

III. Review/Approve Agenda

Members reviewed the meeting agenda. It was noted that Eddie Orozco should be listed to announce Resource Persons, and Sarah Kenneally should be listed for the Prevention Committee Report.

Motion to approve the agenda with noted changes.

Moved: Daniel T. Wall

Seconded: Brady Bennett

Motion: Passed

IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments, questions, or concerns from the public. The floor was subsequently closed.

V. Review/Approve Minutes of August 21, 2017

Members reviewed the minutes of the Partnership meeting of August 21, 2017. Under *Call to Order/Introductions*, an editorial notation should be removed.

Motion to approve the minutes of the August 21, 2017 meeting with the correction noted.

Moved: James Powell

Seconded: Miguel Puente

Motion: Passed

VI. Membership Report

Christina Bontempo

Ms. Bontempo read the Membership Report into the record (copy on file) and noted that the Partnership’s Fiscal Year (FY) began on October 1, running concurrently with the County FY. Members were reminded that five absences in a FY will result in termination from the Partnership and committees. The only allowable absence is for approved Partnership business. Assistant County Attorney Terrence A. Smith noted that absences for medical reasons count as “excused” but also count toward the number of meetings missed.

Frederick Downs expressed concern that members serving as Representative of the Affected Community (PLWHA) who are absent due to medical reasons have those absences count against them. ACA Smith noted that the five absences rule is a provision of the Ordinance approved by the Board of County Commissioners (BCC) and any change to the Ordinance would need BCC approval.

Motion to request the Board of County Commissioners change the Ordinance establishing the Partnership to exempt PLWHA absences for medical or health reasons.

Moved: Daniel T. Wall

Seconded: Frederick Downs

Motion: Passed

Opposed: John McFeely

VII. Reports

▪ Grantee Reports

- Ryan White Part A/MAI Program

Daniel T. Wall

Carla Valle-Schwenk, Office of Management and Budget – Grants Coordination (OMB), noted the Ryan White Part A/MAI Expenditure Report for FY 2017 as of September 29, 2017 (copy on file).

Ms. Valle-Schwenk explained the report in detail and advised the committee that this is the information referred to in the annual Assessment of the Administrative Mechanism. Ms. Valle-Schwenk noted that pending reimbursement requests are higher than usual due to the Recipient catching up with payments following office closures due to Hurricane Irma.

Ms. Valle-Schwenk noted that also due to hurricane-related closures, the deadline for OMB Federal Report submissions was extended to October 17, 2017, and the deadline for the Health Resources and Services Administration (HRSA) Ryan White Program Grant application was extended to November 13, 2017.

Regarding ACA subsidy defunding, Ms. Valle-Schwenk advised that the Health Insurance Premium and Cost-Sharing for Low Income Individuals service category will be funded as planned until and unless alternate direction is received by HRSA. There had been discussion of lowering the premium reimbursement cap of \$1,000/month per client to \$750/month, but that will not be implemented at this time. Also, the annual deductible cap of \$4,500 and the out-of-pocket expenses of \$6,500 remain unchanged at this time. OMB will continue to work with American Health Exchange (AHE) to identify the best policies and plans for clients. 2018 AHE enrollment will be exclusively online and should be streamlined to avoid some of the errors experienced during the last enrollment period.

OMB is working with the Florida Department of Health (FDOH) to determine how available rebate dollars totaling \$4 million to \$6 million can be shared with Ryan White Part A to offset costs of health insurance.

- **Part B Report**

David Rigg

David Rigg, FDOH, referred the board to the *FDOH Part B Expenditure Reports* for August 2017 (copy on file). It was noted that the Housing line item showing approved budget of \$100 is set as a place holder to ensure continued monitoring of this category.

Mr. Rigg noted that some of the decreases in expenditures were due to how RW Part B staffing positions are funded. Service Reports and Expenditure Updates are correct as reported in the referenced Part B Expenditure Report, and there are no pending or new issues.

- **ADAP Miami**

Javier Romero, M.D., MPH

Dr. Javier Romero reviewed the *ADAP-Miami Report*, dated October 5, 2017 and the *September Q-Flow Report /ADAP Pharmacy* report (copies on file).

Dr. Romero noted pharmacy expenditures, CD4 and Viral Load indicators, and enrollments to date. It was also noted that certain non-ARV medications suspended from the ADAP formulary in 2010 have been reinstated, and are no longer available through Part A but are now only available through ADAP.

As to expanded ADAP pharmacy hours, clients are advised of the expanded hours when they call the pharmacy and when they come to the pharmacy.

For clients accessing 90-day supplies of medications, the medications need to be picked up at the pharmacy.

The Q-Flow Report indicates numbers of clients by agency who did not received medications either due to missing paperwork or missing prescriptions. This information is communicated to BSR Quality Management team and reviewed with Medical Case Management supervisors. Future reports will be blinded to hide agency-specific data.

- General Revenue.

Eddie Orozco

The Chair noted that the General Revenue (GR) representative was not present and directed the board to review the August *HIV/AIDS Demographic Data for PHT/SFAN* GR report (copy on file) in their meeting materials.

- Housing Opportunities for Persons With AIDS (HOPWA)

Roberto Tazoe

Roberto Tazoe, City of Miami, Department of Community & Economic Development, reported that the HOPWA Fiscal Year just started on October 1, so there are not any significant changes to report.

An additional ten persons were contacted to receive Tenant Based Rental Assistance Program housing. There are now 235 persons who have been called from the waiting list.

The Short Term Rental Mortgage and Utilities program is being brought before the BCC for approval of funding. The program is expected to provide short-term rental assistance for approximately two years with a start date of January 2018.

▪ Committee Reports

Committee reports were distributed and read into the record (copies on file). Next meeting dates were announced and the October and November calendars were distributed (copies on file).

- Care and Treatment Committee

Dennis Iadarola

The nutritional supplement Progain is being discontinued by the manufacturer. After extensive review of the components, cost, and benefits of various nutritional supplement alternatives, Ultra Meal Advance was recommended by the Medical Care Subcommittee as a cost equivalent replacement.

Motion to add to the Ryan White Prescription Drug Formulary Ultra Meal Advance Protein as a cost equivalent replacement for Progain, which was discontinued by the manufacturer.

Moved: Dennis Iadarola

Seconded: Miguel Puente

Motion: Passed

Because Progain was discontinued, the front and back of the Ryan White Program Nutritional Supplements Letters -- Physician Letter of Medical Necessity for Supplementation in Adults and Dietitian Referral -- were revised, including simplified language and updated references.

Motion to accept the changes to the Ryan White Program Nutritional Supplements Letters of Medical Necessity as discussed.

Moved: Dennis Iadarola

Seconded: Miguel Puente

Motion: Passed

Following review of language changes to two sections of the Allowable Medical Conditions document, a chiropractic/physical medicine section was added and the podiatry section was modified.

Motion to accept the language changes under Chiropractic/Physical Medicine and Podiatry to the Allowable Medical Conditions List as presented.

Moved: Dennis Iadarola

Seconded: Miguel Puente

Motion: Passed

The Outpatient/Ambulatory Health Service Description (formerly "Outpatient Medical Care") was updated to reflect dates of the next fiscal year.

Motion to accept the changes to the Outpatient/Ambulatory Health Service Description.
Moved: Dennis Iadarola Seconded: Rick Siclari Motion: Passed

The Letter of Medical Necessity (LOMN) for Roxicodone (Oxycodone) and Percocet (Oxycodone/APAP), was reviewed and clarifying language was added restricting usage to conditions related specifically to HIV/AIDS-related conditions, HIV-related complications, and HIV-related co-occurring conditions.

Members asked for clarification as to why there is a LOMN specific to Roxicodone and Percocet but not to other opioids. It was noted that those opioids were historically overused and therefore needed a control. Members asked to amend the motion to include a comprehensive review of the whole class of opioids.

Motion to accept the changes to Letter of Medical Necessity for Roxicodone (Oxycodone) and Percocet (Oxycodone/APAP) as discussed, with the amendment directing the Medical Care Subcommittee to review the whole class of opioids for the need for additional Letters of Medical Necessity.
Moved: Dennis Iadarola Seconded: John McFeely Motion: Passed

HRSA has stipulated the total amount of funding that can be requested by the Miami-Dade EMA for the 2018-2019 fiscal year. This total is slightly higher than the total funding request computed by the Care and Treatment Committee at the time of the annual Needs Assessment. The Committee moved to increase the Part A and Minority AIDS Initiative (MAI) budgets to meet the increased available funding. Increases were made across service categories, in proportion to the original percentages approved by the Partnership.

Motion to request grant funding of \$25,186,144 for Ryan White Program Part A and \$2,776,884 for Ryan White Program MAI, with allocations as presented.
Moved: Dennis Iadarola Seconded: Travis Neff Motion: Passed

Regarding membership on the Local Pharmacy Workgroup, the committee recommended a 15-member workgroup with specific composition.

Motion to recommend to the Partnership that membership on the Local Pharmacy Workgroup be limited to 15 members as follows: one representative each from the five Part A pharmacy subrecipients; one representative from Part A; one representative from ADAP; one representative from General Revenue; one representative from the Medicaid program; three representatives from the affected community; one medical case manager; and two optional seats.
Moved: Dennis Iadarola Seconded: Travis Neff Motion: Passed

The Partnership agreed the Local Pharmacy Workgroup will report to the Care and Treatment Committee.

- **Prevention Committee** *Sarah Kenneally*

The committee approved the modifications to the Prevention Objectives in order to align the Integrated Plan with CDC reporting requirements. Modifications will be presented at the November 13 Joint Prevention Committee-Strategic Planning Committee Integrated Plan Review.

Motion to accept the modifications to Integrated HIV/AIDS Prevention and Care Plan as presented.
Moved: Sarah Kenneally Seconded: Travis Neff Motion: Passed

- Strategic Planning Committee

Miguel Puente

Takisha Nelson has applied for membership on the Strategic Planning Committee. Both she and sitting member Lileaus Hill work for the Public Health Trust (PHT), but for different agencies. Since Ms. Hill and Ms. Nelson work at different PHT agencies, the committee asked for a waiver of Bylaws Article 3.D, which states that standing committees may not have representation by more than one representative from a provider agency.

ACA Smith noted this would be a violation of the County Code for advisory boards. It was noted that although Ms. Hill and Ms. Nelson work at different agencies, the PHT is the overriding entity under which they are both employed, and they are not sitting in designated seats on the Committee. A previous waiver for a Partnership member in a designated seat who had taken a position with a subrecipient agency with existing membership represented a different set of circumstances, and the waiver requested by the Strategic Planning Committee was inappropriate. No motion was brought before the Partnership.

The committee reviewed and accepted the final 2017 Assessment of the Administrative Mechanism including comments by the Recipient.

Motion to accept the 2017 Assessment of the Administrative Mechanism as presented with the proviso that the Strategic Planning Committee will update the questions for 2018.

Moved: Miguel Puente

Seconded: Travis Neff

Motion: Passed

Following the reports, the Chair called for a vote to accept the Membership, Grantee and Committee reports.

Motion to accept the Membership, Grantee and Committee reports as presented and amended.

Moved: Eddie Orozco

Seconded: Miguel Puente

Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

▪ **Vice Chair Election (Term Ending March 2018)**

Christina Bontempo

The Vice Chair position was vacated in August. Members had been polled for interest in serving as Vice Chair for the remainder of the current term, ending March 2018. Two members asked to be placed on the ballot as candidates for Vice Chair: Frederick Downs and Miguel Puente. Each member gave a brief summary of his qualifications and interest in serving as Vice Chair.

A ballot was distributed allowing for selection of one of the two candidates or to write in another qualified candidate. Each member completed a ballot (copies on file). Staff tallied the ballots and announced Mr. Downs as the winner. Mr. Downs was welcomed as the new Partnership Vice Chair.

▪ **HRSA Grant Application Planning Council Chair Letter of Endorsement**

Eddie Orozco

Mr. Orozco noted the draft Planning Council Chair Letter of Endorsement (copy on file) in the meeting materials. He explained that the letter is a required attachment to the HRSA Ryan White Program grant application. Members were asked to vote on the letter.

Motion to approve the HRSA Grant Application Planning Council Chair Letter of Endorsement as presented.

Moved: Daniel T. Wall

Seconded: Travis Neff

Motion: Passed

X. Announcements

Staff noted informational handouts in the meeting materials (copies on file): 1) new FDOH PrEP and PEP palm cards, and 2) a flier for a ViiV event – Undetectable Plus –where the Partnership will be represented by the Community Coalition Committee.

XI. Next Meeting

The next meeting is Monday, November 20, 2017 at HistoryMiami Museum.

Adjournment

Motion to adjourn.

Moved: Frederick Downs

Seconded: Zena Troutman

Motion: Passed

The meeting was adjourned at 11:26 A.M.