I. Call to Order/Introductions

Victor Gonzalez, Chair, called the meeting to order at 10:05 a.m. He welcomed everyone and indicated that some agenda items have been modified for a virtual format.

II. Meeting Housekeeping

Marlen Meizoso reviewed a Zoom Meeting Housekeeping presentation (copy on file) which reviewed the options available on Zoom and steps to ensure a good meeting environment.

III. Meeting Rules

Mr. Gonzalez reviewed a Zoom Meeting Rules presentation (copy on file) which reviewed the meeting rules for the virtual format.

IV. Member Roll Calls

Mr. Gonzalez conducted a member roll call. Members indicated their presence by chatting "Here" or "Present" in the chat box, or by unmuting and verbally indicating they were present.
V. **Guest Roll Calls**

Mrs. Meizoso conducted a guest roll call. Guests indicated their presence by chatting "Present" or "Here" in the chat box or by unmuting and indicating they were present.

VI. **Review/Approve Agenda**

The committee reviewed the agenda. Carla Valle-Schwenk indicated she would present the Ryan White Program Update in place of Dan Wall.

**Motion to accept the agenda with the changes noted.**

Moved: Rick Siclari  
Seconded: Derek Boyd  
Motion: Passed

VII. **Floor Open to the Public**

Mr. Gonzalez read the following:

_Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns._

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments so the floor was closed.

VIII. **Review/Approve Minutes of February 6, 2020**

The committee reviewed the minutes of February 6, 2020 and accepted them as presented.

**Motion to accept the February 6, 2020 minutes, as presented.**

Moved: Rick Siclari  
Seconded: Dennis Iadarola  
Motion: Passed

IX. **Reports**

- **Ryan White Program Update**  
  Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the YR 29 final Ryan White Program expenditure reports (copy on file). There are three sheets, one detailing the Part A and MAI expenditures separately and one detailing the expenditures jointly. Under Part A, the final expenditures equaled 96.49% of the award and under MAI the total equaled 84.58%. The program served 9,031 clients last fiscal year.

Ms. Valle-Schwenk then reviewed the Ryan White report, as indicated below (copy on file).

**FY 2020 Contracts**

- In development. Delayed by COVID-19 related activities.

_Groupware Technologies, Inc. (GTI) – Provide® Enterprise Miami data management system_

- Post deployment items are nearly complete. Milestones 1-6 were paid; some on the condition of completing minor tasks. Deadlines were placed on pending items.
- Some eligibility and assessment data from January and February did not transfer from the SDIS to Provide. In such cases, subrecipient staff re-entered the data in Provide.
HRSA Site Visit Report

- Corrective Action Plan (CAP) tasks complete and the update was submitted to HRSA for review on 5/29/2020. Once accepted by HRSA, we will provide the Partnership with a report.

FY 2019 Year End Reports

- Final Line Item Expenditure Reports and Annual Progress Reports were submitted by subrecipients and are under review.

COVID-19 Response

- Past 3 months have been spent coordinating services for clients and troubleshooting subrecipient service delivery issues.
- County’s Phase I openings started 5/18/2020 and Phase II began 6/8/202
- All Recipient staff members continue working from home, as directed by the County Mayor and the OMB Department Director.
- Subrecipients are functioning as well as can be expected.
- Some sites were temporarily closed where staff and/or clients had tested positive for the coronavirus; these sites were cleaned and have re-opened.
- Many providers have had staff working from home.
- We are aware of at least one client and one physician who passed away from complications of the virus.
- Policy and Procedures for Teledentistry were developed and disseminated last week; effective 3/1/2020. We are working on similar guidance for Telehealth and Tele-Mental Health.
- We received a supplemental Part A award related to COVID-19, under the CARES Act. We intend to allocate funds through amendments to FY 2020 contracts, so that subrecipients can purchase Personal Protective Equipment (PPE) and hand sanitizer for distribution to clients and for use by staff who serve Ryan White Program clients. More details to come.

FY 2020 Part A/MAI Grant Application

- Final Notice of Award received on 4/8/2020
- Award was $26,633,082
- Application scored 99 with no noted weaknesses.

FY 2020 Reallocations/Sweeps

- Planning to have the Reallocations/Sweeps #1 process on the Care & Treatment Committee and Partnership agendas in July.

FY 2020 Ending the HIV Epidemic Application

- Final Notice of Award received on 2/20/2020.
- This is a 5-year cooperative agreement (telehealth, expansion of Test and Treat / Rapid Access, assist FDOH with HIV clusters, housing stability support)
- $1.7 million, year one
- Application scored 98; the score sheet identified one staffing question but no explicit weaknesses were noted.
RFPs for Clinical Quality Management (CQM), Planning Council Staff Support, and Direct Client Services
- RFP processes are complete.
- BSR was awarded the new contract for CQM and Planning Council Staff Support.
- 17 non-profit organizations were funded to provide direct client services:
  - 4 providers are new to our local Part A/MAI network of providers:
    - CAN Community Health
    - Care 4 U Management (dba Care 4 U Community Health Center)
    - Latinos Salud
    - New Hope C.O.R.P.S. Test & Treat

Rapid Access (TTRA)
- Cleaning up data in transfer to new system.
- Will provide updated report next month.

ACA Enrollments
- Cleaning up data in transfer to new system.
- Will provide updated report next month.

Planning Activities
- Florida Comprehensive Planning Network (FCPN) meeting held first week of June. Focused on Florida Department of Health and ADAP updates, workgroup updates and Integrated Plan workgroup session. One topic of lengthy discussion was about coordination of eligibility requirements and Notice of Eligibility between Part As and FDOH (Part B and ADAP). No changes were made, and further discussion is necessary.

- ADAP Insurance Workgroup met virtually in first week of June to review need, cost, benefits and effectiveness of various metal plans, vision and dental plans, current list of approved plans, and income calculation for eligibility. No changes were made and further discussion will take place at the next meeting.

  ADAP Report Update       Dr. Javier Romero

Dr. Javier Romero reviewed the April 2020 report which contains data as of May 2020 (copy on file). The report is a more streamlined version of information normally presented. As of May 4, 2020 there were 6,056 clients in ADAP but there has been a drop in clients as of June 1 to 4,853. During March and April clients received 60 days of medication so this may also account for lower client counts. This drop is due to the sunset of the emergency order on May 31 which extended current eligibility. There are 1,583 clients due for re-enrollment and information has been shared with the Part A program to provide to case managers. Total expenditures for the fiscal year total $56,264,506.65. Viral loads less than 200 are 97.42%. In order to address social distance and reduced contact at the ADAP pharmacy, the program implemented a drive thru and walk-up service as well expanding delivery service. Those members who had insurance but lost status through closure on June 1 will have to pay their copayments. Some insurances have a grace period and once they become eligible within the grace period the pharmacy may be able to re-run the insurance.

A questions was asked about pharmacy hours. The ADAP pharmacy is open Monday-Friday from 8 a.m. to 5 p.m. and on Thursday from 8 a.m. to 6 p.m.
Ms. Meizoso reviewed the Medical Care Subcommittee report (copy on file).

The Medical Care Subcommittee:

Held their meeting via Zoom on May 25, 2020.

Heard updates from Part A and ADAP.

Although the MCSC had voted at its February 28th meeting not to support the use of Dovato in the TTRA protocol, based on a literature review and recommendations by Dr. Jeff Beal, the motion was not ratified by the Care and Treatment Committee in a timely manner because of cancellations related to COVID-19. On May 25, the MCSC asked to reconsider its decision at its next regularly-scheduled meeting (July 24), to clarify some issues.

Reviewed and discussed three medications which had been added to the ADAP Prescription Drug Formulary in December, 2019, for potential addition to the Ryan White Prescription Drug formulary. After presentation of a literature review and discussion by the MCSC, only two were recommended: (1) Zetia (ezetimibe), a medication for high cholesterol; and (2) Provera (medroxyprogesterone), a hormone medication.

**Motion to add Zetia (ezetimibe) and Provera (medroxyprogesterone) to the Ryan White Prescription Drug formulary.**

Moved: Dennis Iadarola  
Second: Rick Siclari  
Motion: Passed

Discussed the registration process for the Antiretroviral Pregnancy Registry, a research project collecting data on antiretroviral (ARV) drug exposure during pregnancy for the purpose of assessing the potential for birth defects among users of these drugs. The MCSC requested additional information before proceeding.

Reviewed information on Crohn’s disease among people with HIV/AIDS and requested additional information.

The next subcommittee meeting is scheduled for July 24, 2020.

**X. Standing Business**

- **Vice Chair Elections**

Mrs. Meizoso indicated that since the Mayor had not appointed any pending applicants to the Partnership so no interested or qualified candidates were available. On each of the monthly agendas (July and August) the vice chair election will be place. Hopefully, by that time, appointments will be made and the committee can vote on a vice chair.

**XI. New Business**

- **Procedure Review and Approval**

Mrs. Meizoso reviewed the Setting Priorities and Allocation Resources for Virtual Meetings
document (copies on file). The document was read through and detailed the eight steps the Committee will follow throughout the needs assessment process this year. Changes were made to account for virtual meetings and the conflict of interest section was updated accordingly. Members voted to accept the document as presented.

**Motion to accept the Setting Priorities and Allocation Resources document, as presented.**
**Moved: Dr. Diego Schmuels Second: Dennis Iadarola Motion: Passed**

- **Planning Council Responsibilities Summary**

  Mrs. Meizoso presented the Planning Council Responsibilities and Needs Assessment Summary presentation (copy on file). Earlier in the year two presentations were made detailing background on the Ryan White Program and the Planning Council responsibilities for Needs Assessment. The full presentations were forwarded for reference. She reviewed a summary of the Committee’s responsibilities and the requirement to use data throughout the process for priority setting, resource allocations, and in establishing directives.

- **2018 Epi Profile Summary**

  Dr. Robert Ladner presented summary slides on the HIV Epidemiology Profile for 2018 (copy on file). The full 2018 Epi profile was forwarded for reference. Overall of the 13 years and older, there were 1,224 HIV cases and 402 AIDS cases. Blacks are over represented in both incidence figures in comparison to the other populations. Males account for the majority of the cases. Deaths continue to decline; there has been a 54% decrease in the last 10 years. Prevalence is up 1% to 28,345 for 2018. Overall strategic long term goals such as suppressing viral loads and linking new clients into care has increased from last year.

- **EIIHA and Linkage to Care**

  Dr. Robert Ladner presented information on Calendar years 2018 and 2019 Early Identification of Individuals with HIV/AIDS (EIIHA) presentation (copy on file). From 2018 to 2019, there were about 400 newly diagnosed individuals connected to care. In 2019, Black MSMS had higher linkage rate. Of the previously-diagnosed EIIHA from 2018 to 2019, there appear to be less clients identified in 2019.

- **2019 Ryan White Demographic**

  Petra Brock-Getz reviewed demographic data from Ryan White Program clients for Fiscal Year 29 (copy on file). The presentation includes summary slides at the beginning of the document. A total of 9,031 clients were served in FY 2019-20, which is 8% lower than last year. There were a total of 1,003 new clients in the program, which is a 12% decrease from last year. Demographic information on age, gender, race/ethnicity, language, income level, HIV status, and insurance status were reviewed for a five year period and for the current year. As in the past trends in client composition, the proportion of Hispanics continues to rise among clients in RWP care as the proportion of Black/African Americans is reduced. Males continue to dominate the Ryan White Program. With the rise of Hispanic clients, Spanish language preference has increased. The largest exposure category both for current and new clients continues to be men who have sex with men (MSM). Clients at less than 136% FPL have slightly decreased to 56% from 64% fiscal year 2015-16. There appears to be a decrease of clients identifying Medicaid as a payer source.
XII. **Announcements**

Marlen Meizoso reviewed the vacancy report (copy on file).

Mrs. Meizoso announced that the Ryan White National Conference is being held August 11-14, 2020 virtually. Information including the link was shared (copy on file). Anyone interested in attending is encouraged to register early.

She reminded members that the source of income forms are due by the end of the month. If members received an email asking for the form to be completed, please do so ASAP.

Also anyone planning on attending any future meetings, please RSVP prior to the meeting.

XIII. **Next Meeting**

The next meeting is scheduled for Thursday, June 18, 2020.

XIV. **Adjournment**

**Motion to adjourn the meeting.**

Moved: Dennis Iadarola  
Second: Maria Henriquez  
Motion: Passed

Mr. Gonzalez adjourned the meeting at 11:51 a.m.