



Prevention Committee Meeting
United Way Ansin Building, 3250 SW 3rd Avenue, Conference Room A, Miami, FL 33129
January 25, 2018

Approved March 22, 2018

Members				Guests	
		Present	Absent		
1	Bannister, Christina	x		Banaman, Monica	
2	Bennett, Brady		x	Bouciquot, Jean-Michael	
3	Conyers, Tamar		x	Branch, Rodney	
4	Duberli, Francesco		x	Caraballo, Rosmary	
5	Ferrer, Luigi	x		Darrow, William	
6	Forrest, David	x		Dougherty, James	
7	Gonzalez, Victor		x	Erbstein, Silvana	
8	Hess, Amaris	x		Gallo, Giselle	
9	Howard, Alexis		x	Melbourne, Heather	
10	Jefferson, Shayna		x	Rodriguez, Dealy	
11	Jordahl, Lori		x	Saxena, Praveena	
12	Kenneally, Sarah	x		Verduga, Kepler	
13	Kubilus, Barbara	x		Zarimi, Gustavo	
14	Lee, Aquilla	x			
15	Moore, James	x			
16	Moore-Ramos, Morneque		x		
17	Munoz, Doralba	x			
18	Quintero, Samuel		x		
19	Reynolds, Brandon	x			
20	Williams, Stephen	x			
21	Zayas, Matilde	x			
22	Vacant				
23	Vacant				
24	Vacant				
Quorum = 8				Staff	
				Bontempo, Christina	
				Ladner, Robert	

I. Call to Order/Introductions

The Chair, Sarah Kenneally, called the meeting to order at 10:05 AM She welcomed everyone and asked for introductions.

II. Resource Persons

Ms. Kenneally requested for Behavioral Science Research (BSR) staff to identify themselves as resource individuals.

III. Review/Approve Agenda

Members reviewed the agenda. There were no additions or corrections.

Motion to approve the agenda as presented.

Moved: Barbara Kubilus

Seconded: James Moore

Motion: Passed

IV. Floor Open to the Public

Ms. Kenneally opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board. On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments. The floor was then closed.

V. Review/Approve Minutes of December 14, 2017

Members reviewed the meeting minutes of December 14, 2017. There were no revisions requested.

Motion to approve the minutes of December 14, 2017 as presented.

Moved: Barbara Kubilus

Seconded: James Moore

Motion: Passed

VI. Membership

Christina Bontempo

Christina Bontempo noted the *January 2018 Vacancy Report* (copy on file) for the Committee’s reference.

Members each received a *Current Attendance* memo (sample copy on file) detailing their absences to date with reminders of attendance requirements.

Members were asked to complete and return the *Contact Update Sheet* (copy on file).

Members were instructed on completing the *Source of Income Statement* form (copy on file). The *Source of Income Statement* (Financial Disclosure) is a requirement of all Miami-Dade County (MDC) board members. Failure to complete the annual form may result in financial penalties and/or removal from the Planning Council. It was noted that members who submitted the form for other MDC boards or who submit the “long form” for the state do not need to complete another form.

VII. Standing Business

- **Partnership Report**

Sarah Kenneally

Ms. Kenneally announced there were no motions to report from the January Partnership meeting.

- **Prevention Mobilization Meetings**

Sarah Kenneally

Ms. Kenneally reviewed the *2018 HIV Prevention Community Mobilization Meetings* (HPCM) calendar and community events (copy on file).

On January 17, 2018 a special kick off meeting of the four (4) FDOH workgroups (WG) was held to outline 2018 meeting dates and events. Anyone interested in the work of the groups should reach out directly to the chairs, whose contact information is listed.

The next HPCN meeting is the PrEP WG which will be held at Empower U (not FDOH). The venue change is for the January meeting of the PrEP WG only. The meeting will include elections for the WG Chair. Anyone interested in serving as PrEP WG Chair should advise Ms. Kenneally.

- **Black Initiatives Network (BIN)**

Praveena Saxena, FDOH, advised the committee about National Black HIV/AIDS Awareness Day (NBHAAD) events. Events are taking place throughout the next two weeks at targeted sites throughout the county. Events include activities such as HIV mobile testing, PrEP awareness, outreach, condom distribution, and general education. Borinquen Healthcare Centers, Care Resource, Jessie Trice Community Health Centers, Empower U, Community Health of South Dade, and AIDS Healthcare Foundation are collaborating partners for the announced NBHAAD events.

BIN is developing a county-wide events calendar in collaboration with the Community of Advocacy and Black Affairs Advisory Board. Anyone who knows of events not mentioned in the meeting should contact Ms. Saxena today to be included in the calendar. The complete calendar of NBHAAD events will be forwarded to Partnership staff and included in the Partnership's *Community Newsletter*.

Ms. Saxena also noted that BIN is recruiting for Business Response to AIDS (BRTA) participants.

The next BIN meeting is Monday, February 5, 2018.

- **Miami-Dade County Public Schools (MDCPS) Update**

Jean-Michael Bouciquot

Mr. Bouciquot announced he will be visiting William H. Turner Technical Arts High School (Turner Tech) to review the logistics of placing a mobile HIV testing unit on campus.

An online HIV/health education training module for teachers is in development. The training will be mandatory to priority schools and available to all other schools.

Regarding the Health Smart curriculum, Mr. Bouciquot advised that the curriculum is still in use at Turner Tech but there are limited copies available due to the high cost. Mr. Ferrer asked Mr. Bouciquot to advise on who he can speak with at Turner Tech to access the curriculum.

VIII. New Business

- **2018 Best Practices Solicitation**

All

Staff received two requests to present Best Practices:

- Borinquen Medical Centers of Miami-Dade for HIV Test and Treat, and
- AIDS Healthcare Foundation (AHF) for HIV Counseling and Testing.

Ms. Kenneally asked the committee to consider a condom distribution presentation in April.

Staff suggested Borinquen to present at the March meeting, AHF to present at the September meeting, and condom distribution in April. Members were in agreement.

Regarding AHF populations served as indicated on the form, Kepler Verduga of AHF advised that AHF tests pregnant women but not babies.

The solicitation for Best Practices will continue to be distributed until all dates are filled. Staff will bring additional requests for the committee's consideration to the March meeting.

- **Joint Integrated Plan Review Team (JIPRT) Meeting Evaluation**

All

- **November 2017 Evaluation Results**

Members received a copy of the *JIPRT Evaluation Results* (copy on file) which had been discussed during the previous meeting.

- **February 2018 Agenda Setting**

Sarah Kenneally

Members received a copy of the *Integrated Plan Meeting Prevention Committee Review* (copy on file) which details suggested agenda topics for the February JIPRT meeting.

Erika Coello of FDOH will present a PowerPoint on Getting to Zero Awareness Week, included branded condoms distribution. RWP Medical Case Management (MCM) agencies can receive condoms at the February 15 MCM Training; otherwise, contact Ms. Coello to arrange delivery.

Ms. Kenneally will present a PowerPoint on the Getting to Zero Report and IP Prevention activities.

Ms. Kenneally asked the committee how best to address the challenge of building and capturing outcome data with agencies that are not required to report the information. Outreach efforts outside of FDOH are not captured and therefore reporting on activities is not a full representation of the efforts throughout the county. A standard State of Florida form produced in Tallahassee is required to be used by FDOH in Miami-Dade County. The form is manually completed (filled in); results are not consistent because different users are recording data using different terminology and details. Mr. Ferrer suggested contacting testing sites and advising of standardized language as determined by FDOH in Miami-Dade County.

The FDOH contract manager in Tallahassee has been contacted to redo the *contract reporting form* to address those issues. Beginning in June 2018, contracts will be under the purview of the local FDOH and therefore reporting will be handled locally as well. Until then, the Year One IP update can indicate there is a limitation in prevention data due to reporting limitations.

In preparation for new contracts/reporting in June, members suggested Ms. Kenneally bring a draft of the updated contract reporting form to a future meeting for member input. Ideally, the form would be standardized in time for the June 2018 contract start date. The final version of the contract reporting form will be presented at the JIPRT meeting on August.

Dr. Robert Ladner noted that the Ryan White Program grant notification is expected in June with a due date in September, and asked if the prevention and epidemiologic data will be ready in time to include it in the grant application. Ms. Kenneally indicated the data will be available.

Taking into account the committee input, "Prevention Reports" will not be addressed at the JIPRT meeting in February.

Ms. Kenneally compared the IP to the National HIV/AIDS Strategy (NHAS) and questioned whether the IP is capturing all community efforts addressed in the NHAS strategies. For instance, housing is on the NHAS checklist and the Partnership has a Housing Committee which works with the City of Miami Housing Opportunities for Persons with AIDS (HOPWA) program, but this is not captured in the IP. Ms.

Kenneally suggested the Strategic Planning Committee review the *NHAS Checklist* (copy on file) to ensure all areas are covered under the local IP goals and activities.

In addressing Prevention goals related to NHAS, Ms. Kenneally asked the committee how the IP addresses ensuring a culturally competent workforce, housing and homelessness, and access to sterile needles and syringes (needle exchange). FDOH and other state agencies are not allowed to have a formal partnership with a needle exchange program based on the current legislation.

Dr. David Forrest noted that the University of Miami (UM) needle exchange program has been operational for about one year and he explained the process for needle exchange. UM is currently working to formalize the program. He will bring details back to the committee as the process continues in order to get committee feedback.

Dr. Ladner noted that housing issues are not currently in the plan because there is no current funding under the RWP for housing. During the Partnership's Needs Assessment, members may consider housing as a fundable category, but this has historically been funded through the City of Miami HOPWA program.

Regarding a culturally competent workforce, it was recommended that the AIDS Education and Training Centers be invited to present/train on this topic. It was noted that due to the multiple layers of diversity in Miami-Dade County, addressing cultural competency is more complicated than in some less diverse areas. For instance, "Hispanics" alone represent many different and diverse cultures.

Mr. Ferrer suggested adding testing in universities as an activity to track on the IP.

Mr. Williams suggested targeting "medium-risk" as opposed to only "high-risk" individuals. Also, the plan does not address PrEP for heterosexuals. It was suggested to emphasize specific populations within the high-risk group, such as African-American females, in order to address heterosexual groups.

For February, the challenge topic will be testing in universities, with other challenges being addressed in future Prevention Committee meetings.

- ***HIV Prevention Best Practices Presentation – University of Miami ACTS***

Alex Moreno

Alex Moreno, Clinical Program Manager at University of Miami presented on the UM Promote 2 Prevent (P2P) website and campaign (www.promote2prevent.org); and the On The Move Productions online film series (www.onthemoveproductions.com/projects). Staff will forward the links to members after the meeting.

Mr. Moreno discussed how the programs specifically target adolescents and young people, and the challenges of working with those populations. He stressed the importance of building relationships and being available to the target population in a place where they feel comfortable and safe. Mr. Moreno distributed bags of condoms and literature that are provided to the people who attend the clinics. Members also passed around sample charts to show what data is captured on a client.

The program works directly with FDOH and runs clinics in three high schools: Booker T. Washington Senior High School, North Miami Senior High School, and North Miami Beach Senior High School. Anyone with connections to other high schools is encouraged to contact Mr. Moreno to expand the program.

The programs adapt to the needs of the students using the services. Input from students is vital to keeping the programs current, accessible, and relevant to young people.

Mr. Moreno noted that P2P was adapted from the Getting Busy model, Diffusion of Effective Behavioral Interventions (DEBI) Projects such as Be Proud Be Responsible, local training models, and student input.

Evaluations will be published on the P2P website in the future.

Members asked how the program addresses specific requirements of different grants. Mr. Moreno noted that since UM is in a clinical setting, they have access to many means of addressing different issues as they arise. For instance, if motivational therapy or a psychologist are needed, they can access those resources and address the specific needs of the client. The access to resources helps to grow the program and is a strategy for making lasting relationships with the students they encounter.

Mr. Moreno noted that P2P is focused on the at risk HIV-negative population and that he can present in the future on other UM programs targeting other groups.

Members should contact Mr. Moreno to collaborate on grant activities, if needed.

Ms. Kenneally noted that 89,000 HIV tests were conducted at FDOH registered testing sites in 2016.

- **Joint Integrated Plan 2018 Updates**

Sarah Kenneally

Members reviewed the *2018 Integrated Plan Quarter 1 Revisions* (copy on file).

The following activities were addressed:

- P1.3b *Conduct integrative testing events of HIV, STD, and viral hepatitis in high prevalence areas of Miami Dade County, and D1.2b Conduct Take Control events in high impact areas*
Combine and update to *Conduct 30 testing events per year in Miami-Dade County*. This broadens the scope to testing for all STIs and to all populations.
- P2.3b *Create memorandum of agreement with at least five (5) obstetric healthcare providers per year, who agree to show the "Protect Yourself, Protect Your Baby" DVD in patient waiting rooms.*
Modifications accepted as presented.
- P2.3c *Create linkage services assuring at least 85% of HIV-infected post-partum women have access to contraceptive/family planning and preconception care services after delivery*
Modifications accepted as presented.
- L1.2c *Explore creating a video direct observational therapy system for partners*
Modifications accepted as presented.
- V1.1a *Develop capacity for increased Test and Treat sites*
Modifications accepted as presented.
- P1.1a *Increase the number of businesses recruited through BRTA*
Modifications accepted as presented.
- P1.3a *Identify/recruit additional sites to increase the number of HIV testing programs offering integrated STD testing, and D1.2a Increase the number of registered testing site to ensure that HIV/STD testing is more readily available and accessible*
Merge the two activities. Modifications accepted as presented.
- P1.1b *Develop an annual condom distribution map to identify new points of service*
Modifications accepted as presented.

Motion to accept the 2018 Integrated Plan Quarter 1 Revisions as presented.

Moved: Barbara Kubilus

Seconded: Matilde Zayas

Motion: Passed

- **Committee Feedback to Improve Client Outcomes**

All

This is a standing agenda item. Committee feedback was captured throughout the meeting.

- **Annual Vice Chair Elections**

All

Per the Partnership Bylaws, Committee Vice Chair elections take place in January. The current Vice Chair, Alexis Howard, did not wish to have her name placed on the ballot for 2018. Members Luigi Ferrer and Stephen Williams expressed interest in serving as Vice Chair and their names were written on the ballot. Both candidates briefly stated their interest. The committee voted to accept the ballot.

Motion to accept the Ballot for Prevention Committee Vice Chair indicating Luigi Ferrer “Luigi” and Stephen Williams “Stephen” as candidates.

Moved: James Moore

Seconded: Aquilla Lee

Motion: Passed

Mr. Williams was elected by majority and was welcomed as the new Vice Chair.

IX. Announcements

Ms. Bontempo announced staff will prepare binders for all members including IP, updates and relevant documents. Members will be asked to bring their binder to each committee meeting.

Ms. Saxena announced a National Women and Girls HIV/AIDS Awareness Day luncheon for which an agency can adopt a table. Any agency (HIV-agencies and others) interested in adopting a table, attending, or provided raffle items should contact Ms. Praveena or attend the planning meeting at FDOH on February 1.

X. Next Meeting

Mr. Williams announced the next meeting is the Joint Integrated Plan Review Team February 12, 9:30 AM at the United Way Ansin Building.

XI. Adjournment

Motion to adjourn the meeting.

Moved: Barbara Kubulis

Seconded: Matilde Zayas

Motion: Passed

The meeting was adjourned at 11:46 PM.