

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

There were no comments from the public. Ms. Kenneally closed the floor for public comment.

VI. Membership

Elizabeth Ross

Appointed workgroup members

The Partnership appointed Karen Hilton to the Retention in Care Workgroup.

Vacancies

There are no more vacancies remaining on the workgroup.

VII. Standing Business

There was no standing business.

VIII. New Business

- *Update on the Integrated Plan Review Team*

Robert Ladner

Robert Ladner, PhD, reported that the first joint Strategic Planning Committee and Prevention Committee Integrated Plan Review (Integrated Plan Review Team) meeting was held on Monday, November 21st from 10:00 A.M. to 2:00 P.M. at the United Way Ansin Building in the Ryder conference room.

Dr. Ladner reviewed the Integrated Plan Review Team Meeting Evaluation Results (copy on file). Overall, the meeting was rated as well organized and productive.

Ms. Ross stated that the Integrated Plan Review Team meeting agenda, minutes and the presentation that was given to the Review Team are posted on AIDSNET.org.

The Integrated Plan is a cooperative document developed by the Florida Department of Health in Miami-Dade County and the Ryan White Part A/MAI Program to align local prevention and care and treatment initiatives with the United States National HIV/AIDS Strategy.

- *Strategic Planning Committee's Recommendations*

Robert Ladner

Dr. Ladner reported that the Retention in Care Workgroup had spent its first year looking at processes and requesting data from BSR – data that the Strategic Planning Committee is normally given. The Strategic Planning Committee is also the overseeing committee of the workgroup; therefore, whatever activities are proposed by this workgroup are reviewed and decided by the committee if the activities will be recommended to the Partnership for adoption. Now that the committee will soon resume its monitoring of the Integrated Plan, there could be overlap or duplication of monitoring of activities by the workgroup and the committee.

Dr. Ladner asked if the workgroup should be dissolved.

Motion to dissolve the Retention in Care Workgroup.

Moved: Enrique Gallardo

Seconded: Miguel Puente

Motion: Failed

The workgroup discussed the purpose of the workgroup and the opportunity the workgroup provides to the affected community to provide input on retention in care activities.

Carla Valle-Schwenk suggested that workgroup members consider joining the Strategic Planning Committee so feedback and discussions had in the workgroup meetings are shared with committee members.

After discussion, the workgroup decided to request that the Strategic Planning Committee add an item to its February 10, 2017 meeting agenda to allow for a timed discussion on retention in care matters. Workgroup members agreed to attend the February 10 committee meeting to participate in this discussion. If workgroup members are able to contribute to discussion and effectively address matters on retention in care issues at Strategic Planning Committee meetings, then the workgroup should be dissolved.

Motion to combine the February Retention in Care Workgroup and Strategic Planning Committee meetings.

Moved: Miguel Puente

Seconded: Karen Hilton

Motion: Passed

The workgroup then discussed what it should do in preparation for the February Strategic Planning Committee meeting. The following activities were agreed upon:

1. Present specific retention in care activities from the Integrated Plan and discuss what is working and what is not.
2. The Strategic Planning Committee should discuss an action plan on how activities of the Integrated Plan will be implemented and monitored.

IX. Announcements

James Powell announced that HOPE, Inc. assists clients who are experiencing housing discrimination. Mr. Powell asked those who would like Rob Collins's contact information to see him after the meeting.

Ms. Ross reviewed the December 2016 and January 2017 Partnership calendars (copies on file).

X. Next Meeting

The next meeting is Tuesday, January 17, 2017 at Behavioral Science Research.

XI. Adjournment

Motion to adjourn.

Moved: Miguel Puente

Seconded: James Powell

Motion: Passed

The meeting was adjourned at 11:43 A.M.