



**Motion to approve the agenda with the change to Standing Business.**

**Moved: Miguel Puente**

**Seconded: Eddie Orozco**

**Motion: Passed**

#### **IV. Floor Open to the Public**

Dr. Zayas opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

There were no comments. The floor was then closed.

#### **V. Review and Approve Minutes of March 9, 2018**

Members reviewed the March 9, 2018 minutes. There were no changes.

**Motion to approve the minutes of March 9, 2018 as presented.**

**Moved: Eddie Orozco**

**Seconded: Giselle Gallo**

**Motion: Passed**

#### **VI. Membership**

*Christina Bontempo*

Members reviewed the *April 2018 Vacancy Report* in the meeting materials (copy on file). Filling the vacant Representatives of the Affected Community (PLWHA) seats is an area of concern. The Federally Recognized Indian Tribe Representative seat has been difficult to fill due to the disclosure of HIV-status requirement and the distance of the tribal area (south Miami) from the Partnership meeting locations (central and north Miami). The Miami-Dade County Public Schools (MDCPS) Representative seat has been vacant pending a Miami-Dade County resident who can fill the position; staff is working with the local MDCPS representative to identify an applicant.

#### **VII. Standing Business**

- **Partnership Report**

Dr. Zayas noted the *Partnership Report to Committees and Subcommittees - March 19, 2018 Meeting* (copy on file) which was included for reference and had been distributed at the previous meeting.

- **Ryan White Part A/MAI Program Update**

*Robert Ladner for Carla Valle-Schwenk*

Robert Ladner noted the *Ryan White Part A/MAI Expenditure Report for FY 2017* as of April 3, 2018 (copy on file) in the meeting materials. The report includes year to date reimbursements for Fiscal Year (FY) 2017 (March 1, 2016-February 28, 2018) through April 3, 2018. Dr. Ladner noted the total Part A and Minority AIDS Initiative (MAI) total expenditures to date. The total expenditures are not at 100% due to pending processing of reimbursement requests. All expenditures are within the Health Resources and Services Administration (HRSA) mandated limits.

Regarding clients transitioning from RWP/Medicaid Project AIDS Care Waiver (PAC Waiver) to Medicaid Managed Medical Assistance (MMA) and/or Long Term Care (LTC) programs, coordination efforts are still underway. The Miami-Dade County Office of Management and Budget-Grants Coordination (OMB) is working on referral forms and procedures for MMA and LTC to follow to refer clients to RWP services not available through Medicaid.

The Test and Treat/Rapid Access (TTRA) expansion has begun with RWP subrecipients who provide Outpatient/Ambulatory Health Services.

### **VIII. New Business**

- **2018 Assessment of the Administrative Mechanism Surveys – Final Review**

Members reviewed the revised Assessment of the Administrative Mechanism Surveys, for Partnership members and for RWP Subrecipients (copies on file).

Staff demonstrated how the surveys will look using Survey Monkey and that comments are being captured. Members requested that the instructions clearly state that the survey tool allows respondents to leave the survey partially completed and return to it at a later date; that any response could be changed up until the survey is submitted; that the survey can be completed using a tablet, hand-held device or personal computer; and that a second line be included in the Subrecipient survey in the case where more than one person's input might be necessary.

Staff will incorporate the recommendations into the instructions before sending the survey links.

**Motion to accept the *Assessment of the Administrative Mechanism Survey for Partnership Members* as presented.**

**Moved: Miguel Puente**

**Seconded: Giselle Gallo**

**Motion: Passed**

**Motion to accept the *Assessment of the Administrative Mechanism Survey for RWP Subrecipients* with instructions indicating more than one person can help to complete the survey, as appropriate, and including a space for a second person on the final survey page.**

**Moved: Barbara Messick**

**Seconded: Giselle Gallo**

**Motion: Passed**

- **Joint Integrated Plan Review Team (JIP) Meeting Planning** *All*

Members were reminded to bring their Integrated Plan reference binder to the May 14 JIP meeting.

- **Committee Feedback to Improve Client Outcomes** *All*

Dr. Ladner invited members to share ideas related to improving client outcomes.

Regarding tracking RWP clients who have transitioned from PAC Waiver, the RWP can track Out of Network referrals and services received through the RWP but will not be able to track all health indicators. Retention in care can be tracked using the viral load lab results as a proxy.

Barbara Messick advised that RWP Part D has a supplemental grant to provide services for youth transitioning from youth services to adult services. Accessing medications through ADAP is their primary difficulty in navigating the system, largely due to cumbersome eligibility paperwork. The Partnership's Local Pharmacy Workgroup is addressing this issue broadly for all clients (not just transitioning youth). David Goldberg advised that eligibility for ADAP includes a prescription, CD4, and viral load but is otherwise the same as for the RWP.

Karen Hilton noted that for pregnant women who are transitioning out of PAC Waiver, there is no process for ensuring they remain in care. A client must lose their Medicaid eligibility in order to be eligible for RWP services and that puts pregnant women at risk of having no medical coverage during their pregnancy. This is a particular concern due to the time-sensitive issues relating to pregnancy, particularly

for HIV-positive women. Ms. Hilton will bring the topic up to other RWP subrecipients at the Subrecipient Forum on April 24.

**IX. Announcements**

Petra Brock noted the *New Clients in Ryan White Care – February 2018* (copy on file). She noted these are only clients who have entered care in the calendar month of February 2018. The risk factor MSM (men who have sex with men) included 22 cases which was the highest rate for clients new to care in February.

Christy Gardner of Florida International University (FIU) announced the FIU study on HIV/Hepatitis C co-infection is still accepting study participants. A copy of the flyer promoting the study was available at the meeting (copy on file).

**X. Next Meeting**

The next meeting is the JIP Review Team meeting on May 14, 2018 at the United Way Ansin Building.

**XI. Adjournment**

**Motion to adjourn the meeting.**

**Moved: Eddie Orozco**

**Seconded: David Goldberg**

**Motion: Passed**

The meeting was adjourned at 11:59 AM.