



**I. Call to Order/Introductions**

The Chair, Sarah Kenneally called the meeting to order at 10:12 AM. She welcomed everyone and asked for introductions.

**II. Resource Persons**

Dr. Matilde Zayas asked Behavioral Science Research (BSR) staff to identify themselves as resource individuals.

**III. Floor Open to the Public**

Dr. Zayas opened the floor to the public with the following statement:

*“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board. On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

There were no comments, questions, or concerns posed, and the floor was subsequently closed.

**IV. Review/Approve Agenda**

Members reviewed the agenda.

**Motion to approve the agenda.**

**Moved: Miguel Puente**

**Seconded: James Powell**

**Motion: Passed**

**V. Review/Approve April 10, 2017 Minutes**

Members reviewed the meeting minutes from the April 10, 2017 meeting. A few members’ names had been omitted in the attendance table. Staff will revise the minutes to reflect their attendance.

**Motion to approve the April 10, 2017 minutes with revisions as noted.**

**Moved: Miguel Puente**

**Seconded: James Powell**

**Motion: Passed**

**VI. Report**

▪ *Part A/MAI Grantee Report*

*Carla Valle-Schwenk*

Carla Valle-Schwenk reviewed the Ryan White Part A/MAI Expenditure Report for Fiscal Year (FY) 2017 printed on July 7, 2017 (copy on file). This expenditure report includes year-to-date paid reimbursements for FY 2017 Part A/MAI services, up to May 2017. Pending Part A reimbursement requests that have been received and are in process total \$598,398.97. This report reflects reimbursement requests that were due by June 20, 2017.

<b>Ryan White Grant Award</b>	<b>Allocation</b>	<b>Total Expenditures as of Date</b>	<b>% of Total Expenditures for direct services</b>
Part A	\$23,986,803.00	\$2,052,977.54	12.33%
MAI	\$2,644,652.00	\$453,216.46	19.99%

Ms. Valle-Schwenk shared that the Ryan White Program (RWP) grant application scored 95% this year however no weaknesses were noted. Ms. Valle-Schwenk also shared that Sweeps will occur at the Partnership August meeting.

▪ *FDOH- MDC Report*

*Sarah Kenneally*

Ms. Kenneally referenced the Florida Department of Health in Miami-Dade County (FDOH-MDC) presentation (copy on file), as the FDOH-MDC report is embedded in the presentation. Ms. Kenneally shared the CDC Funding Announcement for Health Departments (PS18-1802). The state of Florida received the most funding of all states.

## **VII. Standing Business**

There was no standing business.

## **VIII. New Business**

### **A. *IP activities to be implemented in year 2017***

▪ *Prevention and Diagnosis*

*Sarah Kenneally*

Ms. Kenneally referenced the FDOH presentation (copy on file) and referenced specific strategies/activities in the Integrated Plan document (copy on file). Ms. Kenneally reviewed the progress on Prevention and Diagnosis Activities in the Integrated Plan and detailed how FDOH-MDC will be monitoring HIV transmission clusters.

Ms. Kenneally shared that the “Getting to Zero” Task Force report was passed at the June 6, 2017 Board of County Commissioners meeting. FDOH-MDC will be detailing the implementation phase of the Task Force’s recommendation at the July 17, 2017 Partnership meeting.

Ms. Kenneally requested discussion on IP activity P2.3a (*Dissemination of 1,000 units of educational materials/ year promoting the “Protect Yourself, Protect Your Baby” campaign*) sharing that FDOH-MDC is in favor of modifying the number of units from 1,000 to 100. The committee made the following points:

- Barbara Kubulis recommended partnering with Healthy Start – emphasizing the importance of capitalizing on existing partnerships. Said partnerships have access to child birth, breast-feeding and parenting classes. The women attending these classes are designated by the state to be high-risk. There is no need to reduce the number from 1,000.
- Karen Hilton reminded the committees that the AIDS Education and Training Centers (AETC) has offered to assist in any capacity and that this would be an ideal opportunity to collaborate with them on an IP activity.
- The committees decided against modifying this activity.

Ms. Kenneally referenced the FDOH-MDC HIV Prevention Community Mobilization Meetings document (copy on file) as she discussed the Health Disparities section of the Integrated Plan.

The committee discussed the Best Practices/Challenges section of the FDOH presentation. Discussion was had regarding barriers faced with substance abusers. The following points were made:

- Francesco Duberli noted the barriers of treatment adherence with this population are incredibly

complicated.

- Ms. Hilton shared that many providers are not referring their clients to the Needle Exchange Program. This is not a barrier from a client perspective but rather for providers.

Further discussion was had regarding the transient nature of south Florida and how this impacts testing initiatives. The following points were made:

- Mr. Duberli suggested that many transient clients engage in sex work. They enroll into care here and get their medications but then travel to other cities for work. Mr. Duberli shared that it is a barrier for clients to contact the health departments in other cities to access medications.
- Many international clients (those with tourist visas) come to the U.S. solely for the medications as they cannot access medications in their home country.
- Ms. Kubulis shared that Borinquen serves a significant immigrant population (with appropriate documentation) who come to Miami quarterly to see their physician and then go back to their country of origin.
- Ms. Valle-Schwenk stated that said clients cannot participate in the Part A program as this jeopardizes funding.

Ms. Kenneally referenced the *Strategic Planning & Prevention Committee Integrated Plan Revision Request Form* (copy on file). This is to be used for any revisions suggested by their committee. Any revisions will be discussed in detail at the respective committee meeting.

▪ *Linkage, Retention, Viral Load Suppression*

*BSR Quality Management Staff*

Drs. Robert Ladner and Francisco Sastre presented on the Linkage, Retention and Viral Load Suppression activities referencing the presentation (copy on file). Quality Management staff Vanessa Bobadilla and Susy Martinez also presented on specific initiatives addressed in the IP.

Two handouts were referenced during the presentation (copies on file). Discussion was had regarding activity R1.2b (*Expand implementation of 2016-17 RWP Texting Intervention Project protocols to PLWHA at five MCM sites...*). The recommendation is to eliminate this particular activity upon completion as there is no benefit in expansion beyond the initial pilot testing phase. Presently, the plan is to share the findings with providers and to encourage them to implement the intervention at their respective agency. There is no need for this to be a RWP activity. Dr. Sastre emphasized that the intervention will be completed however not replicated. Miguel Puente opposed this recommendation sharing that it should be re-written as to explicitly state it is a pilot intervention and a possible future recommendation. He made the following motion to open the floor for discussion:

**Motion to use the revised language of activity R1.2b as presented, complete analysis, share findings with providers and based on findings, encourage providers to implement the intervention independently at their agency.**

**Moved: Miguel Puente**

**Seconded: James Powell**

**Motion: Passed**

**Opposed: Barbara Messick**

Upon further discussion about next steps concerning the pilot intervention, the committees decided that is it best to wait for the analysis to be completed, data/findings disseminated and, depending on the results, encourage providers to implement the intervention at their respective agencies.

## ***B. Meeting Evaluation***

Dr. Zayas asked attendees to complete the meeting evaluation form (copy on file) in the meeting packet. Attendees' comments are important for designing future meetings that are productive and effective for monitoring, implementing and evaluating the Integrated Plan. Attendees were instructed to submit their evaluations to BSR staff.

## **IX. Announcements**

*Robert Ladner*

Dr. Ladner reviewed pertinent meeting dates with the committees, namely, July 12: Community Input Round-Table on Recruitment/Retention of PLWHAs, and July 17: Partnership meeting where the Task Force's report will be discussed.

Dr. Ladner suggested moving future Joint IP meetings a month after the close of the quarter as to allow appropriate time for data to be submitted. As there is always reporting lag-time for data, the additional month would allow FDOH to present real-time data with the committees.

**Motion to move subsequent Joint IP meetings from the month after the close of the quarter to 30-days after the close of the quarter (instead of October meeting, meet in November) to allow FDOH and Part A enough time to gather data.**

**Moved: Lileaus Hill**

**Seconded: James Powell**

**Motion: Passed**

## **X. Next Meeting**

The next meeting is presently scheduled for Tuesday, October 17, 2017, at United Way Ansin Building in the Ryder Conference Room however this may change due to the aforementioned motion.

## **XI. Adjournment**

**Motion to adjourn the meeting.**

**Moved: Stephen Williams**

**Seconded: Miguel Puente**

**Motion: Passed**

The meeting was adjourned at 1:53 PM.