



Strategic Planning Committee’s Retention in Care Workgroup
Behavioral Science Research
2121 Ponce de Leon Blvd., Suite 230
November 15, 2016

Approved on December 13, 2016

#	Committee Members	Present	Absent
1	Gallardo, Enrique	X	
2	Gallo, Giselle		X
3	Hill, Lileaus	X	
4	Hunter, Tabitha		X
5	Kenneally, Sarah	X	
6	Neff, Travis	X	
7	Powell, James	X	
8	Puente, Miguel	X	
	Ex-officio		
1	Valle-Schwenk, Carla	X	
Quorum = 4			

Guests	
Erbstein, Silvana	
Velasquez, Yuri	
Zayas, Matilde	
Staff	
Brock-Getz, Petra	Sastre, Francisco
Ladner, Robert	
Llarena, Karla	
Ross, Elizabeth	

I. Call to Order/Introductions

The chair, Sarah Kenneally called the meeting to order at 10:06 A.M. She welcomed everyone and asked for introductions.

II. Resource Persons

Ms. Kenneally indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross reminded members that the workgroup meetings are recorded and the recordings are available to the public.

III. Review/Approve Agenda

The workgroup reviewed the agenda. There were no changes.

Motion to accept the agenda as presented.

Moved: Lileaus Hill Seconded: James Powell Motion: Passed

IV. Review/Approve Minutes of October 18, 2016

The committee reviewed the minutes of October 18, 2016. There were no changes.

Motion to accept the minutes of October 18, 2016 as presented.

Moved: Miguel Puente Seconded: James Powell Motion: Passed

V. Floor Open to the Public

Ms. Kenneally opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

There were no comments from the public. Ms. Kenneally closed the floor for public comment.

VI. Membership

Elizabeth Ross

Appointed workgroup members

The Partnership appointed Giselle Gallo and Travis Neff to the Retention in Care Workgroup.

There is still one vacancy remaining on the workgroup. Karen Hilton is interested in filling this vacancy, but she has been unable to attend previous meetings.

VII. Standing Business

- *Updated on RIC-related research projects*

Staff

Text messages intervention

Karla Llarena gave an update on the texting intervention that BSR is conducting. Ms. Llarena visited Borinquen Medical Centers of Miami-Dade to distribute flyers promoting the texting intervention. Ryan White clients who are interested in participating in the intervention must text their name to the phone number listed on the flyer and Ms. Llarena will follow up with them. Depending on the results, the intervention will then be implemented throughout Miami-Dade County. There will be a control group that does not receive any text messages, a group that receives text messages on adherence, and another group that receives text messages on adherence and engagement.

Women's research study

Petra Brock-Getz reported that 95% of the women who participated in the focus group contracted HIV by heterosexual contact. Now that the focus groups are completed, an in-depth interview will be conducted to further discuss challenges HIV+ women face to access care. The results of the interviews will then be used to develop additional questions for the Client Satisfaction Survey. The Client Satisfaction Survey will be developed by March 2017 and be administered by December 2017.

Housing needs

Karla Llarena reported that three focus groups were conducted. Most of the housing issues identified are related to the affordability of housing in Miami. Ms. Llarena is in the process of synthesizing the collected information and will share the results with Ryan White medical case managers. Robert Ladner stated that the City of Miami conducts a housing needs assessment annually to identify People Living With HIV/AIDS (PLWHA)'s housing needs. BSR staff will be working with the Housing Committee on addressing the findings of the City of Miami's housing needs assessment.

VIII. New Business

- *Next steps for the Retention in Care Workgroup*

Robert Ladner

Mr. Ladner reported that the Partnership has approved the Integrated Plan for HIV/AIDS Prevention and Care that was recommended by the Strategic Planning Committee and Prevention Committee.

On a quarterly basis, both committees will convene a joint meeting to review the Integrated Plan's activities. Mr. Ladner explained the purpose of the Strategic Planning Committee and Prevention

Committee and stated that most, if not all, of the activities will have to be implemented by the Ryan White Part A/MAI Program and the Florida Department of Health in Miami-Dade County.

Mr. Ladner asked the workgroup if it should consider recommending that the Partnership dissolve the workgroup to allow the Strategic Planning Committee to fully monitor retention in care-specific activities.

Carla Valle-Schwenk suggested that the workgroup not make any decision on the future of the workgroup until the November 21st Integrated Plan Review meeting. Workgroup members agreed and suggested that the Strategic Planning Committee can re-structure the workgroup, if necessary, to assist with monitoring specific Integrated Plan activities.

The workgroup agreed to change its next meeting date to December 13th.

Motion to re-schedule the December 20th workgroup meeting to December 13th.

Moved: Travis Neff

Seconded: James Powell

Motion: Passed

IX. Announcements

Ms. Ross reviewed the November and December Partnership calendars (copies on file).

X. Next Meeting

The next meeting is Tuesday, December 13, 2016 at Behavioral Science Research.

XI. Adjournment

Motion to adjourn.

Moved: Miguel Puente

Seconded: Lileaus Hill

Motion: Passed

The meeting was adjourned at 11:10 A.M.