



Miami-Dade HIV/AIDS Partnership Meeting
HistoryMiami Museum, 101 West Flagler Street, Miami, FL 33130
December 18, 2017

Approved January 16, 2018

#	Partnership Members	Present	Absent
1	Bennett, Brady	x	
2	Conyers, Tamar	x	
3	Downs, Frederick	x	
4	Duberli, Francesco	x	
5	Forrest, David		x
6	Goldberg, David	x	
7	Henriquez, Maria	x	
8	Hess, Amaris	x	
9	Hunter, Tabitha	x	
10	Iadarola, Dennis		x
11	Jefferson, Cameka		x
12	Kenneally, Sarah	x	
13	Laso, Carlos	x	
14	Locks, Lauren	x	
15	Messick, Barbara	x	
16	Neff, Travis	x	
17	Orozco, Eddie	x	
18	Pierre, Rudy	x	
19	Powell, James	x	
20	Puente, Miguel	x	
21	Quintero, Samuel	x	
22	Rice, Christopher	x	
23	Romero, Javier	x	
24	Siclari, Rick	x	
25	Tazoe, Roberto		x
26	Troutman, Zena		x
27	Vaughn, Sannita		x
28	Wall, Daniel T.	x	
29	Vacant Mental Health Provider Representative		
30	Vacant Federally Recognized Indian Tribe Representative		
31	Vacant Former Inmate of Local, State, or Federal Prison		
32	Vacant Housing, Homeless or Social Service Provider		
33	Vacant Miami-Dade County Public Schools Representative		
34	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
35	Vacant Representative Co-infected with Hepatitis B or C		
36	Vacant Representative of the Affected Community (PLWHA)		
37	Vacant Representative of the Affected Community (PLWHA)		
38	Vacant Representative of the Affected Community (PLWHA)		
39	Vacant Representative of the Affected Community (PLWHA)		
Quorum = 13			

#	Alternate Representatives of the Affected Community	Present	Absent
1	McFeely, John	x	
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Diana Rodriguez, MDC Mayor Office		x
2	Vacant Board of County Commissioners		
Guests			
Davidson, Khaleeq			
Erbstein, Silvana			
Howard, Alexis			
Moore, James			
Ortega, Jose			
Sabatino, Donna			
Villamizar, Kira			
Wyatt-Sweeting, Michelle			
Wynn, Joey			
Staff			
Bontempo, Christina			
Ladner, Robert			
Meizoso, Marlen			

I. Call to Order/Introductions

The Partnership Chair, Eddie Orozco, called the meeting to order at 10:02 AM. He welcomed everyone and asked for introductions.

II. Resource Persons

Mr. Orozco asked Behavioral Science Research (BSR) staff to identify themselves as resource individuals.

III. Review/Approve Agenda

Members reviewed the meeting agenda. There were no changes.

Motion to approve the agenda as presented.

Moved: Miguel Puente

Seconded: Christopher Rice

Motion: Passed

IV. Floor Open to the Public

Mr. Orozco opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

Assistant County Attorney Terrence Smith noted that this portion of the agenda does not apply to Partnership members, who may speak on agenda items as they are introduced, but rather is designated to allow reasonable opportunity for members of the public to address the Board on matters on the agenda.

There were no comments, questions, or concerns from the public. The floor was subsequently closed.

V. Review/Approve Minutes of November 20, 2017

Members reviewed the minutes of the Partnership meeting of November 20, 2017. There were no corrections noted.

Motion to approve the minutes of the November 20, 2017 meeting as presented.

Moved: Daniel T. Wall

Seconded: James Powell

Motion: Passed

VI. Membership Report

Christina Bontempo

Christina Bontempo noted the Membership Report in the meeting materials (copy on file).

The Housing Committee was noted for having eleven (11) vacancies. John McFeely asked if there were any applications submitted for the Housing Committee; five (5) applications are expected. To date, no pending applications were noted. Partnership Staff will report on this at the next meeting.

VII. Reports

▪ Grantee Reports

- Ryan White Part A/MAI Program

Daniel T. Wall

Daniel T. Wall, Office of Management and Budget-Grants Coordination (OMB), directed Partnership attention to the *Ryan White Part A/MAI Expenditure Report for FY 2017* as of December 6, 2017 (copy on file). There were no questions or comments.

Mr. Wall reported on Affordable Care Act (ACA) insurance plan enrollment. As of Friday only about 500 clients had enrolled. The deadline for enrollment has been extended to December 31, 2017 for regions hit by a hurricane in 2017. Clients need to enroll using the Health Insurance Marketplace online portal which bypasses the local process. OMB is working with the AIDS Drug

Assistance Program (ADAP) and American Exchange (AE) for a workaround to assist clients with enrollment.

Mr. McFeely asked if ACA enrollment was up compared to last year, and what are the expected costs for insurance contracts in 2018. Mr. Wall stated that enrollment is slightly less than this time last year but with the enrollment date extension the numbers are expected to increase. Part A will cover the cost of premiums for the first month of FY18-19; the remaining eleven months of the FY are expected to be covered by the State of Florida rebate dollars of up to \$6.2M.

Mr. Wall reported on the Test and Treat Program. Test and Treat is designed to get clients who test positive into treatment as soon as possible, ideally the same day. The two pilot testing sites, Borinquen Medical Centers and South Florida AIDS Network, are doing well with the program. OMB will meet with all medical care subrecipients to establish Test and Treat as the new standard of care by April 1, 2018.

Mr. Wall reported the Ryan White HIV/AIDS Program Services Report (RSR) deadline is approaching. OMB is on track to have the report submitted on time following authorization by the Partnership to certify the unobligated balance of Ryan White Program (RWP) funding to the Health Resources and Services Administration (HRSA). Staff noted that Estimated Unobligated Balance is a New Business item on today's agenda.

Mr. Wall reported that Medicaid Project AIDS Care Waiver (PAC Waiver) clients will be transitioned to Medicaid Managed Medical Assistance (MMA) and/or Long Term Care (LTC) programs. Clients requiring limited services will work with a MMA program; clients requiring in-depth services will work with a LTC program. OMB will send an email to subrecipients with additional details. Clients will have 120 days from January 1, 2018 to change plans if they need to do so.

Mr. McFeely asked how referrals are being handled. Mr. Wall advised that Carla Valle-Schwenk (OMB) has contacted key persons representing health care plans in the Medicaid MMAs and LTCs requesting collaboration to bridge services.

Mr. Wall reported that the RWP Southwest Planning meeting focused on data sharing and Phase II of ADAP Formulary expansion. A new seat was created for Part A participation. Mr. Wall will attend as the local Part A representative; the Orlando and Tampa EMAs were designated as Member and Alternate, respectively.

Regarding the Getting to Zero (GTZ) Task Force collaboration with the Florida Department of Corrections (DOC), Kira Villamizar, Florida Department of Health in Miami-Dade County (FDOH), noted that the collaboration is a work in progress. The referral process will be better known after the GTZ/DOC collaboration has begun.

- **Part B Report**

David Goldberg

David Goldberg, FDOH-MDC, referred members to the *FDOH Part B Expenditure Reports* for October 2017 (copy on file), which details clients served as well as contract, funding, expenditure and service updates.

- **ADAP Miami**

Javier Romero, M.D., MPH

Dr. Javier Romero, ADAP, distributed and reviewed the *ADAP-Miami Report*, dated December 19, 2017, and the *November Q-Flow Report /ADAP Pharmacy* report (copies on file). The number of Premium Plus / ACA-MP Insurance payments was lower in November because payments were made

ahead of time in September. The Phase II formulary expansion implementation is pending. After clients are enrolled in an ACA plan, they also need to enroll or reenroll in ADAP for ADAP to cover the cost of premiums. To date, approximately 100 clients need to reenroll in ADAP.

A request was made to add data on the average cost per client on Table 5: Pharmacy Expenditures.

In an effort to streamline the process and reduce paperwork, some of the changes coming to the ADAP program include electronic reminders (email and text) and online enrollment/reenrollment by clients individually or with assistance of ADAP staff.

- **General Revenue**

Tamar Conyers

Tamar Conyers, Jackson Health Systems, noted that invoices are still pending for the month and that a report will be provided at the January meeting.

- **Housing Opportunities for Persons With AIDS (HOPWA)**

Roberto Tazoe

Roberto Tazoe, City of Miami, Department of Community & Economic Development, was not present; the HOPWA report was tabled until January.

▪ **Committee Reports**

Committee reports were distributed (copy on file). Action items were read into the record. January and February 2018 meeting calendars were distributed (copies on file).

- **Care and Treatment Committee**

Frederick Downs read the report and action items. The Oral Health Care Workgroup received a request to add D5130-immediate (upper) dentures-maxillary and D5140-immediate (lower) dentures-mandibular to the Oral Health Care formulary.

Motion to add D5130-immediate (upper) dentures-maxillary and D5140-immediate (lower) denture-mandibular to the Ryan White Oral Health Care Formulary with the restriction to one administration per lifetime.

Moved: Frederick Downs

Seconded: Daniel T. Wall

Motion: Passed

Two RWP Part a Sweeps recommendations were reviewed: one recommending re-allocation of \$440,400 if the State contract with ADAP *is not* executed; one recommending re-allocation of \$1,545,400 if the State contract with ADAP *is* executed.

Motion to allocate \$250,500 to Food Bank.

Moved: Frederick Downs

Seconded: Travis Neff

Motion: Passed

Recused: Samuel Quintero

It was determined the motion was too vague and the motion was reconsidered.

Motion to reconsider the prior motion with more explanatory language.

Moved: Miguel Puente

Seconded: Christopher Rice

Motion: Passed

Recused: Samuel Quintero

Motion to allocate \$250,500 to Food Bank in Part A funds if the State contract with ADAP is not executed.

Moved: Miguel Puente

Seconded: Travis Neff

Motion: Passed

Recused: Samuel Quintero

Motion to allocate \$250,500 to Food Bank in Part A funds if the State contract with ADAP is executed.

Moved: Frederick Downs

Seconded: Travis Neff

Motion: Passed

Recused: Samuel Quintero

Motion to allocate \$125,000 to Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals; \$18,390 to Substance Abuse Outpatient Care; and \$46,510 to Medical Case Management, including Treatment Adherence Services in Part A funds if the State contract with ADAP is not executed.

Moved: Frederick Downs

Seconded: Miguel Puente

Motion: Passed

Motion to allocate \$400,000 to Medical Case Management, including Treatment Adherence Services; \$400,000 Outpatient/Ambulatory Health Services; \$76,510 to AIDS Pharmaceutical Assistance; \$400,000 to Oral Health Care; and \$18,390 to Substance Abuse Outpatient Care in Part A funds if the State contract with ADAP is executed.

Moved: Frederick Downs

Seconded: Miguel Puente

Motion: Passed

With the Partnership's approval, OMB has historically made last minute reallocations, as needed, to maximize expenditures before the end of the Fiscal Year, and reported these to the Partnership.

Motion to allow the County (Office of Management and Budget-Grant Coordination) to make last minute reallocations to maximize expenditures prior to the conclusion of the fiscal year.

Moved: Frederick Downs

Seconded: Christopher Rice

Motion: Passed

Opposed: Maria Henriquez

- **Prevention Committee**

No action items reported.

- **Strategic Planning Committee**

No action items reported.

Following the reports, the Chair called for a vote to accept the Membership, Grantee and Committee reports.

Motion to accept the Membership, Grantee and Committee reports as presented.

Moved: Daniel T. Wall

Seconded: Miguel Puente

Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

▪ **Estimated Unobligated Balance**

Daniel T. Wall

Mr. Wall noted that HRSA requires RWP Recipients to attest to estimated funds expected to be unspent at the end of the year. Mr. Wall and the Partnership Chair are asked to sign off on the Estimated Unobligated Balance, which is \$67,499 in Part A, and \$27,794 in Minority AIDS Initiative (MAI) funds.

Motion to authorize the Partnership Chair to cosign a letter with OMB verifying the estimated unobligated balance for FY 17-18 of \$95,293 to be certified by HRSA.

Moved: John McFeely

Seconded: David Goldberg

Motion: Passed

▪ **Sunset Review of County Boards**

Christina Bontempo

Members received the completed Sunset Review of County Boards questionnaire and supporting attachments prior to the meeting (copies on file). The review is a County requirement of planning councils. The HIV/AIDS Partnership is required to approve the answers to the questionnaire and to direct the Chair of the Partnership to sign off on the Partnership's decision, and minutes indicating the Partnership's approval are to be included in the final Sunset Review submission.

Motion to accept the report and authorize the Partnership Chair to sign off on the final submission of the Sunset Review of County Boards.

Moved: Daniel T. Wall

Seconded: Travis Neff

Motion: Passed

▪ **2018 Meeting Dates and Locations**

Christina Bontempo

The downstairs conference room at HistoryMiami Museum is not available in 2018. Members received a comparison (copy on file) of two alternate spaces: HistoryMiami Museum Theater Room and United Way Ansin Building Ryder Conference Room. Members were familiar with the United Way; photos of the HistoryMiami Museum Theater Space were passed around for the members' consideration (copy on file). It was noted the United Way is less expensive to rent, includes microphones for all participants, includes coffee, and provides free parking.

Motion to hold 2018 Full Partnership meetings at the United Way Ansin Building.

Moved: Daniel T. Wall

Seconded: Travis Neff

Motion: Passed

Dates for 2018 Full Partnership meetings were distributed (copy on file). It was noted that the regularly schedule February date is not available at the United Way; the meeting would need to be held the prior week, on February 14. Sarah Kenneally noted that February 14 conflicts with the FDOH condom distribution event and press conference being held at HistoryMiami Museum.

Motion to move the February 2018 Full Partnership meeting to February 14, 2018.

Moved: Frederick Downs

Seconded: Miguel Puente

Motion: Passed

Opposed: Sarah Kenneally, John McFeely

X. Announcements

Ms. Kenneally noted the PrEP Speakers Bureau flyer in the meeting materials (copy on file). The PrEP Ambassador volunteer workgroup is looking for speakers who are taking PrEP. Contact information for anyone interested in becoming a speaker is included on the flyer.

XI. Next Meeting

The next meeting is Tuesday, January 16, 2018 at the United Way Ansin Building.

XII. Adjournment

Motion to adjourn.

Moved: Miguel Puente

Seconded: John McFeely

Motion: Passed

The meeting was adjourned at 11:19 AM.