



**Strategic Planning Committee Meeting
 United Way Ansin Building, 3250 SW 3rd Avenue,
 Conference Room A, Miami, FL 33129
 January 12, 2018**

Approved March 9, 2018

#	Members	Present	Absent
1	Castellanos, Lina	x	
2	Dedans, Mila		x
3	Ingram, Stephen	x	
4	Gallo, Giselle	x	
5	Goldberg, David	x	
6	Hilton, Karen	x	
7	Hunter, Tabitha		x
8	Ibanez, Gladys		x
9	Kemmerer, Nicola	x	
10	Messick, Barbara	x	
11	O'Donnell, Brian		x
12	Orozco, Eddie	x	
13	Powell, James	x	
14	Puente, Miguel	x	
15	Siclari, Rick	x	
16	Troy, Robert	x	
17	Valle-Schwenk, Carla	x	
18	Zayas, Matilde	x	
19	Vacant		
20	Vacant		
21	Vacant		
22	Vacant		
23	Vacant		
24	Vacant		
Quorum = 8			

Guests	
Banamon, Monica	
Camino, Jose	
Caraballo, Rosmary	
Erbstein, Silvana	
Escobar, Jackie	
Hill, Lileaus A.	
Neff, Travis	
Nelson, Takisha	
Zarini, Gustavo	
Staff	
Bontempo, Christina	
Brock-Getz, Petra	
Ladner, Robert	

I. Call to Order/Introductions

The chair, Matilde Zayas, called the meeting to order at 10:03 AM. She welcomed everyone and asked for introductions.

II. Resource Persons

Dr. Zayas requested Behavioral Science Research (BSR) staff identify themselves as resource individuals.

III. Review/Approve Agenda

Dr. Zayas asked the Committee to review the agenda. The "Next Meeting" date should read February 12, 2018.

Motion to approve the agenda with the correction noted.

Moved: Miguel Puente

Seconded: James Powell

Motion: Passed

IV. Floor Open to the Public

Dr. Zayas opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments. The floor was then closed.

V. Review and Approve Minutes of December 18, 2017

Members reviewed the December 18, 2017 minutes. There were no changes.

Motion to approve the minutes of December 18, 2017 as presented.

Moved: James Powell

Seconded: Miguel Puente

Motion: Passed

VI. Membership

Christina Bontempo

Members reviewed the *December 2017 Vacancy Report* in the meeting materials (copy on file). James Powell indicated he may know a person interested in serving on the Partnership or committees. Lina Castellanos indicated she will attempt to find a replacement to serve in her Partnership seat after her term expires later this year.

Members each received a *Current Attendance* memo (sample copy on file) detailing their absences to date with reminders of attendance requirements.

Members were asked to complete and return the *Contact Update Sheet* (copy on file).

Members were instructed on completing the *Source of Income Statement* form (copy on file). The *Source of Income Statement* (Financial Disclosure) is a requirement of all Miami-Dade County (MDC) board members. Failure to complete the annual form may result in financial penalties and/or removal from the Planning Council. It was noted that members who submitted the form for other MDC boards or who submit the “long form” for the state do not need to complete another form.

Takisha Nelson, Quality Assurance Coordinator at South Florida AIDS Network (SFAN), submitted an application for committee membership. Ms. Nelson introduced herself to the committee and the committee voted to accept her as a new member.

Motion to accept Takisha Nelson as a member of the Strategic Planning Committee.

Moved: Carla Valle-Schwenk

Seconded: Barbara Messick

Motion: Passed

Ms. Nelson was approved as a member and welcomed by the committee.

VII. Standing Business

▪ Partnership Report

Matilde Zayas, PhD

Dr. Zayas noted that the *Partnership Report to Committees and Subcommittees December 18, 2017 Meeting* (copy on file) was included in the meeting materials for reference.

▪ Ryan White Part A/MAI Program Update

Carla Valle-Schwenk

The *Ryan White Part A/MAI Expenditure Report for FY 2017* as of January 3, 2018 (copy on file) was noted in the meeting materials.

The Office of Management and Budget-Grants Coordination (OMB) is finalizing the contract with the Florida Department of Health to receive \$6.2 million in ADAP rebates. The MDC Board of County Commissioners is set to accept the award on January 23, 2018, after which OMB can execute contracts for subrecipients providing Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals. The designated rebate dollars must be spent this fiscal year.

OMB will send Ryan White Program (RWP) sweeps award letters to subrecipients by January 15, 2018 so that funds will be available before the end of February.

Provisional contract continuation award letters will be sent to RWP subrecipients. This is the fifth year of five (5) one-year options to renew provider subrecipient contracts.

Regarding Affordable Care Act (ACA) enrollment, as of January 8, the RWP had enrolled 527 clients and ADAP had enrolled approximately 1,200 clients.

To date, the RWP has served approximately 9,300 clients, compared to 10,165 last fiscal year.

Medicaid Project AIDS Care Waiver (PAC Waiver) ended service to RWP clients as of December 31, 2017; however, clients will have 120 days from January 1, 2018 to change plans if they need to do so. Clients are to be transitioning to Medicaid Managed Medical Assistance (MMA) and/or Long Term Care (LTC) programs. Clients requiring limited services will work with an MMA program; clients requiring in-depth services will work with an LTC program. Ms. Valle-Schwenk has been meeting with providers to coordinate out of network (OON) referrals. Existing OON are being accepted with a copy of the OMB email detailing the PAC Waiver Program - Action Plan (local Part A response). There are approximately 2,500 PAC Waiver clients statewide and approximately 460 locally. Generally, one (1) PAC Waiver case manager handles 200 to 300 clients. Committee members suggested assigning a liaison to assist clients in the transition.

▪ Officer Elections

Robert Ladner, PhD

Per the Partnership Bylaws, committee chair and vice chair elections are to be held in January of each year. Dr. Zayas is eligible for a second term as Chair; there were no other candidates. Current Vice Chair, Brian O'Donnell, and member Miguel Puente asked to be on the ballot for Vice Chair.

Members were presented with ballots for each officer position (copies on file).

Motion to accept the Chair Ballot indicating Matilde Zayas, PhD as the candidate.

Moved: Carla Valle-Schwenk

Seconded: Miguel Puente

Motion: Passed

Dr. Zayas was reelected as Strategic Planning Committee Chair.

Committee input will be brought to the Performance Improvement Advisory Team (PIAT), which is being restructured as a Clinical Quality Management committee.

▪ **Committee Feedback to Improve Client Outcomes**

This will be a standing item on the agenda; feedback from today's meeting is detailed in the *Integrated Plan Activities Update*, above.

IX. Announcements

Rosmary Caraballo of Florida International University (FIU) provided an update on the FIU Research Health Study for PLWHA with Hepatitis C co-infection. The financial incentive has been increased to \$25 for participants undergoing a complete health screening, or \$50 for participants undergoing a health screening and magnetic resonance angiogram (MRA) scan. The MRA scan, specific to the liver, can be referred to the participant's primary care physician. Feedback has been positive from the Consumer Advisory Board at University of Miami. The study goal is to recruit 1,500 participants; there have been approximately 1,300 screenings, with a baseline of 600 participants.

Staff announced the Getting 2 Zero Awareness Week and indicated the color flyer will be available through *Community Notices*.

Staff reminded members that the Full Partnership meeting is no longer at HistoryMiami; the meetings are now at the United Way Ansin Building.

Staff announced Annual Needs Assessment meetings, which begin February 16, 2018.

Rick Siclari announced that Care Resource is looking for a full time psychiatrist.

X. Next Meeting

The next meeting is the JIP on February 12, 2018 at the United Way Ansin Building.

XI. Adjournment

Motion to adjourn this meeting.

Moved: Miguel Puente

Seconded: Lina Castellanos

Motion: Passed

The meeting was adjourned at 12:00 PM.