

V. Review/Approve Minutes of November 16, 2017

The committee reviewed the minutes of November 16, 2017. Mr. Tazoe indicated that a correction was need on page 2. The word “County” should be struck so the statement would read “... Board of Commissioners at the City of Miami for funding, with a target start date of January 2018.”

Motion to accept the minutes of November 16, 2017 with the correction indicated.

Moved: James Ausborn

Second: Karen Alleyne

Motion: Passed

VI. Membership

Marlen Meizoso

Marlen Meizoso reviewed the vacancy report (copy on file) and indicated that there were 12 vacancies. Lionza Rivera resigned from the committee in December. Requirements for membership are listed on the vacancy report. Anyone interested in becoming a member can contact staff. Members have in their meeting packets the quarterly update on attendance, the attendance memo, and meeting dates for 2018 (copies on file). A new Committee requirement has been instituted, based on a ruling by the Commission on Ethics: all members of the Committee will need to complete a financial disclosure form to comply with County regulations. Previously, only members of the Partnership itself were required to comply with this requirement. The 2017 forms to complete are included in the meeting packets. Members only need to complete their contact information and source of income. For example, if “employed,” indicate the employers name, address and word ‘salary’ – no specific amount – in the “compensation” column. If receiving Social Security, indicate Social Security as the source of income. Staff will look up the address to the Social Security office nearest to your address. There are financial penalties for non-compliance, as well as the possibility of being removed from the committee. Mrs. Meizoso indicated that members also needed to complete a contact update sheet (copy on file) located in the meeting packets, and these should be returned to ensure the information in the files is correct.

VII. Reports

- **Housing Opportunities for Persons Living with AIDS (HOPWA) Programs Update**

Roberto Tazoe

Roberto Tazoe indicated that there have been no changes to the program. They are still on number 235 on the Long Term Rental Assistance Program waitlist. The figure is expected to stay at this number for a while, since funding is expected to be reduced over the course of the next five years. Mr. Tazoe reviewed the HUD report for FY 16-17: 914 LTRA, 32 Project Based and 88 STRMU clients were served by the program. The Short Term Rental, Mortgage, and Utility (STRMU) program is not open yet for 2018 but should start mid-February. The Department of Capital Improvements has issued an RFP for the Life Quest properties.

There was a question regarding the budget of the STRMU program, which varies yearly but is around \$340,000.

VIII. Standing Business

- **Officer Elections**

All

Marlen Meizoso indicated that the officer elections memo was shared via email last month. Mr. Powell will be terming off as Chair at the conclusion of today’s meeting. The committee will be electing a Chair and Vice-Chair. James Ausborn indicated he was interested in the position of Chair.

Motion to accept the Chair ballot as presented.

Motion: John McFeely

Second: April Williams

Motion: Passed

The ballots were disseminated and the votes were tallied. Mr. Ausborn was elected Chair.

The Vice-Chair candidate must be a Partnership member per the bylaws. John McFeely indicated he was interested. The committee members wrote in his name.

Motion to accept the Vice-Chair ballot with the write-in of John McFeely.

Motion: Synthia Mitchell

Second: April Williams

Motion: Passed

The ballots were disseminated and the votes were tallied. Mr. McFeely was elected Vice-Chair.

IX. New Business

- **Passing the Gavel**

Marlen Meizoso

Mr. Powell passed the gavel to Mr. Ausborn, the incoming Chair.

X. Announcements

Staff reviewed the October and November New Clients in Care, Medicaid PAC Waiver announcement, Needs Assessment flyer, and Getting to Zero Awareness announcement. In addition there is a webinar being held on January 31, 2018, on Leveraging Housing Services, hosted by joint federal groups (copies on file). The County Public Housing and Community Development Department is hosting an Affordable Housing Practicum at the Kovens Center (FIU) on January 31st.

XI. Next Meeting

The next meeting will be March 15, 2018, at the Edison Neighborhood Service Center.

XII. Adjournment

Motion to adjourn.

Moved: James Powell

Second: John McFeely

Motion: Passed

The meeting ended at 2:38 p.m.