

V. Review/Approve Minutes of November 17, 2017

Members reviewed the minutes and accepted them as presented.

Motion to accept the minutes of November 17, 2017.

Moved: John McFeely

Seconded: Lauren Locks

Motion: Passed

VI. Membership

Marlen Meizoso

Mrs. Meizoso reviewed the vacancy report (copy on file). She indicated there are eight subcommittee vacancies at this time, including several for PLWHAs and one for a substance abuse provider. Interested individuals can attend a subcommittee meeting or contact staff. Each subcommittee member received an individualized account of committee meeting attendance to date. Meeting packets included a copy of the memo on the attendance requirement and remaining meeting dates for 2018 (copies on file). A new Subcommittee requirement has been instituted, based on a ruling by the Commission on Ethics: all members of the Partnership committees and subcommittees need to complete a financial disclosure form to comply with County regulations. Previously, only Partnership members were required to provide this form. The 2017 forms were included in the meeting packets and can be completed at the meeting and returned to staff. Aside from demographic data, the "source of income" fields need to be completed. For example, if one works, enter the name of employer, address of employer and the word "salary" under source. The source column does not require actual dollar amounts: only the characterization of the income (e.g., salary, disability check, family support). There are financial penalties for non-compliance, as well as the possibility of being removed from the committee. Mrs. Meizoso indicated that members also needed to complete a contact update sheet (copy on file) located in the meeting packets, and these should be returned to ensure the information in the Partnership files is correct. And finally, per the Subcommittees Policy and Procedures the yearly disclosure forms are included in member packets to be completed and returned (copy on file).

VII. Reports

▪ Ryan White Program Update

Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the November 2017 expenditures as of 1/3/2018 (copy on file). The expenditure reports are being provided once a month. In the Part A expenditure report, over 73.97% of the award – including carry-over funding – has been expended in direct services. In MAI, 79.2% of the award has been spent in direct services. Sweeps request letters have been sent out, but were a little delayed because the County was waiting on the Board of County Commissioners to approve the Florida Department of Health's (FDOH) \$6 million contract to reimburse Part A/MAI for insurance premium expenses. There are about 530 Ryan White Program health insurance premium reimbursement clients who will be assisted with this contract. This is the last year of the one year options for renewal of the current RFP. Later in the year an RFP for all direct services will be released. The County was notified by HRSA that no budget has been approved for 2018-19 so there will be a partial award given, which is about 30% of the formula award. HRSA also announced that the grant application will be released in June and turned in September. On April 1, the expanded Test and Treat Initiative will start. Borinquen and SFAN already have the program. The County is in conversations with the PAC Waiver program to see if the current plans can follow the Part A referral process, meanwhile, providers can extend current referrals. The County is looking to see if a streamlined process can be developed.

▪ Expenditure Reports

▪ ADAP Update

Dr. Javier Romero

Dr. Romero reviewed the report from January 26, 2018 (copy on file). In December, there were \$2,473,918.16 spent on 4,847 prescriptions for 2,818 clients. The undetectable rate is 97.73%. Under insurance payments \$772,110.57 was spent in December. Formulary expansion (Phase 2) is being

reviewed. The 90 day push has start and there are 379 eligible clients. Q-flow patient management system information was reviewed.

- SFAN

Wanda Cortes

Wanda Cortes reviewed the December report (copy on file). In December, 310 clients were served at a cost of \$57,985.10.

VIII. Standing Business

- Officer Elections

Mrs. Meizoso indicated that at the November meeting the memo on the eligible members for the officers positions was shared. Dr. Maria Nolasco-Warden indicated she would be interested in the chair position. Members were requested to write in Dr. Nolasco-Warden's name onto the ballot and cast their votes. Dr. Nolasco-Warden was elected chair.

Motion to accept the chair ballot with Dr. Nolasco-Warden's name.

Moved: Dr. Javier Romero

Second: Dr. Lawrence Friedman

Motion: Passed

Christina Bannister indicated she would be interested in remaining in the vice chair position. Members were requested to write in Ms. Bannister's name onto the ballot and cast their votes. Ms. Bannister was elected vice chair.

Motion to accept the vice chair ballot with Christina Bannister's name.

Moved: Dr. Mark Keller

Second: Carlos Palacios

Motion: Passed

- Mental Health Service Description

All

Mrs. Meizoso presented for information only the revision from the Mental Health service description (copy on file) which added the phrase "impacting the treatment of the clients underlying HIV disease."

- Changes to PAP Smear guidelines

All

Mrs. Meizoso reviewed the PAP Smear guideline changes to the Minimum Primary Medical Care Standards for Chart Reviews, as recommended at the last meeting based on an American College of Obstetricians and Gynecologist article (copies on file). The wellness exam reference was added on page two and page six, and the subsequent items were renumbered. The subcommittee reviewed the changes and made a motion to accept them as presented.

Motion to accept the changes to the Minimum Primary Medical Care Standards for Chart Reviews as presented.

Moved: John McFeely

Second: Toni Bowen-McDuffey

Motion: Passed

- Ryan White Prescription Drug Formulary Request: Mytesi (crofelemer)

All

A request for Mytesi (crofelemer) was received and Wanda Cortes reviewed the literature on the medication (copy on file). The medication is a botanical but minimally absorbed. This medication is very expensive, relatively few patients would use the medication and a Patient Assistance Program exists. There are other first line medications for diarrhea which are less expensive. After reviewing the information, the subcommittee decided since a Patient Assistance Program exists for Mytesi and other first line medications for diarrhea are on the current Ryan White formulary, that the medication should not be added.

IX. New Business

- Ryan White Program and ADAP Phase II Medications Review All

Mrs. Meizoso reviewed the Ryan White Program and ADAP Phase II Medications document sent via email to subcommittee members earlier in the month (copy on file). The document provides an analysis of the 85 medication left on the Ryan White formulary after the Phase 2 ADAP expansion. The document provides fiscal data from FY 25 through FY 27 (3/1/17-10/31/17). The Subcommittee decided as follows:

- Items 1-7 (Analgesics): The remaining items are long acting and short acting and should cover most situations (e.g. short term pain, cancer, etc).
- Items 8 (Antidiabetic Combo): The individual components are on the ADAP formulary but not the combined pill. The County recommended to the Part B program to add the medication combination. But until this is done it was suggested to keep it on the Part A formulary.
- Items 10-25 (Anti-infectives): Some antibiotics can be received from Publix for free (Amoxil, Cipro) as a 14 day supply. Some members were hesitant to remove these antibiotics because it would be another hurdle sick patients would have to face going to multiple locations for medications. There is also the issue that going to multiple providers can be problematic keeping track of drug interactions. *These items will need to be revisited.*
- Items 26 (Antieoplastic Agent): Discontinue because not used.
- Item 27 (Cardiovascular agent): Leave since only two medications per class.
- Items 29-36 (Central Nervous System agent): Remove two agents with no utilization.
- Items 37-39 (Dental): Remove items not covered.
- Items 40-44 (Gastrointestinal): Remove items not used. Latinex is an OTC product and may not meet HRSA specific guidance. *This item will be reviewed again.*
- Items 45-48 (Hormone): Remove medication not used. While testosterone is on the ADAP formulary, usage of the gels/patches is not ideal in South Florida with humidity which can affect medication application. The levels of the medication are more stable via injection, but ADAP does not cover injectable products.
- Items 49-51 (Nutritionals): Items removed since they are not allowable.
- Itemss 52-63 (Ophthalmic): Of these there are several prescriptions available per drug class. Number 55 was recommended for removal and #62 was recommended for removal since #63 is more effective.
- Items 64-65(Otic):No changes recommended
- Items 66-69 (Pulmonary): Remove #68 OTC
- Items 70-85 (Skin): Remove items with no billing and those not allowable by HRSA. On number 80, a notation should be made that Rx strength should be used.

A motion was made to extend the meeting.

Motion to extend the meeting 15 minutes.

Moved: Carla Valle-Schwen Second: Dr. Lawrence Friedman Motion: Passed

The Subcommittee completed review of the document and recommended the following items be removed from the formulary or have a notation added:

Item number	Brand Name	Action/Reason
4	Vicoprofen	Remove: no utilization
5	Lortab 5/500 mg	Remove: low utilization- other alternatives on formulary
7	Codeine	Remove: no utilization
9	Vitekta	Remove: no longer manufactured

20	Monistat	Remove: no utilization
22	Lotrimin	Remove: OTC
25	Probenecid, Benemid	Remove: low utilization
26	Matulane	Remove: no utilization
30	Phenobarbital	Remove: no utilization
33	Tofranil	Remove: no utilization
38	PreviDent 5000 Dry Mouth Toothpaste	Remove: not allowable per HRSA guidance
39	PreviDent Brush-on Gel	Remove: not allowable per HRSA guidance
40	Rowasa	Remove: no utilization
45	Danazol	Remove: low utilization
49	Ultra Meal Advance	Remove: not allowable per HRSA guidance
50	IgG Pure	Remove: not allowable per HRSA guidance
51	Progain Powder	Remove: no longer manufactures and not allowable per HRSA guidance
55	Diamox	Remove: low utilization
62	Hydrocortisone/Neomycin/Poly mycin B Ophthalmic	Remove: no utilization and better alternative on formulary
68	Guaifenesin with Dextromethorphan	Remove: OTC
71	Neosporin	Remove: OTC and no utilization
80	Hydrocortisone	Add notation that Rx strength only
84	Aquaphor	Remove: not allowable per HRSA guidance
85	Sarna Lotion	Remove: not allowable per HRSA guidance

Motion to accept the changes as discussed to the Ryan White Program Prescription Drug Formulary.
Moved: Carla Valle-Schwenk Second: Lauren Locks Motion: Passed

- Revision to “Psychiatry” on Allowable Conditions List *All*

Carla Valle-Schwenk explained that a revision to the Allowable Conditions list was needed to include Mental Health Services since the Ryan White Health Insurance Provider uses this as a guide for co-pays. Mrs. Meizoso presented a draft with language for Mental Health Services and additional language to Psychiatry that would indicate assessment, diagnosis, and treatment of mental health illness under both categories. Additional language was suggested: recommended changes will be added and shared at the next meeting.

X. Announcements

Mrs. Meizoso reviewed the 2018 needs assessment flyer, October and November New Clients in Care, and the February and March calendars (copy on file). The February Medical Care Subcommittee will not be held in the United Way since no space is available, so the meeting will be held at the BSR conference center at 2121 Ponce de Leon Blvd, Ste. 230, Coral Gables, FL 33143.

XI. Next Meeting

The next meeting is February 23, 2018 at Behavioral Science Research Corporation.

XII. Adjournment

Christina Bannister adjourned the meeting at 11:12 a.m.