

IV. Floor Open to the Public

Ms. Troutman opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board. On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

Pam Ungvary, HART Program Coordinator at The Village South announced the HART - Outpatient Substance Abuse/HIV Prevention Program and invited members to refer Men Who Have Sex with Men (MSM) ages 18 through 29 to participate in the program. The program also offers in home HIV education.

There were no other comments; the floor was then closed.

V. Review the Minutes of November 13, 2017

Members reviewed the November 13, 2017 meeting minutes (copy on file). There were no changes.

Motion to approve the November 13, 2017 meeting minutes as presented.

Moved: Zena Troutman

Seconded: James Powell

Motion: Passed

VI. Membership

Christina Bontempo

Committee members reviewed a copy of the Partnership and Committees Vacancy Report for January 2018 (copy on file) which outlines the vacancies remaining on all standing committees, subcommittees, and the Partnership.

Suggestions for recruitment included making sure calendars are posted at agencies, asking Ryan White Program (RWP) Medical Case Managers (MCM) to promote the Partnership to their clients, updating the Partnership poster (new picture needed), and contacting the school board for assistance filling the Miami-Dade County Public Schools Representative Seat.

Citrus Health was noted as a good place to recruit members, particularly Hispanics, who are needed to fill PLWHA Partnership seats.

Staff announced they have contacted RWP clients who had consented to being contacted regarding interest in the Partnership. Staff will hold two informational sessions on February 8, 2018 for RWP respondents. Members are welcome but not required to attend.

Currently the committee meets every other month. Staff suggested that the committee meet on the in-between months if Partnership applications are received and need to be reviewed. In those cases, the meeting would be held at BSR and would focus on membership. Members were agreeable to this suggestion.

VII. Standing Business

- **Partnership Report**

Christina Bontempo

The committee reviewed the November 20, 2018 Partnership report (copy on file). There was no further discussion.

▪ Community Events Update

All

Ms. Bontempo distributed the calendar of Florida Department of Health in Miami-Dade County's (FDOH) HIV Prevention Community Mobilization meetings. Meetings are open to the public and anyone interested in attending should contact the committee chairs directly. Ms. Bontempo is signed up to be advised of FDOH activities in hopes that the Partnership can be represented at appropriate events.

Upcoming events include National Black HIV/AIDS Awareness Day (NBHAAD) on February 7, and National Women and Girls HIV/AIDS Awareness Day (NWGHAAD) on March 10.

FDOH offered a table at the NBHAAD event on February 15; however, this falls one day prior to the Partnership's Annual Needs Assessment and staff will not be available for the event.

Zena Troutman and Synthia Mitchell will be attending a NWGHAAD event and can promote the Partnership at the event.

Members were encouraged to contact staff to coordinate Partnership participation if they hear of other similar community events.

▪ Testimonial Review

Tabled for March.

▪ Officer Elections

Committee Chair, Sannita Vaughn, and Vice Chair, Zena Troutman, have served two terms each as committee officers. Members discussed the responsibilities of the officer positions. Cameka Jefferson agreed to accept the nomination for Chair, and Synthia Mitchell agreed to accept the nomination for Vice Chair.

Motion to elect Cameka Jefferson as Community Coalition Committee Chair.

Moved: Zena Troutman

Seconded: Synthia Mitchell

Motion: Passed

Motion to elect Synthia Mitchell as Community Coalition Committee Vice Chair.

Moved: James Powell

Seconded: Sandra Jones

Motion: Passed

The new officers were welcomed and the outgoing officers were thanked for their service.

VIII. New Business

▪ Understanding Grantee Reports: AIDS Drug Assistance Program (ADAP) Report

C. Bontempo

Members were given a copy of the "ADAP-Miami Report" dated December 19, 2017 (copy on file). Ms. Bontempo explained how to read the report, noting core requirements, ADAP qualifications, FPL ranges, total clients served, and expenditures.

The report also indicates the number of clients who were unable to pick up medications due to missing paperwork; members took note of the importance of having proper documentation when enrolling and re-enrolling in ADAP.

It was noted ADAP funds are state funds and there is not a set amount of expenses allowable, rather the funds are earmarked by the state based on expected costs.

As to changes in ADAP affecting eligibility and enrollment, clients should be notified by ADAP when they pick up medications and by their RWP Medical Case Managers.

Members asked for information on clients new to care for their next meeting.

▪ **2018 Recruitment Events**

Christina Bontempo

This item was discussed under Community Events Update, above. It was noted that February 14 is the FDOH Getting 2 Zero/Miami-branded condom Press Conference. Member Zena Troutman will be a featured speaker and news organizations, including Channel 6 News, will be covering the event. The Partnership meeting on that date is cancelled and members are encouraged to attend the press conference.

▪ **2018 Community Coalition Committee Meeting Dates and Locations**

All

Prevention Committee member Luigi Ferrer has offered meeting space at Pridelines, 6360 NE 4th Court in Miami for the next meeting. Members agreed to hold the meeting at that location.

Members thanked staff of The Village South for hosting tonight's meeting.

IX. Announcements

Staff announced the Annual Needs Assessment begins February 16 and urged members to attend and participate.

Staff announced that the mileage reimbursement rate has increased for 2018 and members should begin using the updated form. *Note: 2018 reimbursement forms were distributed after the meeting, as requested.*

X. Next Meeting

Zena Troutman

Ms. Jefferson announced the next meeting is March 26, 2018 at Pridelines.

XI. Adjournment

Motion to adjourn.

Moved: Zena Troutman

Seconded: Synthia Mitchell

Motion: Passed

The meeting was adjourned at 7:59 p.m.