



MAI Case Management

The MAI Case Management is responsible for coordinating the assessment and subsequent referrals/access to medical, dental, mental health/substance abuse care, pharmaceutical access, treatment education, and other services needed by Community Rightful Center clients.

EMPLOYMENT SPECIALIST JOB DESCRIPTION

The Employment Specialists provide direct support to individuals with disabilities to develop career goals, prepare for their job search, secure their job, coach the individuals as they learn the tasks and responsibilities of their positions, and facilitate communication between the individual, his/her employer and counselors.

HIV Job Description

The HIV testing counselors provide HIV testing, outreach, and education for the HIV Testing and Linkage program. Ensure HIV positive clients maintain enrollment in medication services. Refer, schedule, and maintain appointments for HIV and STD testing. Assist in data entry and preparation of monthly reports. Provide pre and post-test health education and screening regarding HIV/STD infection, transmission, prevention, and testing.

- Follow universal safety precautions.
- Participate in staff meetings and other meetings as needed.
- Link HIV positive clients to local medical facilities and other community resources
- Participate in on-going trainings.

Job Description for Program director

The Program Director at Community Rightful Center (CRC) to include but not limited to the following Program Management Services: Fiscal Management, Grant Writing: Submitting proposals for funding or in-kind services to further the mission of CRC, Assist with the expansion of CRC's current Case Management programs, and Managing the Department of Education, Vocational Rehabilitation, Career Counseling Program.