

Motion to approve the agenda as presented.

Moved: Miguel Puente

Seconded: Angela Mooss

Motion: Passed

IV. Floor Open to the Public

Mr. Neff opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

There were no comments. Mr. Neff closed the floor for public comment.

V. Review and Approve Minutes of October 11, 2019

Members reviewed the October 11, 2019 minutes. There were no updates or corrections.

Motion to approve the minutes of October 19, 2019 as presented.

Moved: Tabitha Hunter

Seconded: Travis Neff

Motion: Passed

VI. Membership

Christina Bontempo

- **February Vacancy Report**

The report of Partnership and Committee vacancies was included in the meeting materials (copy on file) for reference.

VII. Standing Business

- **Partnership Report**

The Partnership Report (copy on file) was included in the meeting materials for reference.

- **Ryan White Part A/MAI Program Update**

Teresa Smith

Teresa Smith of the Office of Management and Budget – Miami-Dade County (OMB) noted the Ryan White Program (RWP) Part A and Minority AIDS Initiative (MAI) expenditure report was in the meeting packet for reference (copy on file). Ms. Smith noted the report includes paid reimbursements for Fiscal Year 2019 Part A and MAI service months up to January 6, 2020. Total awards and contract expenditures were also noted.

OMB staff is finalizing the customization of the new RWP Management Information System, Provide. User training and feedback is ongoing through January. The system is scheduled to go live in the new contract year beginning March 1, 2020.

Announcement of awards for the Requests for Proposals (RFP) for RWP staff support, clinical quality management, and direct service subrecipients is pending final approval. OMB is still under the cone of silence until the announcements are made.

The County’s Ending the HIV Epidemic (EHE) application scored well; determination of funding is still pending.

New Test and Treat/Rapid Access data and Affordable Care Act (ACA) enrollment data are pending and will be reported at the next meeting.

- **Ending the HIV Epidemic Update**

Kira Villamizar of Florida Department of Health in Miami-Dade County (FDOH) reported the FDOH EHE draft report was submitted to the Centers for Disease Control and Prevention (CDC). The final plan due date of September 2020 has been pushed up to June 2020. FDOH will continue to gather community data throughout the county while finalizing the EHE Plan.

VIII. New Business

- **2020 Officer Elections**

Giselle Gallo and David Goldberg expressed interest in remaining Strategic Planning Committee Chair and Vice Chair, respectively. There were no other members seeking officer positions. The committee moved to accept Ms. Gallo and Mr. Goldberg for a second term as officers.

Motion to retain Giselle Gallo as Strategic Planning Committee Chair for 2020.

Moved: Miguel Puente

Seconded: Tabitha Hunter

Motion: Passed

Motion to retain David Goldberg as Strategic Planning Committee Vice Chair for 2020.

Moved: Roselaine Monestime

Seconded: Barbara Messick

Motion: Passed

- **Annual Report Draft Review**

Members received the final draft of the Annual Report via email; the full report was not in the meeting materials. Members agreed to vote on the draft received via email. The report will be sent to members again after the meeting.

Motion to approve the final draft version of the 2019 Annual Report-HIV/AIDS in Miami-Dade County.

Moved: Miguel Puente

Seconded: Tabitha Hunter

Motion: Passed

- **Proposed Integrated Plan Updates**

Dr. Robert Ladner advised members of proposed updates to the *2017-2021 Miami-Dade County Integrated HIV/AIDS Prevention and Care Plan* (Plan) objectives in light of potential new Minority AIDS Initiative-funded subrecipients, Ending the HIV Epidemic objectives, and coordination with the Clinical Quality Management Committee. A version of the Plan was distributed with suggested edits highlighted (copy on file). Members discussed the following:

Strategy R1.1 Identify RWP client target populations who are at greatest risk for dropping out of care.

- The Ryan White Program (RWP) is limited to tracking RWP clients who access RWP Medical Case Management, therefore clients receiving MCM should constitute the baseline for achieving retention in care objectives.
- The Clinical Quality Management (CQM) team at BSR compiles and distributes a quarterly Report Card to RWP subrecipients which tracks their MCM and Outpatient Ambulatory Health Services (OAHS) scores.
- Staff should poll subrecipients as to how they use peers for retention in care activities; peers are automatically linked to retention in care activities in some agencies and in others, their role is not

as clearly defined. Determining an evaluation of peer activities should also be considered.

Strategy R1.4 Provide continuous improvements in MCM and OAHS that meet the needs and identified vulnerabilities of people with HIV in care.

- System-wide clinical record reviews are under the purview of the Recipient; BSR's (and hence, the Partnership's) record reviews are directed toward quality improvement activities, and are targeted rather than broad-scaled.
- Regarding Service Delivery Guidelines (SDG): each subrecipient is responsible for reading and adhering to the SDG; this may be a topic covered in a Subrecipient Forum. Subrecipients' understanding of the SDG may be a question added to the annual Assessment of the Administrative Mechanism survey.

Strategy R2.1 RWP MCM subrecipients will partner with FDOH-MDC surveillance to detect clients in danger of being lost to care, update contact information on vulnerable RWP clients, and use both FDOH and RWP outreach specialists to relink clients in care.

- This strategy has been redefined by the Test and Treat/Rapid Access protocol; all evaluation questions and outputs need to be reconsidered.

Disparities in Retention in Care and Disparities in Treatment Outcomes

- In order to align with the Minority AIDS Initiative-designated subpopulations, staff recommends differentiating between Black/African American (B/AAM) Men Who Have Sex with Men and B/AAM heterosexuals. This can be tracked with the new Provide database system.

Data requests from today's meeting include:

- Peer activity data;
- Historical data on retention in care and disparities in retention rates (1 to 3 years of data) by race/ethnicity, gender, and sexual orientation (Note: Sexual orientation will be trackable with the new Provide database system);
- Mean, median, and mode averages of local retention rates;
- How local retention rates compare to state and national averages; and
- Report Card data.

As a follow up to today's meeting, staff will email to members: the complete draft 2019 Annual Report; a sample of the CQM Report Card; the link to the Service Delivery Guidelines; and the Integrated Plan as distributed today. Staff will present an updated Plan at the next meeting for committee approval.

IX. Announcements

Members were asked to promote the Housing Opportunities for Persons With AIDS (HOPWA) Housing Assistance Waitlist. The required Medical Verification Form will be available January 15. The Partnership's website, www.aidsnet.org, is hosting the link to the HOPWA waitlist and required forms.

Members are asked to promote the Community Coalition Committee meeting by posting flyers and distributing tickets included in today's meeting materials (copies on file).

Members were asked to review their contact information forms and return to staff after the meeting.

X. Next Meeting

Mr. Neff announced the next meeting is February 14, 2020 at the United Way.

XI. Adjournment

Mr. Neff called for a motion to adjourn.

Motion to adjourn.

Moved: Miguel Puente

Seconded: Roselaine Monestime

Motion: Passed

The meeting adjourned at 12:00 p.m.