

Quality Management and Improvement Analyst

Behavioral Science Research Corporation – Miami, FL

Behavioral Science Research Corporation has an immediate opening for a Quality Management and Improvement Analyst (QM Analyst). The QM Analyst will work as part of a team responsible for the quality management and improvement of HIV/AIDS services funded by the Miami-Dade Ryan White Part A Program. Full-time position; reports to the Senior Administrator/Director of Quality Management.

Duties and Responsibilities

- Conduct analyses of Ryan White program data and write interpretive reports.
- Work with program staff to create quality measures.
- Presents findings as required.
- Develop systems for collecting data and support data verification for all data reported.
- Assists with the design and implementation of interventions to improving program outcomes.
- Follow up with staff to address data collection gaps or data integrity issues.
- Provides hands-on technical assistance to programs with identified quality care issues.
- Facilitates the Performance Improvement Advisory Team meetings (PIAT).
- Maintains communication with Ryan White providers, medical case managers, and supervisors.

Requirements:

- Experience designing, implementing, conducting program evaluation surveys and record audits.
- Demonstrated knowledge of quality improvement methods, measurement of program performance and use of treatment outcome data as a measure of program service quality.
- Ability to evaluate and summarize data, identify trends, and make recommendations.
- Knowledge of the Ryan White Part A/MAI Program.
- Ability to prioritize tasks and deal effectively with frequent interruptions/ requests, multiple priorities, and under deadline pressure.
- Strong organizational and interpersonal skills and high level of attention to detail.
- Proficiency with data analysis software (SPSS, Excel) and familiarity with Ryan White service delivery data system
- Excellent written and verbal communication skills.
- Experience working in a team environment and building strong working relationships.
- Bachelor degree required; graduate degree preferred.
- Bilingual proficiency highly desirable.

We offer:

- Competitive salary; compensation based on experience.
- Health insurance, dental insurance, 401(k) plan, paid time off for holidays and personal needs.

If interested, send resume and salary requirements to Francisco Sastre; FSastre@behavioralscience.com

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