



**Miami-Dade HIV/AIDS Partnership Meeting  
HistoryMiami, 101 W. Flagler Street  
February 8, 2016**

*Approved on March 14, 2016*

#	Partnership Members	Present	Absent
1	Duberli, Francesco	X	
2	Forrest, David		X
3	Gallardo, Enrique	X	
4	Iadarola, Dennis	X	
5	Jardon, Thomas		X
6	Jauregui, Jocelyn		X
7	Kenneally, Sarah	X	
8	Messick, Barbara	X	
9	Naranjo, Vanessa		X
10	Orozco, Eddie		X
11	Powell, James	X	
12	Puente, Miguel	X	
13	Quintero, Samuel	X	
14	Roelans, Ryan	X	
15	Romero, Javier	X	
16	Siclari, Rick	X	
17	Tazoe, Roberto		X
18	Vaughn, Sannita	X	
19	Valle, Carlos		X
20	Wall, Daniel T.		X
21	Wyatt-Sweeting, Michele	X	
22	<b>Vacant</b> Federally Recognized Indian Tribe		
23	<b>Vacant</b> Health Care Provider Representing a FQHC		
24	<b>Vacant</b> Miami-Dade County Health Department Representative		
25	<b>Vacant</b> Miami-Dade County Public Schools Representative		
26	<b>Vacant</b> Other Federal Grantee Representative		
27	<b>Vacant</b> Part C Representative		
28	<b>Vacant</b> Representative Co-infected with Hepatitis B or C		
29	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
30	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
31	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
32	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
33	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
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35	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
36	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
37	<b>Vacant</b> Representative of the Affected Community (PLWHA)		
38	<b>Vacant</b> State Government/Medicaid Agency Representative		
39	<b>Vacant</b> State of Florida General Revenue Grantee Representative		
#	Ex-Officio Members		
1	Diana Rodriguez, MDC Mayor Office		X
2	<b>Vacant</b> Board of County Commissioners		
<b>Quorum = 13</b>			

Alternates	
<b>Vacant</b> Representative of the Affected Community PLWHA (3)	
Guests	
Acevedo, John	
Dardompre, Frank	
Fernandez, Antonio	
Freeman, Rachel	
Hyde, Robert	
Joseph, Ani	
Maldonado, Nelson	
McFeely, John	
Ortega, Jose	
Wynn, Joey	
Staff	
Ross, Elizabeth	
Sastre, Francisco	
Smith, Terrence	

**I. Call to Order/Introductions**

The chair, Michele Wyatt-Sweeting, called the meeting to order at 10:30 A.M. without quorum. She welcomed everyone and asked for introductions. Quorum was reached at 10:45 A.M.

Without quorum, members discussed standing business, new business, and announcements. Once quorum was reached, Ms. Wyatt-Sweeting re-called the meeting to order and reviewed actionable agenda items.

## **II. Resource Persons**

Ms. Wyatt-Sweeting indicated Behavioral Science Research (BSR) staff as resource individuals.

## **III. Review/Approve Agenda**

Members reviewed the meeting agenda. Since Daniel T. Wall and Roberto Tazoe were unable to attend, Antonio Fernandez will give the Part A/MAI update and Ms. Wyatt-Sweeting will give the Housing Opportunities for Persons With AIDS (HOPWA) report.

**Motion to approve the agenda with the above changes.**

**Moved: Miguel Puente**

**Seconded: Dennis Iadarola**

**Motion: Passed**

## **IV. Floor Open to the Public**

Ms. Wyatt-Sweeting opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

There were no comments, questions or concerns from the general public.

## **V. Review/Approve Minutes of January 11, 2016**

Members reviewed the minutes of January 11, 2016. Barbara Messick noted that on page 7 of 7 in the last paragraph before announcements, the first sentence should read, “As requested by the Partnership during their last meeting, Barbara Messick gave an update on the three mothers who were HIV+ and delivered infected infants in 2015.” Ms. Messick also suggested removing the last sentence of the same paragraph that reads, “Thankfully, all mothers gave birth to infants who were HIV- and did not seroconvert.”

**Motion to approve the minutes of January 11, 2016 with the above changes.**

**Moved: James Powell**

**Seconded: Samuel Quintero**

**Motion: Passed**

## **VI. Membership Report**

*Elizabeth Ross*

### *New Partnership Applicants*

There are three new applicants applying to join the Partnership. They are Jonathan Calvo, Frank Dardompre, and Maritza Carvajal.

Mr. Calvo is applying to fill one of the Representative of the Affected Community seats; Mr. Dardompre is applying to fill the Florida General Revenue Representative seat; and Ms. Carvajal is applying to fill the Other Federal Grantee Representative seat.

The Partnership will vote on each applicant’s application during the Community Coalition Committee report.

*Pending Partnership Applicants*

One of the eight Partnership applicants that were recommended by the Partnership last month to the Mayor’s office, is not eligible to fill one of the two Representative of the Affected Community seats that is designated for affected (not necessarily infected) individuals. Now, there is a total of seven Partnership applications pending the Mayor’s approval. Of the seven submitted applications, five of them are applications to fill PLWHA designated seats.

*Partnership and Committees Vacancy Report*

Partnership members have a copy of the Partnership and Committees Vacancy Report for February (copy on file) that outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership. There are 18 vacancies on the Partnership; however, 8 vacancies are pending the Mayor’s approval and three are pending the Partnership’s recommendation.

The Planning Council vacancies are outlined as follows:

<b>Committee</b>	<b>Number of Vacancies</b>
Full Partnership	18 (9 PLWHA seats)
Care and Treatment Committee	11
Community Coalition Committee	8
Housing Committee	7
Medical Care Subcommittee	11
Prevention Committee	0
Strategic Planning Committee	8

BSR staff and the Community Coalition Committee are working diligently to fill all of the Partnership and committee vacancies. Please promote the Partnership and its committees at your agencies.

**VII. Reports**

▪ **GRANTEE REPORTS**

- **Ryan White Part A/MAI Program**

*Antonio Fernandez*

Antonio Fernandez reviewed the Part A/MAI expenditure report for FY 2015 as of February 3, 2016 (copy on file). Invoices in the payment process total \$1,396,628.16 which includes December 2015 services.

<b>Ryan White Grant Award</b>	<b>Allocation for FY 25</b>	<b>Expenditures for FY 25</b>
Part A	\$24,594,012	\$16, 299,364.78
MAI	\$2,931,487	\$2,106,804.98

The Office of Management and Budget-Grants Coordination (OMB-GC) is still waiting to hear from the Health Resources and Services Administration (HRSA) on the grant award for Fiscal Year 2016, which begins March 1, 2016.

OMB-GC and BSR are making significant changes to the Ryan White Part A/MAI Service Descriptions and medical documents that will be approved by the Partnership. Once approved, OMB-GC will send notifications to providers.

Provisional award letters for Fiscal Year 2016 Part A continuation contracts were sent to Part A/MAI providers in December of 2015. OMB-GC hopes to execute contracts by April 15<sup>th</sup>.

OMB-GC is working to submit federal reports to HRSA. The Ryan White Client-level Data Services Report (RSR) instruction manual was provided at the Ryan White Service Provider Forum on January 25<sup>th</sup>. The RSR Grantee Report was submitted to HRSA on January 29, 2016. The RSR Provider Report and XML upload is due in the Electronic Handbook on February 23, 2016.

Miami Beach Community Health Center enrolled 38 clients in the ACA Part A Premium Assistance program during the week ending January 29, 2016 for a total of 494 enrolled clients. According to the latest data, medical case managers reported a total of 577 clients enrolled in the ACA/ADAP wraparound program. Of the 577, Miami Beach Community Health Center has only received referrals for co-pays for 137 clients. The difference in numbers might correspond to the number of clients waiting to receive documentation.

OMB-GC is on schedule to complete 100% of the provider site visits before the end of this fiscal year. The top five site visit findings are 1) no documentation of employee time and effort reconciliation, 2) missing level 2 employee background screenings, 3) incomplete client eligibility documentation in the client chart, 4) lack of a program income policy and procedure, and 5) lack of a retroactive Medicaid billing policy or not retroactively billing Medicaid for Ryan White Program services performed during the Medicaid enrollment processing period.

- **Part B Report**

*Staff*

Ms. Ross reviewed the Part B Report (copy on file).

All contracts for South Florida AIDS Network (SFAN)'s ADAP pre-screening services have been paid and services have been rendered.

The December 2015 invoice from SFAN was received on time and it was reported that SFAN pre-screened 128 clients for ADAP services.

All contract invoices and quarterly reports have been submitted on time and in accordance to the terms of the contract.

- **AIDS Drug Assistance Program (ADAP) Miami**

Javier Romero

Dr. Romero reviewed the ADAP Miami Report (copy on file).

ADAP Miami is still working to reconcile payment issues on a case-by-case basis for ADAP clients who transitioned to a health insurance marketplace plan.

Florida ADAP is conducting ADAP conference calls for ADAP Premium Plus clients. The next call is February 9<sup>th</sup> at 10:00 A.M. and 7:00 P.M.

There are 1,142 ADAP clients who are eligible for enrollment into a health insurance marketplace plan. Of the 1,142, 502 are uninsured and 595 are currently enrolled in the health insurance marketplace. There is an additional 660 uninsured clients identified who are between the 100 and 149 percent of the Federal Poverty Level as of December 3, 2015. ADAP Miami identified 44 Ryan White Part A clients that have insurance who are included in the ADAP 2016 list.

The ADAP program added Genvoya to their prescription drug formulary on December 21, 2015 and added Vitekta on January 5, 2016.

- **General Revenue**

Frank Dardompre

Frank Dardompre reviewed the *July 2015-June 2016 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In December of 2015, 632 clients received ambulatory/outpatient medical care, 842 received medical case management services, 675 received drugs/pharmaceuticals, 209 received hospital services, 6 received nursing home care, 17 received nutritional counseling, 275 clients were referred to health or supportive care services, no children received residential care, 13 adults received residential services, and 260 received transportation services.

A total of \$598,107 was spent on the aforementioned services in December; and \$2,738,261.04 has been spent as of year to date.

Last month, Daniel T. Wall asked Mr. Dardompre what coverage the health insurance, oral health care, and residential care for adults provide. Mr. Wall stated that it would be helpful to know what these services cover so that the Part A program can consider these available services during the Partnership's allocation and re-allocation processes. Rachel Freeman, SFAN's Administrator, was present to give the update.

Ms. Freeman also stated that South Florida AIDS Network faces a unique challenge when qualifying Ryan White clients for General Revenue services. Ms. Freeman requested if Ryan White Part A providers could refer to SFAN patients who qualify and need General Revenue services such as, coverage for hospitalization or nursing home services. Ms. Wyatt-Sweeting asked that Ryan White Part A providers speak with Ms. Freeman after the meeting to make such arrangements.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

Michele Wyatt-Sweeting

Since Roberto Tazoe was not present, Ms. Wyatt-Sweeting read an email that Mr. Tazoe sent to BSR staff for reporting.

The City of Miami is on client number 200 for the Long Term Rental Assistance (LTRA) program.

The Short Term Rental, Mortgage, and Utilities (STRMU) assistance program is still open and accepting applications.

The Greater Bethel A.M.E. Church has met with a not-for-profit developer to discuss rehabilitation of their housing building. Once the City of Miami receives their proposal in the next few days, then the City of Miami can provide an update to the Partnership.

On February 2<sup>nd</sup>, The House adopted H.R. 3700 – The Housing Opportunity through Modernization Act – including the Price-Aderholt Amendment which updates the current HOPWA formula. The following are the three major changes:

- 1) Switch from cumulative AIDS to living with HIV/AIDS. This will make HOPWA comport with the Ryan White Care Act;
- 2) Direct HUD to include housing costs and local poverty rates as formula factors; and
- 3) Gradually implement the new formula in over five years and include a stop-loss provision to cap gains and losses at 10% and 5%, respectively.

These recommendations will now go to the Senate's Banking Committee's Housing Subcommittee for review.

At this stage, the City of Miami still does not know how the adoption of H.R. 3700 will impact HOPWA funding. City of Miami staff is monitoring these developments closely to ensure that the City of Miami is able to maintain current services.

- **COMMITTEE REPORTS**

- **Care and Treatment Committee**

*Thomas Jardon*

The committee heard updates from the Ryan White Part A and ADAP programs. Members heard a report from the Medical Care Subcommittee, which detailed the following issues:

- 1) The subcommittee was queried regarding metoprolol, a cardiac medication on the Ryan White Part A Prescription Drug Formulary (Formulary). Metoprolol comes in two formulations, succinate and tartrate. As currently written in the Formulary, both could be dispensed but on the brand list only one formulation is listed. The subcommittee voted to add clarification to the Formulary detailing both formulations and add the corresponding brand drug (Toprol XL). The Care and Treatment Committee voted to approve the subcommittee's motion below.

**Motion to add clarification regarding the metoprolol formulations (succinate and tartrate) to the Ryan White Part A Prescription Drug formulary and add the corresponding brand medication, Toprol XL.**

**Moved: Rick Siclari**

**Seconded: James Powell**

**Motion: Passed**

- 2) The committee reviewed information on Genvoya (elvitegravir, cobicistat, emtricitabine, tenofovir alafenamide) and Vitekta (elvitegravir), which were recently added to the ADAP Prescription Drug Formulary. The combination medication offers a complete regimen which would reduce pill burden. The stand alone medication is intended as a booster to other HIV medications; therefore, the Medical Care Subcommittee voted to add both life saving medications to the Ryan White Part A Prescription Drug Formulary. The Care and Treatment Committee voted to approve the subcommittee's motion.

**Motion to add Genvoya and Vitekta to the Ryan White Part A Prescription Drug Formulary.**

**Moved: Rick Siclari**

**Seconded: Miguel Puente**

**Motion: Passed**

The committee provided input on Miami-Dade County's HRSA/CDC HIV Prevention & Care Integrated Plan.

- **Housing Committee**

*James Powell*

The committee elected James Ausborn as chair-elect and James Powell became chair.

Members heard updates from the City of Miami HOPWA program and gave feedback on the 2016 Housing Needs Assessment, conducted by Apple Tree Perspectives.

The committee also provided feedback on the Miami-Dade County's HRSA/CDC HIV Prevention & Care Integrated Plan.

- **Prevention Committee**

*Sarah Kenneally*

The committee heard updates on the Partnership, MSM Collaborative, and the Partnership's chair meetings with the Board of County Commissioners.

The committee accepted two new members: Eboni Peoples and Matilde Zayas, filling the remaining two vacancies on the committee.

The committee chair, Sarah Kenneally, presented the Miami-Dade County HIV/AIDS Prevention Plan Year 2 Summary and committee members gave feedback to BSR on the Miami-Dade County HIV Prevention & Care and Treatment Integrated Plan.

Members reviewed suggested modifications (copy on file) to the Prevention Plan and agreed to only drop objectives CD 14, CD 15, HD 4, HD 6, and HD 7. Members also agreed to modify objective CD 8 as presented. Objectives CST 2 and CST 4 (not listed on the attachment) were tabled for action pending additional information from the Florida Department of Health in Miami-Dade County.

**Motion to approve the suggested modifications to objectives CD 14, CD 15, HD 4, HD 6, HD 7, and CD 8 in the Miami-Dade County HIV/AIDS Prevention Plan as presented in the attachment.**

**Moved: Sarah Kenneally**

**Seconded: Miguel Puente**

**Motion: Passed**

- **Community Coalition Committee**

*Sannita Vaughn*

The committee accepted one new member, Jonathan Calvo.

The committee gave feedback to BSR on the Miami-Dade County's HRSA/CDC HIV Prevention & Care Integrated Plan.

Members discussed their meeting locations for 2016, reviewed results of their 2015 Partnership recruitment sessions, and developed a list of community presentations they would like heard during their 2016 meetings.

Sannita Vaughn became chair and Zena Troutman was elected as chair-elect.

There are three new applicants applying to join the Partnership: Maritza Carvajal, Jonathan Calvo, and Frank Dardompre. Ms. Carvajal is applying to fill the *Other Federal Grantee Representative* seat, Mr. Calvo is applying to fill one of the *Representatives of the Affected Community* seats, and Mr. Dardompre is applying to fill the *State of Florida General Revenue Representative* seat. The committee reviewed each applicant's application and voted to recommend their applications to the Partnership.

Partnership members have a copy of the current Partnership membership roster and the Parity, Inclusion, and Representation Profile in their packet. Copies of page 1 of 5 of each applicant's application are also distributed to Partnership members.

Of all the applicants, only Frank Dardompre was present to introduce himself to the Partnership.

Terrence Smith, the Assistant County Attorney, advised that the Partnership make one motion to recommend all three applicants to the Miami-Dade County Mayor for approval.

**Motion to recommend that the Mayor of Miami-Dade County appoint Frank Dardompre to the Partnership as a member filling the State of Florida General Revenue Representative seat; Maritza Carvajal filling the Other Federal Grantee Representative seat; and Jonathan Calvo filling one of the Representative of the Affected Community seats.**

**Moved: Miguel Puente**

**Seconded: Enrique Gallardo**

**Motion: Passed**

**Motion to accept all committee and grantee reports.**

**Moved: Miguel Puente**

**Seconded: James Powell**

**Motion: Passed**

#### **VIII. Standing Business**

- **Update on County Commissioners' Amendment to County Ordinance**

*All*



Terrence Smith reported that the Full Commission conducted the first reading of the draft Partnership Ordinance on Wednesday, January 20<sup>th</sup>. The Partnership's chair and chair-elect were present along with BSR staff.

The Partnership Ordinance will now be sent to the Economic & Prosperity Committee on March 17<sup>th</sup>. The meeting will start at 2:00 P.M. Partnership members are encouraged to attend and comment during public hearing. Partnership members who would like to comment must complete and submit a speaker's card no later than 1:30 P.M. If the Economic & Prosperity Committee pass the Partnership Ordinance, then it will go back to the Full Commission for a second reading, at which there will be no public comment allowed.

There were a couple of changes to the Partnership Ordinance, which include a background check criterion that anyone who commits a violent crime or is a registered sex offender will not be eligible to sit on the Partnership, and the Miami-Dade County Mayor's Office must make a decision on an applicant within 20 days of receipt of the Partnership application.

## **IX. New Business**

### **- Chair-elect Nominations**

*Elizabeth Ross*

Ms. Ross reported to the Partnership that the current Partnership chair, Michele Wyatt-Sweeting, has completed two terms as chair and her term is expiring in March.

Since the present chair-elect would like to assume the position as chair of the Partnership, a new chair-elect must be elected. To qualify, the chair-elect cannot work for a federal grantee organization or a Ryan White Program provider. If an interested candidate currently serves as an officer of a committee/subcommittee, then he/she must resign as chair or chair-elect of that committee/subcommittee if he/she is elected.

Considering the above requirements, the following four Partnership members are eligible for the chair-elect position: David Forrest, Francesco Duberli, Enrique Gallardo, and Samuel Quintero.

Francesco Duberli and Enrique Gallardo stated that they were not interested in being considered for nomination.

Miguel Puente nominated himself.

Ms. Ross informed the Partnership that chair-elect elections will take place on Monday, March 14<sup>th</sup>.

## **X. Announcements**

Ms. Ross reviewed the flyers in the packet and highlighted changes to the February and March Partnership calendars (copies on file).

## **XI. Next Meeting**

The next meeting is Monday, March 14, 2016 at HistoryMiami.

## **XII. Adjournment**

The meeting was adjourned at 11:38 a.m.