



**Community Coalition Committee Meeting
Pridelines, 6360 NE 4th Court, Miami, FL 33138
March 26, 2018**

Approved May 29, 2018

#	Members	Present	Absent	Guests
1	Carr, Antoinette	x		Allison, David
2	Diggs, Desaraye		x	Borrero, Miguel
3	Henry, Terrence	x		Burneco, Eduardo
4	Hill, Lileaus		x	Burny, Bossie
5	Jefferson, Cameka	x		Ferrer, Luigi
6	Jones, Sandra	x		Herz, Stephen
7	Lamb, Roy		x	Lightfoot, LaQuanna
8	Mitchell, Synthia	x		Mojica, Santos
9	Pierre, Rudy		x	Monroig, Vanessa
10	Powell, James	x		Neff, Travis
11	Reynolds, Brandon	x		Perez, Hiram
12	Rice, Christopher		x	Schwartz, David
13	Tamayo, George		x	
14	Troutman, Zena		x	
15	Vaughn, Sannita	x		Staff
16	Vacant			Bontempo, Christina
17	Vacant			Ladner, Robert
18	Vacant			
19	Vacant			
20	Vacant			
21	Vacant			
22	Vacant			
23	Vacant			
24	Vacant			
Quorum: 6				

I. Call to Order/Introductions

Committee Vice-Chair Synthia Mitchell called the meeting to order at 6:05 p.m. She welcomed everyone and asked for introductions.

II. Identify Resource Persons

Ms. Mitchell requested Behavioral Science Research (BSR) staff identify themselves as resource individuals.

III. Review Agenda

The committee reviewed the agenda. No changes were requested.

Motion to approve the agenda as presented.

Moved: Terrence Henry

Seconded: James Powell

Motion: Passed

IV. Floor Open to the Public

Ms. Mitchell opened the floor to the public with the following statement:

“During the 2013 session, the Florida Legislature passed Senate Bill 50 which requires state, county and municipal boards to provide members of the public a ‘reasonable opportunity to be heard’ on items and matters before the board. On items that are on today’s agenda, members of the public have an opportunity to be heard concerning each of the items. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

David Schwartz (address on file) stated that although there have been advances in disease management such as *Undetectable Equals Untransmittable (U=U)*, many PLWHA are long-term survivors who are in need of resources, particularly housing and rental assistance.

Hiram Perez (address on file) stated his concern that the emphasis on Pre-Exposure Prophylaxis (PrEP) as protection from HIV may discourage persons from using condoms. PrEP should be offered in conjunction with condom distribution and education about safe sex. It was also noted that doctors should be educated on PrEP.

There were no other comments; the floor was then closed.

V. Review the Minutes of January 29, 2018

Members reviewed the January 29, 2018 meeting minutes (copy on file). There were no changes.

Motion to approve the January 29, 2018 meeting minutes as presented.

Moved: James Powell

Seconded: Sandra Jones

Motion: Passed

VI. Membership

Christina Bontempo

Committee members reviewed a copy of the *Partnership and Committees Vacancy Report* dated March 26, 2018 (copy on file) which outlines the vacancies remaining on all standing committees, subcommittees, and the Partnership.

Three applications for the Full Partnership were received; each applicant is to replace a current member terming off or resigning. Applicants introduced themselves and briefly described their experience working with PLWHA and HIV/AIDS-related programs. Members asked applicants to confirm their understanding and state their commitment for the time required to attend meetings and review documents on a monthly basis.

Applicants were advised they are to attend the April Partnership meeting, where their application will be voted and then sent to the Mayor of Miami for official appointment.

Members reviewed and scored the applications and moved to forward them to the Partnership for recommended appointment.

Motion to recommend the appointment of Stephen Herz as Housing, Homeless or Social Service Provider on the Miami-Dade HIV/AIDS Partnership.

Moved: Sandra Jones

Seconded: James Powell

Motion: Passed

Note: Partnership member Amaris Hess (Community Based AIDS Organization Representative) will resign upon the appointment of Mr. Herz. Ms. Hess and Mr. Herz both work for Better Way of Miami, which would be a conflict since each subrecipient agency may have only one representative on the Partnership.

Motion to recommend the appointment of LaQuanna Scott-Lightfoot as *State of Florida General Revenue Grantee Representative on the Miami-Dade HIV/AIDS Partnership.*

Moved: Synthia Mitchell

Seconded: Terrence Powell

Motion: Passed

Note: Partnership member Tamar Conyers (State of Florida General Revenue GR Grantee Representative) will resign upon the appointment of Ms. Scott-Lightfoot, as both work for South Florida AIDS Network, which would be a conflict since each subrecipient agency may have only one representative on the Partnership

Motion to recommend the appointment of Luigi Ferrer as *Representative of the Affected Community on the Miami-Dade HIV/AIDS Partnership.*

Moved: Synthia Mitchell

Seconded: Sandra Jones

Motion: Passed

Note: Partnership member Eddie Orozco (Representative of the Affected Community) will resign upon the appointment of Mr. Ferrer, as both work at Pridelines, which would be a conflict since each subrecipient agency may have only one representative on the Partnership.

VII. Standing Business

▪ **Partnership Report**

Cameka Jefferson

The committee received the March 19, 2018 *Partnership Report* (copy on file). It was noted that the Partnership voted on motions from the Annual Needs Assessment, including addition of the Emergency Financial Assistance service category and the directive to limit peer counseling and support to non-clerical activities.

▪ **Community Events Update**

All

- *AIDS Walk Miami (April 22)*

Ms. Bontempo announced that the Partnership was offered a half booth at the AIDS Walk Miami on April 22. Members Sandra Jones, Synthia Mitchell, Travis Neff, James Powell, and Antoinette Carr agreed to participate in staffing the booth. BSR will bring materials and incentive items, and set up and break down the booth. Members and BSR staff will divide their time staffing the booth and participating in the walk. Staff will coordinate with members to have the booth staffed throughout the event.

- *Table Set-Up/Incentive Items Review*

Staff showed samples of Partnership-branded incentive items which are distributed at events and given to new members, including, pens, ribbons, Post-It notes, water bottles, ceramic mugs, flashlights, umbrellas, phone docking stations, stress balls and tote bags. Members were encouraged to request items if they need them as incentives for recruitment.

- *Other Events*

Mr. Ferrer detailed the events at Pridelines related to National LGBT Health Awareness Week. A flyer for the events was included in the meeting materials (copy on file). He also noted that Pridelines has a series of holistic services, event tickets, and a retreat which are all free to PLWHA. Anyone interested in the retreat should contact Mr. Ferrer as space is limited.

▪ **Testimonial Review**

Tabled for May.

VIII. New Business

▪ **Financial Disclosure**

Christina Bontempo

Members were instructed on completing the *Source of Income Statement* form (copy on file). The *Source of Income Statement* (Financial Disclosure) is a requirement of all Miami-Dade County (MDC) board members. Failure to complete the annual form may result in financial penalties and/or removal from the committee. It was noted that members who submitted the form during other committee meetings did not have to resubmit the form.

Members who had not completed the *Contact Update Sheet* (copy on file) were asked to do so at the meeting.

▪ **Understanding Grantee Reports: Ryan White Program Part B Report**

Robert Ladner

Members were given a copy of the *Florida Department of Health in Miami-Dade County (FDOH) Ryan White Part B Expenditure Report* dated February 2018 (copy on file). Dr. Ladner noted that this report details state funds distributed through FDOH and indicates the services funded under Part B.

It was noted that expenditure reports are distributed at meetings where grantees are present to address any questions or concerns. Historically, Community Colation Committee did not receive the reports since the grantees are not present at their meetings. However, Committee members requested that the information would be very useful in keeping them up to date and any questions that cannot be addressed by staff can be forwarded to grantees.

Going forward, current Ryan White Part A/MAI, Ryan White Part B, ADAP Miami, General Revenue at SFAN, and Housing Opportunities for Persons with AIDS (HOPWA) reports will be provided to the Committee.

▪ **Upcoming Committee Meetings**

All

- *Tuesday, May 29 at Borinquen Medical Centers of Miami-Dade*

Ms. Bontempo advised the committee that Borinquen Medical Centers of Miami-Dade has offered meeting space for their May meeting. Members were agreeable to meeting there. Staff will confirm the address and update the calendar.

- *July Meeting Date Change Request*

Ms. Bontempo asked that the July meeting date be moved to the fourth Monday of the month to accommodate support staff participation. Members were agreeable with the meeting date of July 23, 2018; meeting location of BSR.

Motion to hold the July Community Colation Committee meeting on July 23, 2018 at BSR.

Moved: Terrence Henry

Seconded: Antoinette Carr

Motion: Passed

IX. Announcements

Members thanked staff of Pridelines for hosting tonight's meeting.

Travis Neff thanked the committee for their efforts and noted that he is very motivated to help fill Partnership and committee vacancies.

X. Next Meeting

Cameka Jefferson

Ms. Jefferson announced the next meeting is May 29, 2018 at Borinquen Medical Centers of Miami-Dade.

XI. Adjournment

Motion to adjourn.

Moved: Synthia Mitchell

Seconded: Terrence Henry

Motion: Passed

The meeting was adjourned at 7:38 p.m.