



**Care and Treatment Committee Meeting
 United Way Ansin Building
 3250 SW 3rd Avenue, Ryder Conference Room
 March 13, 2019**

Approved May 2, 2019

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Boyd, Derek	X	
3	Denord, Luckner		X
4	Gonzalez, Victor	X	
5	Grant, Gena	X	
6	Greene, D. Michael	X	
7	Henriquez, Maria	X	
8	Iadarola, Dennis	X	
9	LaGrome, Arthur	X	
10	Neff, Travis	X	
11	Puente, Miguel	X	
12	Richardson, Ashley		X
13	Trepka, Mary Jo	X	
14	Siclari, Rick	X	
15	Wall, Dan	X	
Quorum = 6			

Guests	
Carine Brini	
Kim Clark	
Silvana Erbstein	
Rob Felfrick	
Karen Hilton	
Brad Mester	
Clarisol Nilsen	
Angela Ortiz	
Avani Ramanathan	
Javier Romero	
N. Skender	
Carla Valle-Schwenk	
Staff	
Bontempo, Christina	Schmelz, Abigail
Ladner, Robert	
Meizoso, Marlen	

I. Call to Order/Introductions

The chair, Victor Gonzalez, called the meeting to order at 10:06 a.m. He welcomed everyone and asked for introductions.

II. Resource Persons

Miguel Puente indicated Behavioral Science Research (BSR) staff as resource individuals.

III. Review/Approve Agenda

The committee reviewed the agenda and accepted it as presented.

Motion to accept the agenda as presented.

Moved: Travis Neff

Seconded: Dan Wall

Motion: Passed

IV. Floor Open to the Public

Mr. Gonzalez read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

No comments were made, so the floor was closed.

V. Review/Approve Minutes of February 8, 2019

The committee reviewed the minutes of February 8, 2019 and accepted them as presented.

Motion to accept the February 8, 2019 minutes

Moved: Dan Wall

Seconded: Miguel Puente

Motion: Passed

VI. Membership

Marlen Meizoso

- March Vacancy Report

Marlen Meizoso reviewed the vacancy report for March (copy on file) which included the requirements of membership and next steps for those interested in membership. She indicated that while eight vacancies are listed for the Care and Treatment Committee, there are actually nine. Carine Brini no longer resides in Miami Dade County so is not qualified as a member. There is one application pending. New members are required to complete New Member Orientation, Ethics Training, and complete a Source of Income form.

VII. Reports

- *Ryan White Program Update*

Dan Wall

Dan Wall referenced the Part A/MAI FY 28 expenditure report (print date 3/5/2019; copy on file) which indicated the levels of expenditures under the Part A and MAI grants through January. The fiscal year ended at the end of February and final expenditures are being prepared.

No discussion can be had on the RFP but of the three (service delivery system, quality management/staff support and service providers) each is at various stages.

Award letters have been sent and amendments completed.

Site visits to all 15 agencies have been completed prior to the end of the fiscal year and reports are forthcoming.

The annual report is due in March and final budget instructions will be sent out for submission.

The County continues to implement the Test & Treat/Rapid Access protocol. There were 460 clients offered the protocol as of mid-April, of whom 74% were prescribed medication and 152 were virally suppressed.

The President's State of Union discussed ending the epidemic focusing on 48 counties. Targeted resources will be funneled to these areas, of which Miami-Dade is one. This may provide more funding opportunities for agencies.

- *ADAP Program Update*

Dr. Javier Romero

Dr. Romero reviewed the *ADAP-Miami Report*, dated February 2019 (copy on file). There were 5,708 clients enrolled in the program as of the date of that report. In February, \$2,358,678.77 was spent on 6,893 prescriptions for 2,665 clients. Viral load rates under 200 are 97.12%. In February, there were 1,782 Premium-Plus/ACA Insurance clients with \$1,763,809.29 expended. Of the clients

transferred from Ryan White to ADAP ACA premium payments, there were 475 patients received. Summary of changes to the program are listed in table 10. There is a typo in the chart: 2/2/15 should be 2/2/19. An estimated \$45 million have been expended by the end of the year.

- *General Revenue Update* *Marlen Meizoso*

Mrs. Meizoso reviewed the December General Revenue Report (copies on file). In December, 1,138 clients were served at a cost of \$596,825, with a year to date total of \$1,803,136.

- *Local Pharmacy Workgroup Report* *Marlen Meizoso*

The Local Pharmacy Workgroup:

Continued review of replies from the State ADAP and Medicaid programs.

Will expire in February but is requesting an extension of three months to complete tasks.

Motion to request the Partnership extend the Local Pharmacy Workgroup's term an additional three months.

Moved: Miguel Puente **Second: Dan Wall** **Motion: Passed**

The next workgroup meeting is scheduled for March 20, 2019.

- *Medical Care Subcommittee Report* *Marlen Meizoso*

The Medical Care Subcommittee:

Heard updates from Part A, ADAP and SFAN General Revenue.

Discussed ideas how to make medical services more transgender friendly.

Continued reviewing changes to the Minimum Primary Medical Care Standards for Chart Review document.

Added coronary conditions- phlebitis, and peripheral artery disease to the sample conditions list, since these are HIV complications not currently listed.

Motion to add phlebitis and peripheral artery disease to the sample conditions list.

Moved: Miguel Puente **Second: Dennis Iadarola** **Motion: Passed**

The next subcommittee meeting will be March 22, 2019.

VIII. Standing Business

None.

IX. New Business

- *YR 29 Priorities and Part A and MAI Sweeps 1* *All*

Dan Wall reviewed the Part A Sweeps 1 Reallocation sheet (copy on file). Since the RFP did not

get released prior to the grant award receipt, some adjustments will need to be made. The maximum direct service allocation is \$21,025,864. Since extension of contracts will need to be enacted in order continue services, the best figures to use to start the reallocation process are the final reallocation figures for each service category. Using final reallocations, there is a \$240,923 overage. Reductions could be sustained in residential substance abuse, since the service is covered through MAI, and food bank could be reduced since expenditures were elevated last year for the holidays and expenditures were atypical. It was suggested to reduce substance abuse residential by \$40,023, to \$1,787,077, and reduce to food bank by \$200,000, to \$1,251,588. There will be additional sweeps throughout the year should the service categories require adjustments.

There was a conflicted member present prior to the vote. Mr. Siclari disclosed his conflict as the sole provider of food bank services and completed Form 8B (copy on file). Mr. Siclari exited the room during the vote and returned upon conclusion of the vote. At today's meeting, there were no additional conflicted members for the reallocation item.

Motion to allocate FY 29 Part A for of \$1,251,588 to Food Bank and \$1,787,077 to Substance Abuse Residential.

Moved: Dan Wall

Second: Miguel Puente

Motion: Passed

The committee determined to leave the remaining allocations as presented.

Motion to allocate FY 29 Part A funds of \$4,929,857 to Medical Case Management, \$3,009,423 to Oral Health Care, \$8,138,920 to Outpatient/Ambulatory Health Services; \$137,000 to AIDS Pharmaceutical Assistance; \$787,974 to Health Insurance Services; \$225,190 to Mental Health Services; \$106,000 to Substance Abuse Outpatient Care; \$290,003 to Outreach Services; \$168,832 to Medical Transportation; and \$194,000 to Other Professional Services (Legal).

Moved: Dan Wall

Second: Rick Siclari

Motion: Passed

Mr. Wall reviewed the MAI Sweeps 1 Reallocations sheet (copy on file). Adjustments to MAI will need to be made. Since extension of contracts will need to be enacted in order continue services, the best figures to start the reallocation process are the final reallocation figures from FY 2018-19. Services which were not ranked will also need to be ranked. Using final reallocations, there is a \$75,366 overage. It was suggested to reduce substance abuse residential by \$57,200, to \$180,000 since one of the contracted providers indicated they will be restructuring and utilization will drop.

There was a conflicted member present prior to the vote. Mr. LaGrome disclosed his conflict as the sole MAI provider of substance abuse residential services, and completed Form 8B (copy on file). Mr. LaGrome exited the room during the vote and returned upon conclusion of the vote. At today's meeting, there were no additional conflicted members for the reallocation item.

Motion to allocate FY 29 Minority AIDS Initiative (MAI) funds of \$180,000 to Substance Abuse Residential.

Moved: Dan Wall

Second: Dennis Iadarola

Motion: Passed

The committee determined to leave the remaining allocations as presented except for outpatient/ambulatory health. A reduction was suggested for outpatient/ambulatory health by \$18,166 to \$1,067,636 due to reduced utilization.

Motion to allocate FY 29 MAI funds of \$780,000 to Medical Case Management; \$120,000 to Outreach Services; \$1,067,636 to Outpatient/Ambulatory Health; and \$100,000 to AIDS Pharmaceutical Assistance.

Moved: Dan Wall

Second: Dennis Iadarola

Motion: Passed

The committee then decided to rank the two previously ranked but currently unranked categories, Aids Pharmaceutical Assistance and Substance Abuse Residential. The categories were ranked seven and eight, respectively.

Motion to rank AIDS Pharmaceutical Assistance as Priority #7 and Substance Abuse Residential as Priority #8 for FY 29 under MAI Service Categories.

Moved: Rick Siclari

Second: Dan Wall

Motion: Passed

X. Announcements

Mrs. Meizoso reviewed documents in the meeting packet including the Test and Treat memo from Dr. Beal, an email regarding the second HIV patient in remission and updates to April and May calendars (copy on file). Christina Bontempo announced that at the next Community Coalition meeting, there will be a special presentation on the Transgender/Gender Non-Conforming Community, and at the Partnership Dr. Forrest will be making a presentation. Rick Siclari announced the groundbreaking of the new Care Resource location. He also indicated the City of Miami will be proposing an anti-discrimination law at the next upcoming commissioner meeting.

XI. Next Meeting

The next meeting is scheduled for Thursday, April 4, 2019.

XII. Adjournment

Mr. Gonzalez adjourned the meeting at 11:03 a.m.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Arthur La Grane, hereby disclose that on 3/13, 20 13:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Better way, by whom I am ~~retained~~; or employed
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed _____

Signature _____

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME SICLARI, RICHARD	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE M-D AM/ARDS PARTNERSHIP
MAILING ADDRESS 3 ISLAND AVE #4D	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY COUNTY Miami Beach FL 33139	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED 3/13/19	NAME OF POLITICAL SUBDIVISION: MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Richard Silvani, hereby disclose that on 3/13, 20 19:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Care Resource, a not for profit corp w/, by whom I am employed by subsidiary corp - Foot for Life Ministries;
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed 3/13/19

Signature 

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