



### **III. Review/Approve Agenda**

Members reviewed the meeting agenda and accepted it as presented.

**Motion to approve the agenda as presented.**

**Moved: Miguel Puente**

**Seconded: Stephen Herz**

**Motion: Passed**

### **IV. Floor Open to the Public**

Mr. Downs opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”*

There were no comments from the public. The floor was subsequently closed.

### **V. Review/Approve Minutes of June 18, 2018**

Members reviewed and accepted the minutes of the Partnership meeting of June 18, 2018 as presented.

**Motion to approve the minutes of the June 18, 2018 meeting as presented.**

**Moved: John McFeely**

**Seconded: Barbara Messick**

**Motion: Passed**

### **VI. Membership Report**

Christina Bontempo directed members to the Vacancy Report for July 2018 (copy on file) and noted vacancies exist on all committees. Members may refer to the report for details. Assistance in recruiting PLWHA members is needed and PLWHA vacancies are detailed in the report.

#### **▪ Review of Membership Requirements – Sexual Harassment Training**

Members were advised of the new County Advisory Board requirement to complete a mandatory sexual harassment training as a condition of membership. The requirement applies to all appointed members of County Advisory Boards. Training dates and the Board of County Commissioners (BCC) Resolution No. R-355-18 establishing the requirement were distributed (copies on file). The Partnership’s training date is September 25, 2018. Members who serve on more than one County Advisory Board only have to take the training once, and may take it at any of the times available based on the boards on which they serve. Members unable to make the September 25 session or who are taking the training with another County Advisory Board on which they serve are asked to contact Partnership Staff Support and advise of the alternate date they will attend.

#### **▪ Recognition of Past Chair**

Mr. Downs presented Eddie Orozco with a plaque in thanks for his service as Partnership Chair. Members applauded Mr. Orozco for his service.

#### **▪ Recognition of New members and Outgoing Members**

Mr. Downs welcomed new members Luigi Ferrer, Stephen Herz, and LaQuanna Scott-Lightfoot. Mr. Downs presented certificates of appreciation to outgoing members Eddie Orozco and Tamar Conyers (accepted by Ms. Scott-Lightfoot).

▪ **Committee Appointments**

Mr. Downs announced the appointments of:

- LaQuanna Scott-Lightfoot to the Strategic Planning Committee;
- Stephen Herz to the Housing Committee; and
- Sam Quintero to the Strategic Planning Committee.

Members moved to accept the appointments.

**Motion to accept the appointments of LaQuanna Scott-Lightfoot to the Strategic Planning Committee, Stephen Herz to the Housing Committee, and Sam Quintero to the Strategic Planning Committee.**

**Moved: Miguel Puente**

**Seconded: Dennis Iadarola**

**Motion: Passed**

Following the Part A Grantee report, Mr. Downs called for a motion to appoint Travis Neff to the Care and Treatment Committee.

**Motion to appoint Travis Neff to the Care and Treatment Committee.**

**Moved: Dennis Iadarola**

**Seconded: David Goldberg**

**Motion: Passed**

Mr. Downs urged members to assist in filling PLWHA member vacancies.

**VII. Reports**

▪ **Grantee Reports**

- **Ryan White Part A/MAI Program**

*Carla Valle-Schwenk*

Ms. Valle-Schwenk directed the Partnership to the July 3, 2018 FY 2018 expenditures report for Part A, and Minority AIDS Initiative (MAI), (copy on file). The report does not reflect more than 150 invoices totaling more than \$1M which were processed in the past week.

The County Office of Management and Budget-Grants Coordination (OMB), is working on continuation contracts for Ryan White Program (RWP) subrecipients for the FY 2018-19. Thus far, eleven contracts have been executed; three are awaiting final review; and two are being reviewed for due diligence compliance. The contracts are retroactive to March 1, 2018 and run through February 28, 2019.

OMB is working on the Health Resources and Services Administration (HRSA) Program Terms Report, HRSA Program Submissions Report, and the Ryan White Program Grant application. This year the Submission Report includes a Clinical Quality Management component. The HRSA grant is due September 21, 2018.

Eight delegates from Miami-Dade County will attend the 2018 National Ryan White Conference: 2 Recipient staff; 1 Clinical Quality Management staff; 3 subrecipient representatives; and 2 Partnership representatives.

OMB is working with the Florida Department of Health in Miami-Dade County (FDOH) regarding the meningitis vaccine. This is in response to a potential outbreak in 2017. Although the outbreak did not happen, the Centers for Disease Control and Prevention (CDC) recognizes the importance of the vaccine, particularly for the HIV-positive population. Ryan White, as payer of last resort, will make

the vaccine available. Notice of the vaccine as part of the standard of care will be sent to RWP subrecipients this week.

OMB is continuing to work with FDOH/AIDS Drug Assistance Program (ADAP) to enroll clients in the Affordable Care Act (ACA) in order to allow FDOH to cover the costs of ACA premium payments for 2019. About 100 clients still need to be enrolled. OMB is working on making the process for transition and enrollment as smooth as possible.

The Test and Treat/Rapid Access (TTRA) expansion is up and running again. FDOH has executed contracts for prescription drugs to be administered on site at the seven RWP Outpatient/Ambulatory Health Services subrecipient agencies. Six of the seven subrecipients are now providing prescriptions directly and one is providing prescriptions with a workaround.

The Requests for Proposal (RFP) for staff support, clinical quality management, and direct services are in development and should be released toward the end of August. Applicants will have approximately four weeks to submit their proposals.

- **Ryan White Part B**

*David Goldberg*

The RWP Part B Report for April was distributed (copy on file). Mr. Goldberg advised that there is a May report which should have been distributed. Nineteen clients were referred to TTRA in April and 25 were referred in May. The increase is expected to continue particularly since the program is open to previously diagnosed clients returning to care. Regarding the line item for Housing, this is a placeholder for possible future funding but is not currently being funded by RWP Part B.

- **ADAP Miami**

*Javier Romero, M.D., MPH*

Dr. Romero reviewed the *ADAP-Miami Report*, dated July 2018 (copy on file). Dr. Romero noted the percent of clients by Federal Poverty Level; pharmacy expenditures to date (Flagler Street only; totals do not include West Perrine office clients); indicators for CD4<200 (pending); enrollment numbers; insured clients break-down; total clients; and clients by insurance type. The summary table includes a reminder that the effective date for transfer of RWP Part A/ACA clients to ADAP is October 31, 2018. This is to ensure smooth transition for ACA open enrollment which begins November 1, 2018.

- **General Revenue**

*LaQuanna Scott-Lightfoot*

Ms. Scott-Lightfoot reviewed the General Revenue (GR) report for May 2018 (copy on file). It was noted that line items without client counts, units of service, or dollar amounts were either not utilized that month or the funding has been exhausted. In May, 26,999 clients were served at an expenditure of \$356,795.

Regarding expanding Salvation Army beds, the GR budget extension includes an increase from six to eight beds, with an additional one to three beds added by October 1, 2018.

**Housing Opportunities for Persons With AIDS (HOPWA)**

*Roberto Tazoe*

Mr. Tazoe reported that the April 25 Public Hearing on HOPWA was well-attended and the City received good input, including satisfaction with the current HOPWA programs. HOPWA was poised to lose \$1.4M but instead received an increase of \$8,000. Another thirteen clients have been called off the Long-Term Rental Assistance (LTRA) waiting list; the current number is 248, with 53 clients still to be housed.

Regarding potential rent increases and the additional financial burden on HOPWA, the City cannot control rates outside of the Fair Market Rent.

▪ **Committee Reports**

Committee Reports and related attachments were distributed (copies on file). Members read the action items into the record and voted on the following:

- **Care and Treatment Committee**

*Dennis Iadarola*

Under Part A, \$23,937,248 was awarded. Based on provisional awards, reductions, and projections, \$6,679,080 was available for reallocation. Based on subrecipient requests, prior expenditures, and rate increases to Outpatient/Ambulatory Health Services and Medical Case Management, including Treatment Adherence Services, the below recommendations were made. Ms. Valle-Schwenk confirmed the dollar amounts indicated refer to a reallocation vs. allocation since monies were moved in several service categories. Member Samuel Quintero left the room prior to the vote as he is the sole subrecipient representative for the Food Bank service category. Mr. Quintero returned after the vote.

**Motion to reallocate the Part A funding for total funding as presented:**

- **\$7,438,528 for Outpatient/Ambulatory Health Services;**
- **\$5,194,357 for Medical Case Management, including Treatment Adherence Services;**
- **\$971,091 for Health Insurance Services;**
- **\$287,000 for AIDS Pharmaceutical Assistance;**
- **\$3,112,128 for Oral Health Care;**
- **\$235,190 for Mental Health Services;**
- **\$168,832 for Medical Transportation;**
- **\$106,000 for Substance Abuse Outpatient Care;**
- **\$994,325 for Food Bank;**
- **\$270,073 for Outreach Services;**
- **\$2,013,000 for Substance Abuse Residential,**
- **\$194,000 for Other Professional Services (Legal);**
- **\$559,000 for Quality Management; and**
- **\$2,393,724 for Administration.**

**Moved: Dennis Iadarola**

**Second: Miguel Puente**

**Motion: Passed**

**Recused: Sam Quintero**

Under MAI, \$2,633,946 was awarded. Based on provisional awards, an unobligated balance of \$265,802 remained. Based on subrecipient requests, prior expenditure, and rate increases to Outpatient/Ambulatory Health Services and Medical Case Management, including Treatment Adherence Services, the recommendations below were made.

**Motion to accept the MAI sweeps request of \$165,802 to Outpatient/Ambulatory Health Services and \$100,000 to Medical Case Management, including Treatment Adherence Services.**

**Moved: Dennis Iadarola**

**Second: Sannita Vaughn**

**Motion: Passed**

Under Part A, \$282,263 remained from last year's award. The committee decided to place the total in Food Bank since it was underfunded based on last year's expenditures. Mr. Quintero again left the room prior to the vote and returned after the vote.

**Motion to recommend the Part A carryover amount of \$282,263 is allocated to Food Bank.**

**Moved: Dennis Iadarola**

**Second: Miguel Puente**

**Motion: Passed**

**Recused: Sam Quintero**

Under MAI, \$57,200 remained from last year's award. The committee decided to place the total in Substance Abuse Services (residential) since it was underfunded based on last year's expenditures.

**Motion to recommend the MAI carryover amount of \$57,200 is allocated to Substance Abuse Services (residential).**

**Moved: Dennis Iadarola**

**Second: Lauren Locks**

**Motion: Passed**

The Recipient requested the Partnership authorize the chair to sign a letter endorsing the priorities and sweeps decisions (copy on file).

**Motion authorizing the Partnership Chair to execute a letter for the Sweeps 1 Reallocation.**

**Moved: Dennis Iadarola**

**Second: David Goldberg**

**Motion: Passed**

The Local Pharmacy Workgroup reported to Care and Treatment that its one-year term will conclude at the end of August. The Workgroup has established the required members and requested an additional six months to develop recommendations and produce a final report. If the extension is granted, there will not be an interim report outside of regular reporting to the Care and Treatment Committee and Partnership until the Workgroup concludes its business in February 2018.

**Motion to request that the Local Pharmacy Workgroup be extended six months to allow time to develop recommendations.**

**Moved: Dennis Iadarola**

**Second: David Goldberg**

**Motion: Passed**

- Strategic Planning Committee

*Miguel Puente for James Powell*

The Committee agreed to incorporate the Recipient Comments in the final Assessment of the Administrative Mechanism (copy on file). Data from the final Assessment of the Administrative Mechanism report will be incorporated into the RWP grant application.

**Motion to incorporate the Recipient Comments as part of the final Assessment of the Administrative Mechanism Report.**

**Moved: Miguel Puente**

**Second: Dennis Iadarola**

**Motion: Passed**

Staff noted that the Partnership should consider approval of the final Assessment of the Administrative Mechanism report as well. Mr. Puente made the motion:

**Motion to approve the final Assessment of the Administrative Mechanism Report, as presented; with data to be included in the RWP grant application.**

**Moved: Miguel Puente**

**Second: Sannita Vaughn**

**Motion: Passed**

There were no action items from the Housing or Prevention Committees and the Community Coalition Committee has not met since the last Partnership meeting.

Members moved to accept all reports as presented.

**Motion to accept the Membership, Grantee and Committee reports as presented.**

**Moved: Samuel Quintero**

**Second: Travis Neff**

**Motion: Passed**

## **VIII. Standing Business**

There were no Standing Business items on the agenda.

## **IX. New Business**

### **2018 National Ryan White Conference on HIV Care and Treatment**

*All*

HRSA has approved eight delegates from Miami-Dade County to attend the 2018 National RW Conference in Washington, DC, including the Partnership Chair and Vice Chair. Partnership members must be approved by the Partnership since they will be representing the Partnership at the conference.

**Motion to approve Frederick Downs and Travis Neff to represent the Miami-Dade HIV/AIDS Partnership at the 2018 National Ryan White Conference on HIV Care and Treatment.**

**Moved: David Goldberg**

**Second: Dennis Iadarola**

**Motion: Passed**

Mr. Downs and Mr. Neff were reminded that they are still bound by Florida's Government in the Sunshine laws while at the conference and that they should not discuss any matters in private that might reasonably come before the Partnership. Dr. Ladner, representing Clinical Quality Management, will be at the conference as well, and Mr. Downs and Mr. Neff may confer with him on any issues.

## **X. Announcements**

There were no announcements.

## **XI. Next Meeting**

The next meeting is scheduled for Monday, August 20, 2018 at the United Way Ansin Building.

## **XII. Adjournment**

The Chair called the meeting adjourned at 10:53 a.m.