

V. Review/Approve Minutes of July 27, 2018

Members reviewed the minutes and accepted them as presented.

Motion to accept the minutes of July 27, 2018.

Moved: Carla Valle-Schwenk

Seconded: Dr. Steven Santiago

Motion: Passed

VI. Membership

Marlen Meizoso

Marlen Meizoso reviewed the vacancy report (copy on file). There are 11 vacancies on the Medical Care Subcommittee, including several for PLWHAs, a physician, a case manager, a substance abuse provider, and a mental health provider. Members were encouraged to invite others to attend the meeting. Once the new composition is approved a new report will be presented.

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VII. Reports

- Ryan White Program Update

Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the Ryan White Program expenditures as of 8/9/2018 (copy on file). Under Part A, 19% of direct service dollars have been spent and under MAI, 47% of direct service dollars have been expended. The County is currently working on amendment to contracts related to the last sweeps. Two federal reports have been submitted on time to HRSA, including the program terms report which included the clinical quality management plan. Staff is working on the grant application which is due September 21 and will be submitted ahead of the deadline date. The RFP for direct services for 2019 is also being worked on and should be released in mid/late September. The Department of Health, BSR and Medical Case Managers will be working together to transition the Ryan White Part A ACA clients to help them enroll into ADAP so ADAP can pay the 2019 premiums. There was a coordination call with Positive Health Care to smooth out questions regarding out of network referrals for nutritional supplements and oral health care.

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- Partnership Report (reference only)

Marlen Meizoso

Mrs. Meizoso requested the subcommittee review the August Partnership report, and if there were any questions to forward them to staff (copy on file).

- Expenditure Reports

- ADAP Update

Javier Romero

Dr. Romero reviewed the August 2018 ADAP report (copy on file). Enrollees from February must reenroll in August. Total clients as of 8/2/18 totaled 5,140. The pharmacy expenditures for July were \$2,571,405.42 for 6,536 prescriptions and 2,877 patients. The undetectable viral load percentage for ADAP clients is 97.47%. In August, 3,286 clients were re-enrolled. Table 8 detailed the Premium Plus clients in July, which 1,064 patients, served at a cost of \$1,398,500.74. In June, payments were made manually. Table 9 details clients by type of insurance. Table 10 detailed the enhancements to the program from 2017-2018. The Q/Flow Patient information was detailed on the back of the sheet. It is projected the program will spend \$45 million in 2018.

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In October, the remaining 510 Part A clients receiving premium assistance from Part A will be transferred to ADAP for insurance premium payments. American Exchange will continue to work with the program. As of now, all the Marketplace insurance plans in effect in FY 2018 will be available next year. There have been reduced grants for patient navigators at the State level.

VIII. Standing Business

- Mental Health Dear Colleague Letter *All*

Mrs. Meizoso reviewed the revised draft "Dear Colleague" letter promoting access and awareness of mental health services in the Ryan White Program (copy on file). The subcommittee received a copy for review via email. All the recommended changes from the prior meeting were included. There were three suggested changes to the letter:

- ✓ Remove "you" and leave "your" from the last sentence in the second paragraph
- ✓ Add "—" between Budget Office
- ✓ Change "The" to "A" in the third paragraph
- ✓ Add page 1 of 2 and 2 of 2 to letter to indicate it is a two part letter.

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Motion to approve the Mental Health Dear Colleague Letter with changes discussed.

Moved: Dr. Steven Santiago Second: Wanda Cortes Motion: Passed

- Testosterone Formulations *All*

Mrs. Meizoso reviewed the revised changes to the Letter of Medical Necessity for Testosterone (copy on file). The subcommittee received a copy for review via email. All the recommended changes from the prior meeting were included. One change was requested, to add "thereafter" after the final sentence. No additional changes were made.

Motion to accept the revised Letter of Medical Necessity for Testosterone with change discussed.

Moved: Toni Bowen-McDuffey Second: Dr. Steven Santiago Motion: Passed

- Standing Order for Viral Loads Labs *All*

Mrs. Meizoso reviewed the draft "Dear Colleague" letter promoting having standing orders at five months for viral loads (copy on file). The subcommittee received a copy for review via email. The following changes were recommended to the letter:

- ✓ Added Miami-Dade County in front of Part A/MAI in the first sentence
- ✓ Strike "in" Miami-Dade and correct "Program"
- ✓ Remove ";" and change to "," and add "please" before contact.

Motion to approve the Viral Load Labs Dear Colleague Letter with changes discussed.

Moved: Carla Valle-Schwenk Second: Toni Bowen-McDuffey Motion: Passed

Mrs. Meizoso indicated both letters approved today will be placed on letterhead when provided to Care and Treatment for approval.

IX. New Business

- 2018 RWP Client Satisfaction Survey Preliminary Findings *All*

Petra Brock-Getz presented the 2018 RWP Client Satisfaction Survey Preliminary Findings (copy on file). Satisfaction levels are stable [compared to last year's survey findings](#). There have been improvements in lag time to get and schedule appointments, but wait time could be improved. Clients have an improved sense of comfort in waiting rooms [compared to 2017](#). Final reports will have more details categorizing open ended questions. The County suggested asking those providers who had marked improvements what they did to improve.

X. **Announcements**

Mrs. Meizoso reviewed the September and October calendars (copy on file). The presentation requested on Monogram testing has been scheduled for next month for an hour but no additional business is on the agenda. The subcommittee decided to cancel the September meeting and rescheduled the presentation for October.

Motion to cancel the September meeting.

Moved: Carla Valle-Schwenk

Second: Dr. Javier Romero

Motion: Passed

Mrs. Meizoso reviewed the May and June New Clients in Ryan White Care (copy on file).

XI. **Next Meeting**

The next meeting is October 26, 2018 at the United Way Ansin Building.

XII. **Adjournment**

Motion to adjourn the meeting.

Moved: Carla Valle-Schwenk

Second: Toni Bowen-McDuffey

Motion: Passed

Christina Bannister adjourned the meeting at 10:10 a.m.

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