



## II. Resource Persons

The co-chair, Miguel Puente indicated Behavioral Science Research (BSR) staff as resource individuals. Elizabeth Ross reminded members that the meetings are recorded and the recordings are available to the public.

## III. Floor Open to the Public

Mr. Puente opened the floor to the public with the following statement:

*“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires states, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board.*

*On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

The floor was opened to the public. There were no comments, questions, or concerns.

## IV. Review/Approve Agenda

Members reviewed the agenda. There were no changes made.

**Motion to approve the agenda as presented.**

**Moved: Travis Neff**

**Seconded: James Powell**

**Motion: Passed**

## V. Grantee Report

*Carla Valle-Schwenk*

Carla Valle-Schwenk reviewed the Ryan White Part A/MAI Expenditure Report for Fiscal Year (FY) 2016 printed on November 10, 2016 (copy on file). This expenditure report includes year-to-date paid reimbursements for FY 2016 Part A service months up to September 2016, as of November 10, 2016. Pending Part A reimbursement requests that have been received and are in process total \$1,124,835.12. This report reflects reimbursement requests that were due by October 20, 2016. October 2016 invoices are due by November 20, 2016.

<b>Ryan White Grant Award</b>	<b>Allocation</b>	<b>Total Expenditures as of Date</b>	<b>% of Total Expenditures for direct services</b>
Part A	\$24,723,321	\$11,582,835.92	48%
MAI	\$2,736,895	\$1,728,095.19	71%

The Office of Management and Budget-Grants Coordination (OMB-GC) has made several changes to the reimbursement rates of service categories Oral Health Care, Food Bank and Substance Abuse Residential. Ryan White Program service providers have been made aware of these changes.

OMB-GC have submitted the grant application to the Health Resources and Services Administration (HRSA) for Fiscal Year 27 (March 1, 2017 – February 28, 2018) Ryan White Part A/MAI Program funding.

## VI. New Business

- **Brief Overview of the 2017-2021 Integrated Plan**

*Francisco Sastre*

Francisco Sastre gave an *Overview of the Integrated Plan* (copy on file). The Centers for Disease Control and Prevention (CDC) and HRSA issued a joint letter indicating that guidance will be provided to allow grantees to submit one Integrated Statewide Coordinated Statement of Need Comprehensive Plan that will fulfill the legislative and programmatic requirements for both the Ryan White HIV/AIDS Program (HRSA) and the Florida Department of Health HIV Prevention Programs (CDC).

The rationale for the Integrated Plan was to 1) streamline communication, coordination, and implementation of needed HIV prevention and care services to improve health outcomes along each stage of the HIV Care Continuum, 2) engage a broader group of stakeholders in jurisdictional HIV prevention and care planning, 3) maximize federal and state/local HIV prevention and care investments, and 4) reflect key national policy initiatives.

The draft Miami-Dade County Integrated Plan was presented during, at minimum, nine publicly noticed meetings for community feedback, and it was approved for recommendation to the Partnership by the Strategic Planning Committee and Prevention Committee. The Partnership approved the final draft for local adoption and submission to HRSA and the CDC in September, 2016.

▪ **Structure of IP Review Team Meetings**

Robert Ladner

Robert Ladner reviewed the *Structure of the Integrated Plan Review Team* (copy on file).

The Integrated Plan Review Team is composed of members of the Strategic Planning Committee and Prevention Committee of the Miami-Dade HIV/AIDS Partnership.

The Review Team will meet every four months (April 2017, July 2017, October 2017 and January 2018). Both the Strategic Planning Committee and Prevention Committee meetings scheduled during the month of the Integrated Plan Review Team meeting will be cancelled.

The Integrated Plan implementation matrix, reviewed by the Review Team, is re-aligned so “disparity” issues are combined with Prevention-related and Retention-related activities, as appropriate.

The Review Team will focus on activities that must be accomplished during the current year.

▪ **Responsibilities of the Integrated Plan Review Team**

Robert Ladner

Mr. Ladner reviewed the *Responsibilities of the Integrated Plan Review Team* (copy on file).

The Review Team will be responsible for 1) reviewing Florida Department of Health in Miami-Dade County (FDOH-MDC) and Ryan White Part A/MAI Program progress on implementing Integrated Plan activities, 2) discussing difficulties or issues in implementation and recommending strategies, 3) identifying areas where additional resources and/or better coordination may facilitate achievement of goals, and 4) recommending modifications to performance goal levels, changes in or implementation of additional strategies and/or activities to meet United States National HIV/AIDS Strategy (NHAS) objectives.

Mr. Ladner strongly recommended that the Review Team not make any changes to the Integrated Plan until the July 2017 meeting.

The 2017-2021 Florida Statewide Integrated Plan can be found at [http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/documents/community\\_mobilization/florida-integrated-hiv-prevention-care-plan-09-29-16v2.pdf](http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/documents/community_mobilization/florida-integrated-hiv-prevention-care-plan-09-29-16v2.pdf).

The 2017-2021 Miami-Dade County Integrated Plan narrative and matrix both are found on the home page of [www.aidsnet.org](http://www.aidsnet.org).

▪ **IP activities to be implemented in year 2017**

▪ *Prevention and Diagnosis*

*Sarah Kenneally*

Ms. Kenneally reviewed the strategies and objectives of the 2017 activities to be implemented (copy on file). The Prevention-related and Diagnosis-related activities of the plan are found on pages 2 through 11 of the document.

While Ms. Kenneally reviewed the aforementioned strategies and objectives, members and the public provided suggestions or made comments about the strategies and objectives.

Joey Wynn suggested that FDOH-MDC continuously update the PrEP directory as changes regarding PrEP are made.

Karen Hilton suggested that the Integrated Plan include an activity to establish rapport with private medical providers to inform them of 1) available trainings on providing treatment to HIV+ pregnant women and 2) specialty care and treatment options available for HIV+ women.

Ms. Kenneally stated that the CDC will release on December 1, 2016, three new indicators on the transgender community, PrEP and stigma that all Eligible Metropolitan Area (EMA)s must incorporate into the Integrated Plan. The Review Team will need to discuss this at its next meeting.

There was a brief discussion on contractual requirements and its implications for HIV counseling and testing providers to target testing efforts on specific populations. Kira Villamizar explained the difference between registered HIV testing and counseling sites and providers who are contracted by FDOH-MDC as High Impact providers. David Forrest suggested that the Review Team consider for the future CDC's definition of at-risk/high risk populations, which does not classify at-risk populations by race and ethnicity but by geographical location of different populations. Mr. Forrest also suggested that the Review Team eventually use census track rather than zip codes to target HIV testing.

Rick Siclari suggested that the Review Team also consider the limitation of HIV funding when thinking about implementing the 2017 activities.

▪ *Linkage, Retention, Viral Load Suppression*

*Robert Ladner*

Ms. Kenneally began the review of linkage to care-related strategies and objectives of the 2017 activities to be implemented (copy on file). The linkage-related, retention in care-related and viral load reduction-related activities of the plan are found on pages 12 through 25 of the document.

The Review Team took a 20-minute lunch break. Ms. Kenneally acknowledged and thanked Community AIDS Network for sponsoring the breakfast refreshments and lunch for today's meeting.

Mr. Ladner reviewed the remaining activities. While Mr. Ladner reviewed the aforementioned strategies and objectives, members and the public provided suggestions or made comments about the strategies and objectives.

Travis Neff suggested for future Review Team meetings to break down the activities by which entity is responsible for implementing each activity. Mr. Ladner agreed to make this adjustment to the table of activities to be implemented for future meetings.

Mr. Wynn suggested including a monitoring activity for viral load suppression that will give providers and the Ryan White Program more opportunities to collect client viral load data.

▪ **Meeting Evaluation**

*Miguel Puente*

Mr. Puente asked attendees to complete the meeting evaluation form (copy on file) in the meeting packet. Attendees' comments are important for designing future meetings that are productive and effective for monitoring, implementing and evaluating the Integrated Plan.

**VII. Announcements**

Ms. Ross highlighted changes to the November and December Partnership calendars (copies on file).

**VIII. Next Meeting**

The next meeting is Monday, April 17, 2017, at United Way Ansin Building in the Ryder Conference Room.

**IX. Adjournment**

**Motion to adjourn the meeting.**

**Moved: Eddie Orozco**

**Seconded: Christina Bannister**

**Motion: Passed**

The meeting was adjourned at 1:10 P.M.