership a recommendation should be made that the Partnership write a letter to south Miami-Dade elected officials notifying them of the workgroup’s findings and recommend that the elected officials consider action on the perceived needs.

VIII. New Business

- **Committee’s Feedback for the 2015 Annual Report**

All

Ms. Ross distributed copies of the 2012* Annual Report (copy on file) and gave an overview on the Annual Report’s purpose.

Ms. Ross stated that BSR staff reviewed the 2012* Annual Report and would like to suggest the following changes:

- 1) Use the HIV continuum of care and the National HIV/AIDS Strategy as a framework to narrate the epidemic in Miami-Dade County;
- 2) Revise the report to be a community tool;
- 3) Include more images, charts, and tables, and include less text; and
- 4) Have a section on the Miami-Dade HIV/AIDS Partnership and include images of Partnership members.

The committee agreed to staff’s suggestions and made the following recommendations:

- 1) Investigate how other Eligible Metropolitan Areas (EMA)s are creating their annual reports, if any;
- 2) Create two reports: a) an educational tool for the Miami-Dade County Mayor and providers and b) a simple report for consumers that can be distributed by Part A providers and community based organizations;
- 3) For the report given to the Miami-Dade County Mayor and providers, include comparisons of Miami-Dade to Florida and the United States;
- 4) Include some information about Pre-Exposure Prophylaxis and other HIV prevention efforts; and
- 5) Include details on what Miami-Dade County is doing to implement the National HIV/AIDS Strategy locally.

- **Chair Elections**

Elizabeth Ross

Ms. Ross reviewed the eligibility requirements to be an officer (chair or chair-elect) of the committee. Only Barbara Messick, Miguel Puente, and Rick Siclari are eligible for nomination as chair. Ms. Messick and Mr. Siclari confirmed during the last meeting that they were unable to commit at this time.

On the ballot, Mr. Puente was the only listed nominee.

Members reviewed and approved the ballot as presented.

Motion to approve the ballot as presented.

Moved: Thomas Jardon

Seconded: Rick Siclari

Motion: Passed

Members completed the ballot.

Miguel Puente was elected as chair of the Strategic Planning Committee for a second term.

IX. Announcements

Ms. Ross reviewed the flyers in the packet and highlighted changes to the January and February Partnership calendars (copies on file).

X. Next Meeting

The next meeting is Friday, February 12, 2016, at United Way Ansin Building in Conference Room D.

XI. Adjournment

The meeting was adjourned at 11:59 p.m.