

Performance Improvement Advisory Team

Behavioral Science Research
 2121 Ponce de Leon Blvd., Suite #250
 Coral Gables, FL 33134



Meeting Minutes
 Date: November 17, 2017



Attendees

Name	Organization	BSR Staff Present
Silvana Erbstein	AHF	Mireille Levy
Rosemonde Francis	Borinquen	Petra Brock-Getz
George Barroso	Care Resource	Susy Martinez
Stephen Williams	CHI	Robert Ladner
Naeem Tenant	SFAN	Sandra Sergi
Theresa Smith	OMB-GC	
Debra Jeffrey	The Village South	
Samantha Ross	University of Miami	

Call To Order	George Barroso called the meeting to order at 9:35a.m.; the meeting was extended to 11:37 pm.
Minute Review	Minutes were reviewed, addition of George Barroso to the attendees list.

Standing Business

Topic	Discussion	Follow-up
Ryan White Program Update-Theresa Smith	<ul style="list-style-type: none"> • Theresa Smith reported the County submitted the grant application for 2018 and requested \$28 million. • Reporting requirements have been submitted to HRSA. • Carla Valle-Schwenk attended the HRSA technical conservation meeting where revising the HIV Care continuum was discussed. • Sweep requests are due November 17, 2017 with no exceptions. • Attendees requested the expenditure report be presented at the next PIAT meeting. 	Expenditure report will be provided at the next PIAT meeting.

Topic	Discussion	Follow-up
Ryan White Outreach Update-Susy Martinez	<p>Susy Martinez reviewed the Outreach Performance Outcomes Report for Quarter I. And told 258 clients were contacted by Outreach. The overall linkage rate for QTR I-new to care clients was 69.23% and 39.81% for lost to care clients. QTR II 246 client were contacted by outreach. The overall linkage rate for QTR II for new to care clients was 76.09% and 39.50% for lost to care.</p> <ul style="list-style-type: none"> • Susy Martinez, reviewed the New to Care Action Plan developed by the Outreach Linkage to Care Team. • There was an outreach training in September. Topics included Stigma and motivational interviewing, communication and the jail linkage process. • The use and limitations of the Newly Identified Client code (NIC) was clarified. Stephen Williams requested clarification on whether clients can see a Peer prior to meeting with an MCM with a confirmatory result for an initial visit and or intake. Susy Martinez explained many agencies are structured so that the Peer meets with the client prior to meeting with the MCM. 	Petra will run a report on Newly Identified Client (NIC) utilization.
MCM Update-Sandra Sergi	<p>Sandra Sergi explained that the QM Report Card has been the focus of the MCM supervisor trainings. MCM supervisors were tasked with creating SMART goals on improving their low scores on their agency QM report card.</p> <ul style="list-style-type: none"> • MCM supervisors were invited to meet with American Exchange and BSR to discuss the new process for ACA enrollment. • BSR created a protocol for registering OON clients in SDIS. OON registration personnel may request additional training from ACMS upon request. • Changes to the PAC Waiver program will occur at the end of December 2017. Official guidance from the County will be provided once clarification from the Agency for Health Care Administration (AHCA)is obtained. 	Guidance on the PAC Waiver program to be provided at the next PIAT meeting.
Record Review Update – Susy Martinez	BSR has not conducted Record Reviews however, targeted record reviews based on missing Viral load will take place in upcoming months.	N/A

New Ryan White Clients Update – Petra Brock-Getz	Petra Brock-Getz reported on New Clients in Ryan White Care for September. There was a total of 37 clients. The majority of Ryan White clients presented as MSM as the risk factor and the majority of clients are males with 43% <35 years old.	New Client Report will be reviewed at the next PIAT meeting.
New Business		
Topic	Discussion	Follow-up
Integrated Plan- Dr. Robert Ladner	Dr. Robert Ladner reviewed the Integrated Plan with attendees. He focused on the linkage and acuity sections. Acuity will be discussed in future PIAT meetings.	Acuity to be presented in future PIAT meetings.
Retention in Medical Care Rates-Petra Brock -Getz	Petra Brock-Getz reviewed the Retention in care rates report. As told the total number of RWP clients is 9,752. The highest number of clients is Hispanic Males (4,747) of those 71.9% are retained in care followed by Black males (1,567) 60.4% are retained in care. Retention in care by housing status- Haitian males (75%) and Haitian females (78.6%) who are homeless were more likely to be retained in medical care than if they were not homeless. Mental Health does not appear to be a factor of being retained in care. Having a mental health issue increased the likelihood of being retained in care.	N/A
Missing Viral load Report Comparative Analysis- Mireille Levy	Mireille Levy reviewed the Missing Viral load Report. The report is based on the monthly missing viral load reports sent from ACMS. Agencies who have a missing VL for more than 10% are in non-compliance. Overall, there has been a decline on the percentage of missing viral load however, the Ryan White Program for cycle VII is at 11.3% slightly higher than the 10% requirement.	N/A
Outreach-All	Stephen Williams illustrated a scenario of clients who arrive at his agency to be linked to Ryan White. Susy Martinez explained clients who are not coming in with a Referral Consent Linkage to Care Form should be referred to a Peer and or MCM. Outreach workers cannot bill for the informal referral.	Outreach Service Definitions to be reviewed at the next PIAT meeting.
Announcements	Next meeting is scheduled for January 19, 2017	N/A