

Florida Innovative Organizations Training Series

Ft. Lauderdale, FL
July 9-13, 2018

Location: Florida Department of Health in Broward County
Administration Building.
780 SW 24th Street
Fort Lauderdale FL 33315

Host: Florida Department of Health
Contact: Rehman Khan, Statewide Training Coordinator
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Trainers: Hands United, Latino Commission on AIDS
Contact: Erik Valera, Senior Capacity Building Specialist
evalera@latinoaids.org

Date/Time	Training Information
Monday and Tuesday July 9-10, 2018 9AM – 5PM	<p>Title: Grant Writing</p> <p>Register https://www.cbaproviders.org/HPATOnline/HPAT.aspx?id=197482</p> <p>Description: <u>Grant Writing is a two-day interactive training</u> to strengthen the skills and abilities of experienced grant writers and their teams. The training will focus on improving the efficiency and effectiveness of the grant writing process. Participants will learn to develop skills in the basic structure and key elements of a grant proposal. Furthermore, create an evaluation plan.</p> <p>*Grant writing is intermediate level training intended for participants with experience writing grants.</p>

	<p>The Objectives for this two-day training is for participants to:</p> <ul style="list-style-type: none"> • Develop a plan for conceptualizing, writing, reviewing, and evaluating their grant application. • Learn how to create clearly stated and well-thought out SMART goals and objectives. • Develop an appropriate budget narrative and justification; • Develop clearly stated logic models. • Discuss strategies for effective grant writing process.
<p>Wednesday, July 11, 2018</p> <p>9AM – 5PM</p>	<p>Title: Strategic Partnerships: Beyond MOUs</p> <p>Registration: https://www.cbaproviders.org/HPATOnline/HPAT.aspx?id=932663</p> <p>Description: Strategic Partnerships: Beyond MOUs is a one-day interactive training designed to help community based organizations build sustainable partnerships. Participants will use case scenarios to increase their knowledge skills and abilities. The activities in this training utilize peer to peer experiences to learn from one another on the topic of collaboration.</p> <p>The objectives of this training, is for participants to:</p> <ul style="list-style-type: none"> • Increased understanding on: <ul style="list-style-type: none"> ○ Definition of what is meant by Strategic Partnerships ○ Definition of collaborations ○ Increased and practiced skills based on tools for developing effective collaborations • Increased knowledge of strategic partnerships based on best practices for: <ul style="list-style-type: none"> ○ Working with other not-for-profit entities ○ Working with for-profit organizations
<p>Thursday, July 12, 2018</p> <p>9AM – 5PM</p>	<p>Title: Talent Acquisition</p> <p>Registration: https://www.cbaproviders.org/HPATOnline/HPAT.aspx?id=868625</p> <p>Description: Talent acquisition is one- day training for community based organizations (CBO) to enhanced their ability recruit the right people, with the right skills, in the right job. It is designed to help CBOs engage a skilled and motivated workforce. Participants will learn</p>

	<p>strategies to efficiently design job descriptions, engage in talent recruitment and selection, and prepare for onboarding new staff.</p> <p>The objectives for this training are for participants to:</p> <ul style="list-style-type: none"> • Increase their knowledge and skills on how to create an organizational chart. • Increase their knowledge and skills on how to conduct a job analyses. • Practiced skills on how to develop and write job descriptions. • Increase their knowledge on basic talent acquisition recruitment and selection concepts e.g. adverse impact, 4/5 rule, interviewing, and onboarding. • Develop a strategic talent acquisition plan.
<p>Friday, July 13th, 2018</p> <p>9AM – 5PM</p>	<p>Title: Understanding and Managing Job Burnout</p> <p>Registration: https://www.cbaproviders.org/HPATOnline/HPAT.aspx?id=417945</p> <p>Description: A one-day (9am-5pm) interactive training on the topic of job burnout. The goal is for participants to understand the term and to learn how to recognize it, reverse it, and build resilience to stressors (linked to burnout) by taking care of their physical and emotional health.</p> <p>The objectives of this training, is to:</p> <ul style="list-style-type: none"> • Identify the causes of job burnout. • Understand the symptoms of job burnout. • Practice using a self-assessment tool to identify burnout. • Learn to develop strategies for identifying and managing job burnout in your work setting.