

II. Resource Persons

Mr. Orozco indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Review/Approve Agenda

Members reviewed the meeting agenda. Mr. Orozco asked that the Partnership defer the HIV Consumer Advisory Group Update to the April 11, 2016 meeting.

Motion to approve the agenda with the deferral of the HIV Consumer Advisory Group Update to next month's Partnership meeting.

Moved: Dennis Iadarola

Seconded: Thomas Jardon

Motion: Passed

IV. Floor Open to the Public

Ms. Wyatt-Sweeting opened the floor to the public with the following statement:

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns."

There were no comments, questions or concerns from the general public.

V. Review/Approve Minutes of February 8, 2016

Members reviewed the minutes of February 8, 2016. There were no changes.

Motion to approve the minutes of February 8, 2016 as presented.

Moved: Daniel T. Wall

Seconded: James Powell

Motion: Passed

VI. Membership Report

Elizabeth Ross

Newly Appointed Members

Elizabeth Ross reported that the Miami-Dade County Mayor appointed five new members to the Partnership. They are Frederick Downs, Jr., Tabitha Hunter, Travis Neff, Rudy Pierre, and Lynn Smith. Of the five newly appointed members, four are persons living with HIV/AIDS.

Partnership members welcomed Lynn Smith and Travis Neff, who were present, as new members.

There are five Partnership applicants still pending the Miami-Dade County Mayor's appointment. The pending seats are Representative of the Affected Community, Miami-Dade County Public Schools Representative, Other Federal HIV Program Grantee Representative, Ryan White Part C Representative, and State of Florida General Revenue Representative.

Partnership and Committees Vacancy Report

Partnership members have a copy of the Partnership and Committees Vacancy Report for March (copy on file) which outlines the vacancies remaining on all standing committees, the Medical Care Subcommittee, and the Partnership.

The Planning Council vacancies are outlined as follows:

Committee	Number of Vacancies
Full Partnership	13 (5 PLWHA seats)
Care and Treatment Committee	11
Community Coalition Committee	8
Housing Committee	7
Medical Care Subcommittee	12
Prevention Committee	0
Strategic Planning Committee	4

BSR staff and the Community Coalition Committee are working diligently to fill all of the Partnership and committee vacancies. Please promote the Partnership and its committees at your agencies.

VII. Reports

▪ GRANTEE REPORTS

- Ryan White Part A/MAI Program

Daniel T. Wall

Daniel T. Wall informed the Partnership that the Part A/MAI expenditure report for FY 2015 as of March 10, 2016 (copy on file) were in their packets. The pending Part A reimbursement requests that have been received and are in process total \$644,203.97. The Part A/MAI expenditure report reflects reimbursement requests that were due on February 20, 2016. Invoices for February services are due on March 20, 2016 and final requests are due on April 14, 2016.

Ryan White Grant Award	Allocation for FY 25	Expenditures for FY 25
Part A	\$24,594,012	\$18,998,237.13
MAI	\$2,931,487	\$2,360,178.89

The Office of Management and Budget-Grants Coordination (OMB-GC) is still waiting to hear from the Health Resources and Services Administration (HRSA) on the full grant award for Fiscal Year 2016, which began on March 1, 2016.

The Patient Care Planning Group and the Prevention Planning Group are meeting April 25th and April 26th. The Integrated Plan Writing Team is meeting on April 27th. Mr. Wall and Sarah Kenneally, from the Florida Department of Health in Miami-Dade County (FDOH-MDC), are members of the Integrated Plan Writing Team and they will be attending the meeting on April 27th.

Provisional award letters for Fiscal Year 2016 Part A continuation contracts were sent to Part A/MAI providers in December of 2015. OMB-GC hopes to execute contracts by April 15th.

OMB-GC is reviewing submitted Part A/MAI providers Ryan White Client-level Data Services Reports (RSR). The provider RSRs are due to HRSA on March 19th.

Miami Beach Community Health Center has enrolled a total of 619 clients into a health insurance marketplace plan.

OMB-GC has completed all field work for the Part A/MAI provider site visits. The top five site visit findings were 1) no documentation of employee time and effort reconciliation, 2) missing level 2 employee background screenings, 3) incomplete client eligibility documentation in the client chart, 4) lack of a program income policy and procedure, and 5) lack of a retroactive Medicaid billing policy or not retroactively billing Medicaid for Ryan White Program services performed during the Medicaid enrollment processing period.

- **Part B Report**

Staff

Ms. Ross reviewed the Part B Report (copy on file).

All contracts for South Florida AIDS Network (SFAN)'s ADAP pre-screening services have been paid and services have been rendered.

The January 2016 invoice from SFAN was received on time and it was reported that SFAN pre-screened 125 clients for ADAP services.

All contract invoices and quarterly reports have been submitted on time and in accordance to the terms of the contract.

Ms. Ross reported that FDOH-MDC still has not been able to fill Kevin Callo's position. Until then, BSR staff will continue to request the Part B report for distribution to the Partnership. If Partnership members have any questions regarding the Part B report, they can forward their questions to BSR staff for submission to FDOH-MDC.

- **AIDS Drug Assistance Program (ADAP) Miami**

Javier Romero

Dr. Romero reviewed the ADAP Miami Report (copy on file).

ADAP Miami is still working to reconcile payment issues on a case-by-case basis for ADAP clients who transitioned to a health insurance marketplace plan. There were 260 emergency payment requests between November 1, 2015 and March 10, 2016.

There were over 30 Ryan White Part A clients who are enrolled in a health insurance marketplace plan who were sent to ADAP to pay and/or pick up CVS/Caremark cards. Ryan White Part A clients who are enrolled in a health insurance marketplace plan do not receive CVS/Caremark cards because ADAP does not pay for their health insurance co-payments.

The HIV/AIDS Section Workgroup on ADAP is recruiting members. A Ryan White Part C Program representative and ADAP consumers are needed.

Pinellas County and Miami-Dade County are piloting a Hepatitis C project, which will provide free Hepatitis C treatment to participating patients.

During the month of February, \$2,391,947.58 were spent on 4,090 prescriptions. There were approximately 2,602 patients served. In February, the prescription pick up rate was 86.52% and 85.20% of ADAP clients had undetectable viral loads. There were 57 new clients who enrolled and 627 re-enrollments.

- **General Revenue**

Frank Dardompre

Frank Dardompre reviewed the *July 2015-June 2016 HIV/AIDS Demographic Data for PHT/SFAN Report* (copy on file).

In January of 2015, 587 clients received ambulatory/outpatient medical care, 864 received medical case management services, 520 received drugs/pharmaceuticals, six received home health care, 24 received hospital services, 11 received mental health services, 305 clients were referred to health or supportive care services, one child children received residential care, and 100 received transportation services.

A total of \$540,509 was spent on the aforementioned services in January; and \$3,245,784.13 has been spent as of year to date.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

Roberto Tazoe

The City of Miami is still on client number 200 for the Long Term Rental Assistance (LTRA) program. The waitlist will progress slowly because of the recent changes to the HOPWA program's Fiscal Year. The Fiscal Year will now be 18 months rather than 12.

The Short Term Rental, Mortgage, and Utilities (STRMU) assistance program is still open and accepting applications.

The Greater Bethel A.M.E. Church has met with a not-for-profit developer to discuss rehabilitation of their housing building. Once the City of Miami receives their proposal in the next few days, then the City of Miami can provide an update to the Partnership.

There is a housing developer who is interested in the Life Quest apartments.

On February 2nd, The House adopted H.R. 3700 – The Housing Opportunity through Modernization Act – including the Price-Aderholt Amendment which updates the current HOPWA formula. The following are the three major changes:

- 1) Switch from cumulative AIDS to living with HIV/AIDS. This will make HOPWA comport with the Ryan White Care Act;
- 2) Direct HUD to include housing costs and local poverty rates as formula factors; and
- 3) Gradually implement the new formula in over five years and include a stop-loss provision to cap gains and losses at 10% and 5%, respectively.

These recommendations will now go to the Senate's Banking Committee's Housing

Subcommittee for review.

At this stage, the City of Miami still does not know how the adoption of H.R. 3700 will impact HOPWA funding. City of Miami staff is monitoring these developments closely to ensure that the City of Miami is able to maintain current services.

- **COMMITTEE REPORTS**

- **Strategic Planning Committee**

Barbara Messick

The committee heard updates on the Ryan White Part A/MAI Program, HIV research at Florida International University, and the 2016 Ryan White Part A Program Client Satisfaction Survey. The committee accepted two new members, Helen Gutierrez-Zwick and Karen Hilton, leaving four vacancies remaining on the committee.

Members reviewed the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup's Year 2 Final Report to the Partnership. After a brief discussion, the committee voted to recommend that the Partnership extend the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup for six months.

The Strategic Planning Committee's chair-elect, Matilde Zayas, presented to the Partnership the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup's Year 2 Final Report.

After the presentation, Partnership members discussed the necessity to extend the workgroup's term for six months. Some members did not think the extension was necessary since there is a lead agency willing to continue the workgroup's efforts.

Motion that the Partnership extend the South Miami-Dade HIV/AIDS Care and Treatment Needs Workgroup for six months to allow the workgroup to assist the lead agency with developing an implementation plan to address the needs identified in the South Miami-Dade survey and to assess whether an HIV workgroup that focuses on the quality of care for HIV+ residents living in South Miami-Dade is needed.

Moved: Barbara Messick Seconded: Daniel T. Wall Motion: Passed
Opposed: David Forrest, James Powell, Daniel T. Wall, and Michele Wyatt-Sweeting

The Care and Treatment Committee, Housing Committee, and Prevention Committee meetings in February were cancelled; therefore, there are no committee reports from these committees.

Motion to accept all committee and grantee reports.

Moved: Dennis Iadarola Seconded: James Powell Motion: Passed

VIII. Standing Business

- **Update on County Commissioners' Amendment to County Ordinance** *All*

Terrence Smith, the Assistant County Attorney, reported that the Economic and Prosperity Committee will meet on March 17th at 2:00 P.M. Partnership members who wish to speak about the changes to the Partnership ordinance should complete a speaker's card by 1:30 P.M. This

will be the last opportunity for the public to comment on the Partnership ordinance before the proposed resolution is voted on by the Board of County Commissioners.

Ms. Ross will circulate the Partnership ordinance to members before the March 17th Economic and Prosperity Committee.

There were a couple of changes to the Partnership ordinance, which include a background check criterion that anyone who commits a violent crime or is a registered sex offender will not be eligible to sit on the Partnership, and the Miami-Dade County Mayor's Office must make a decision on an applicant within 20 days of receipt of the Partnership application.

IX. New Business

- **Progress Notes/Service Delivery Guidelines** *All*

Mr. Wall reported that the Partnership approved a recommendation from the Care and Treatment Committee to change the 48-hour requirement for Ryan White Part A medical case managers to complete client progress notes to 72 hours. OMB-GC believes that 72 hours is too much time given to medical case managers to complete client progress notes; therefore, the original requirement will remain as the standard.

- **HIV Consumer Advisory Group Update** *Eddie Orozco*

The Partnership deferred this agenda item to next month's meeting.

- **Partnership's Representation at 2016 RW Care & Treatment Conference** *All*

Ms. Ross reported that HRSA is hosting the 2016 Ryan White Care and Treatment Conference, formerly known as The All Grantees Meeting. In the past, the Partnership has sent Planning Council representation to the conference. This year staff from OMB-GC and BSR are attending.

The Partnership agreed to send the Partnership's chair-elect, Eddie Orozco, to the conference.

Motion to designate the Partnership's chair-elect, Eddie Orozco, as the Planning Council's representative for the 2016 Ryan White Care and Treatment Conference.

Moved: Daniel T. Wall Seconded: Samuel Quintero Motion: Passed

- **Partnership's Recommendation for the ADAP Workgroup** *All*

Ms. Ross reported that the Area 11a Representative for the Florida ADAP Workgroup has termed off. The Partnership chair, Mr. Orozco, has completed an application to join the workgroup. The Florida Department of Health requires a letter of recommendation from the local Planning Council as applicable.

Motion that BSR staff write a letter of recommendation addressed to the Florida Department of Health recommending Eddie Orozco as a member to the workgroup.

Moved: Daniel T. Wall Seconded: Javier Romero Motion: Passed

- **Chair-elect Elections** *All*

Partnership members approved the chair-elect ballot with Samuel Quintero listed as the only nominee.

Motion to approve the chair-elect ballot as presented.

Moved: Daniel T. Wall

Seconded: Dennis Iadarola

Motion: Passed

Members completed the ballot.

Mr. Quintero was elected as chair-elect.

- **Passing of the Gavel**

All

Michele Wyatt-Sweeting has completed two terms as chair of the Miami-Dade HIV/AIDS Partnership. In recognition of her hard work and great contribution to the Partnership and the HIV affected community, the Partnership presented Ms. Wyatt-Sweeting with a plaque.

Ms. Wyatt-Sweeting thanked the Partnership for allowing her to represent the Planning Council for two years. Mr. Smith suggested that the Partnership allow Ms. Wyatt-Sweeting to continue representing the Partnership at Board of County Commissioners meetings since Ms. Wyatt-Sweeting has an established rapport with them.

Ms. Wyatt-Sweeting passed her gavel to the new Partnership chair, Eddie Orozco.

X. Announcements

Ms. Ross reviewed the flyers in the packet and highlighted changes to the March and April Partnership calendars (copies on file).

XI. Next Meeting

The next meeting is Monday, April 11, 2016 at HistoryMiami.

XII. Adjournment

The meeting was adjourned at 11:48 A.M.