



# PUBLIC NOTICE

## Opening of the Housing Choice Voucher (Section 8) Information Submission Process

The Housing Choice Voucher (Section 8) Information Submission Process will open **on Thursday, May 13, 2021 beginning at 12:00 p.m. (Noon) EST. It will close on Thursday, May 27, 2021, at 11:59 p.m. EST.** There will be no submissions accepted after this period. The Information Submission Form will be available in English, Creole, and Spanish.

Notice is hereby given that Miami-Dade Public Housing and Community Development (PHCD) is accepting information submission for the Housing Choice Voucher (HCV)/Section 8, in accordance with regulations outlined by the United States Department of Housing and Urban Development (HUD).

A special internet link will be provided when the Information Submission Portal opens to access the online Information Submission Form. Paper Information Submission Forms will be available at local public libraries. You must have internet to complete the online Information Submission Form.

The online submission process allows people to apply at any time or place of convenience to them regardless of work schedule and eliminates the need to stand in long lines. Information Submission Forms may be submitted via computer, tablet, or any other device that can connect to the internet. Paper Information Submission Forms may be submitted **at one of the regional libraries, Monday through Friday from 9:30 am to 5:30 pm.** Submission of Information Submission Forms by paper is at your own risk, as there is a greater chance for **error and disqualification. IT IS HIGHLY RECOMMENDED THAT YOU COMPLETE AND SUBMIT YOUR INFORMATION SUBMISSION FORM ONLINE.**

**Paper Information Submission Forms are available at the following library locations:**

**MAIN LIBRARY – Downtown Area**

**101 West Flagler Street  
Miami, FL 33130**

**NORTH DADE REGIONAL**

**2455 NW 183 Street  
Miami Gardens, FL 33056**

**WESTCHESTER REGIONAL**

**9445 Coral Way  
Miami, FL 33165**

**SOUTH DADE REGIONAL**

**10750 SW 211 Street**

**Cutler Bay, FL 33189**

All Information Submission Forms completed and submitted within the permissible acceptance period will automatically be entered into a computer-generated random selection pool. There is no distinction between the first or last Information Submission Form submitted. All stand an equal chance of being selected for the pool. From this pool, only 3,000 submissions will be selected for the HCV (Section 8) waiting list. Selected submissions must meet the income limits for household composition listed below in order to be eligible for program participation.

**ONLY ONE (1) APPLICATION PER HOUSEHOLD WILL BE PERMITTED**

Household Composition and Income Limits:

Number of persons in Household	1	2	3	4	5	6	7	8
2021 Annual Income	\$31,650	\$36,200	\$40,700	\$45,200	\$48,850	\$52,450	\$56,050	\$59,700

Families who submit more than one (1) submission will be disqualified from consideration. Those who make misleading or false statements will be disqualified. Families selected for the waiting list will receive notification from PHCD by **TBD**. No other notification will be made.

Reasonable Accommodation:

PHCD, as a public agency that provides housing to eligible low-income families, provides reasonable accommodations for applicants and participants with disabilities. Disabled applicants and participants may request assistance completing the application by contacting the **(786) 654-8440**. **Please select the Waiting List option. Representatives will be available from 8:00 a.m. until 4:30 p.m. EST each day.**

**\*\*\*PLEASE BE AWARE\*\*\***

**THIS IS THE ONLY TIME IN WHICH YOU CAN APPLY.**

**WE WILL NEVER ASK FOR A CREDIT CARD NUMBER, OR REQUIRE A CREDIT REPORT IN ORDER FOR YOU TO APPLY. THE ONLY WEBSITE TO APPLY IS **TBD****

## **FREQUENTLY ASKED QUESTIONS (FAQS) ABOUT MIAMI-DADE COUNTY'S HOUSING CHOICE VOUCHER (HCV) SECTION 8 INFORMATION SUBMISSION FORM PROCESS**

### **AM I ELIGIBLE?**

Everyone is eligible to submit Information Submission Form for the HCV waiting list, but only 3,000 submissions will be selected, subject to income qualifications, for the waiting list.

Household Composition and Income Limits:

Number of persons in Household	1	2	3	4	5	6	7	8
2021 Annual Income	\$31,650	\$36,200	\$40,700	\$45,200	\$48,850	\$52,450	\$56,050	\$59,700

### **WHEN WILL APPLICATIONS BE ACCEPTED?**

The on-line process will begin at 12:00 p.m. on May 13, 2021 and end at 11:59 p.m. on May 27, 2021.

### **WHEN WILL I KNOW IF I WAS RANDOMLY SELECTED FOR THE PROGRAM?**

PHCD will select submissions to be placed on the waiting list through an electronic computer based drawing and random selection process. The applicants will be placed on the waiting list in order of the assigned numbers. Those who submit Information Submission Forms will be able to check their status through the Information Submission Form portal. The Information

Submission portal will display your ranking if you have been selected for the waiting list, as well as allow you to update your contact information. If you do not find a ranking this means that you were not selected. However, it is anticipated that the process to submit information for possible selection for the Section 8 HCV waiting list will be open again in about 12 to 18 months.

### **WHAT INFORMATION IS NEEDED TO COMPLETE THE INFORMATION SUBMISSION FORM?**

1. Full legal name
2. Social Security number (if applicable)
3. Date of birth
4. Annual Income from all sources (before taxes or deductions)
5. If necessary, contact information for the person who will assist with completing future paperwork

### **HOW CAN I SUBMIT MY INFORMATION SUBMISSION FORM?**

Starting Thursday, May 13, 2021, the applications will be available on-line at:

**[miamidadevoucher.myhousing.com](http://miamidadevoucher.myhousing.com)**

However, if you cannot gain access to the internet or do not have an email address, paper forms will be available at the **regional** public libraries. You may pick-up a form and drop-off the completed form from 9:30 a.m. until 5:30 p.m., Monday through Friday and on Saturdays from 12:00 p.m. to 6:00 p.m., **at the following library locations:**

**MAIN LIBRARY – Downtown Area**  
**101 West Flagler Street**  
**Miami, FL 33130**

**NORTH DADE REGIONAL**  
2455 NW 183 Street  
Miami Gardens, FL 33056

**WESTCHESTER REGIONAL**  
9445 Coral Way  
Miami, FL 33165

**SOUTH DADE REGIONAL**  
10750 SW 211 Street  
Cutler Bay, FL 33189

Submission of paper forms is at your own risk as there is a greater chance for **error and disqualification.**  
**IT IS HIGHLY RECOMMENDED THAT YOU COMPLETE AND SUBMIT YOUR INFORMATION SUBMISSION FORM ONLINE.**

**CAN I TALK TO SOMEONE IF I HAVE MORE QUESTIONS ABOUT THE PROGRAM?**

Yes. You may contact the Miami-Dade County Department of Public Housing and Community Development Section 8 Housing Choice Voucher office by calling **(786) 654-8440** between 8:00 a.m. and 5:00 p.m. beginning May 3, 2021.