

Dear Ryan White Program Subrecipients,

I am pleased to inform you that our streamlined and simplified process to assist Ryan White Part A/MAI Program clients with enrollment in an Affordable Care Act (ACA) Marketplace health insurance plan for plan year 2017 is now active and will begin immediately. This year we are pleased to announce that we are working with American Exchange, LLC (a CMS-certified ACA insurance broker) to help facilitate the ACA enrollment, payment, and reporting processes. We anticipate many benefits from this new partnership that eliminates unnecessary steps for our clients, facilitates timely payments, and will allow us to more rapidly respond to other issues as they arise.

An ACA enrollment matrix is attached to help clarify the steps in this new process. The matrix outlines important steps in the process, as well as revised program limitations (i.e., increased Part A subsidies). Medical case managers should now follow these processes, as detailed during last week's case management training.

Information presented in the ACA Assessment Tool (also attached), which is completed between the medical case manager and their client, is securely shared on-line or by fax with American Exchange for the purpose of identifying the most comprehensive, beneficial, and cost effective plan for our clients and the Part A/MAI Program. Clients will need to sign a new SDIS Consent form (as American Exchange has been added). American Exchange, now under contract with Miami-Dade County, will ensure client confidentiality and HIPAA guidelines are adhered to regarding information provided to them for this purpose.

A revised ACA Acknowledgement form and ACA Exemption Checklist are also attached. These forms are being updated in the SDIS, which should be accessible by tomorrow (11/18/2016). Until these revised forms are available in the SDIS, medical case managers may use the attached PDF versions and retain a copy in the client's chart.

If you have questions, please contact me by email (cvalle@miamidade.gov), or contact Dr. Francisco Sastre, Senior Administrator, and his team at Behavioral Science Research, at 305-443-2000. Thank you for your patience and cooperation with this new process.

Regards,
Carla

Carla Valle-Schwenk, Program Administrator
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