



**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

## **AGENDA**

<b>I.</b>	<b>Call to Order/Introductions</b>	<b>Travis Neff</b>
II.	Resource Persons	Dennis Iadarola
III.	Review/Approve Agenda	All
IV.	Floor Open to the Public	Travis Neff
V.	Review/Approve Minutes of October 19, 2020	All
VI.	Membership	Travis Neff
VII.	Reports	
	A. Grantee/Recipient Reports	
	▪ Ryan White Part A/MAI	Daniel T. Wall
	▪ Ryan White Part B	David Goldberg
	▪ AIDS Drug Assistance Program (ADAP) Miami	Javier Romero
	▪ General Revenue at SFAN	Angela Machado
	▪ Housing Opportunities for Persons With AIDS (HOPWA) (no report)	
	B. Committee Reports	
	▪ Care and Treatment	Victor Gonzalez
	▪ Executive (no motions)	
	▪ Community Coalition (no motions)	
	▪ Housing (no motions)	
	▪ Prevention (no motions)	
	▪ Strategic Planning (no motions)	
VIII.	Standing Business	
	▪ 2021 Officer Nominations/Elections Process Review	All
IX.	New Business	
	▪ Source of Income Filing	All
X.	Announcements	All
XI.	Next Meeting: August 16, 2021 at Miami Main Library	Dennis Iadarola
XII.	Adjournment	Travis Neff

### **RSVP - AUGUST**



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For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).



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## **Floor Open to the Public**

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*”

*“BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”*



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**Miami-Dade HIV/AIDS Partnership Meeting  
Zoom Meeting  
October 19, 2020**

#	Partnership Members	Present	Absent
1	Brown, Dedra		x
2	Burks, Laurie Ann		x
3	Downs, Frederick	x	
4	Duberli, Francesco		x
5	Flatts, Kebrina		x
6	Forrest, David		x
7	Goldberg, David	x	
8	Henriquez, Maria	x	
9	Herz, Stephen	x	
10	Hess, Amaris		x
11	Horton, Shozanio		x
12	Hunter, Tabitha	x	
13	Iadarola, Dennis	x	
14	Iglesias, Karen	x	
15	Jefferson, Cameka		x
16	Laso, Carlos	x	
17	McFeely, John	x	
18	Messick, Barbara	x	
19	Neff, Travis	x	
20	Puente, Miguel	x	
21	Rodriguez, Franklin	x	
22	Romero, Javier	x	
23	Scott-Lightfoot, LaQuanna	x	
24	Shmuels, Diego	x	
25	Siclari, Rick	x	
26	Tazoe, Roberto		x
27	Vaughn, Sannita	x	
28	Wall, Daniel T.	x	
29	<b>Pending</b> Other Federal HIV Program Grantee Rep. (SAMHSA)		
30	<b>Vacant</b> Representative of the Affected Community		
31	<b>Vacant</b> Representative of the Affected Community		
32	<b>Vacant</b> Representative of the Affected Community		
33	<b>Vacant</b> Representative of the Affected Community		
34	<b>Vacant</b> Representative of the Affected Community		
35	<b>Vacant</b> Representative Co-infected with Hepatitis B or C		
36	<b>Vacant</b> Federally Recognized Indian Tribe Representative		
37	<b>Vacant</b> Mental Health Provider Representative		
38	<b>Vacant</b> Miami-Dade County Public Schools Representative		
39	<b>Vacant</b> Non-Elected Community Leader, not an HIV provider		
<b>Quorum = 13</b>			

#	Alternate Representatives of the Affected Community	Present	Absent
1	<b>Vacant</b>		
2	<b>Vacant</b>		
3	<b>Vacant</b>		
#	Ex-Officio Members	Present	Absent
1	Diana Rodriguez, MDC Mayor Office		x
2	<b>Vacant</b> Board of County Commissioners		
Guests			
	Drummond, Karla		
	Hyde, Robert		
	Johnson, Nataliya		
	Larios, Alex		
	Machado, Angela		
	Mester, Brad		
	Palmer, Kirk		
	Salazar, Marta		
	Sarmiento, Abril		
	Thomas, Kristi		
	Valle-Schwenk, Carla		
	Verduga, Kepler		
	Villamizar, Kira		
	Zayas, Maribel		
Staff			
	Ladner, Robert		
	Meizoso, Marlen		

**I. Call to Order**

Partnership Chair, Travis Neff, called the meeting to order at 10:05 a.m.

**II. Housekeeping**

Behavioral Science Research Corp. (BSR) Staff Support presented the PowerPoint, *Zoom Meeting Housekeeping Items* (copy on file), which briefly explains best meeting practices, the chat box, and other commonly used features. Members and guests were reminded that this meeting – including video, audio, and chat box input – is



being recorded and will become part of the public record. The presentation emphasized the need to chat your name to have attendance recorded. Meeting documents are available at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents). Anyone unable to access meeting documents is asked to contact staff.

### **III. Meeting Rules**

Mr. Neff presented the PowerPoint, *Zoom Meeting Rules* (copy on file), which details the protocol for recording attendance, making motions, and voting.

### **IV. Roll Call - Members**

Vice Chair, Dennis Iadarola, read each member's name into the record. Members who were present sent a chat message to have their attendance recorded.

### **V. Roll Call - Guests**

Staff read each guest's name into the record and noted the names of BSR support staff participating in the call. Guests who were present sent a chat message to have their attendance recorded.

### **VI. Review/Approve Agenda**

The committee reviewed the agenda; there were no changes.

#### **Motion to approve the agenda as presented.**

**Moved: Daniel T. Wall**

**Seconded: Stephen Herz**

**Motion: Passed**

### **VII. Floor Open to the Public**

Mr. Neff opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”*

There were no comments from the public; the floor was subsequently closed.

### **VIII. Review/Approve Minutes of September 21, 2020**

Members reviewed the minutes of the Partnership meeting of September 21, 2020. There were no corrections.

#### **Motion to approve the minutes of the September 21, 2020 as presented.**

**Moved: Daniel T. Wall**

**Seconded: Franklin Rodriguez**

**Motion: Passed**

### **IX. Membership**

Mr. Neff announced all committees and the Partnership have vacancies as detailed in the *October Vacancy Report*, (copy on file).

▪ **Member Appointment**

Mr. Neff announced that member Frederick Downs has asked to be appointed to the Care and Treatment Committee. Mr. Downs is currently a member of the Medical Care Subcommittee. He will resign from the Medical Care Subcommittee upon his appointment to Care and Treatment. Mr. Neff called for a motion.

**Motion to appoint Frederick Downs to the Care and Treatment Committee.**

**Moved: Rick Siclari**

**Seconded: Sannita Vaughn**

**Motion: Passed**

**X. Reports**

**A. Grantee/Recipient Reports**

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

*Daniel T. Wall*

Daniel T. Wall of the Office of Management and Budget – Miami-Dade County (OMB), reported on Ryan White Part A/Minority AIDS Initiative (MAI) Program (RWP) updates.

Sixteen of 18 direct service subrecipient contracts have been executed.

The deadline has passed for the opt-in alternate payment option for subrecipients; 60% of subrecipients chose this option for at least one service category.

The Ryan White Program Part A/MAI will have expended 95% of formula funds by the end of the Fiscal Year. Overall, Part A expenditures were decreased by 31% and MAI expenditures were decreased by 62% in 2020 due to COVID-19. A carry-over funds request will be submitted to Health Resources and Services Administration (HRSA).

The Test and Treat/Rapid Access (TTRA) protocol includes more than 1,500 clients who are newly engaged or re-engaged in care since July 2018.

Integration of the new Provide database system is ongoing.

The Ryan White Program grant application was submitted to HRSA in advance of the deadline. Mr. Wall thanked staff and members who contributed to the application.

The County received an additional CARES Act funding which will be used to support the purchase of personal protective equipment (PPE) for subrecipient agencies and clients, as needed.

Regarding Florida Comprehensive Planning Network workgroup meetings, the AIDS Formulary Workgroup is being renamed; insurance reenrollment procedures are undergoing review to streamline documentation requirements.

Regarding reasonable accommodations for clients, subrecipients are required by contract to comply with civil rights, Americans with Disabilities Act, and other laws pertaining to client safety and security. Subrecipients were required to submit their plans for how they will accommodate clients since no in person visits are being held in compliance with state and federal regulations related to COVID-19.

▪ **Ryan White Part B**

*David Goldberg*

David Goldberg, Florida Department of Health in Miami-Dade County (FDOH), reviewed the *Florida Department of Health Expenditure/Invoice Report* for August 2020 (copy on file). Three additional providers have been funded under Part B: CAN Community Health; Care 4 U; and Project Access Foundation.

Due to changes in spending brought about by COVID-19, some funds, e.g., transportation, have been reallocated.

Efforts are being made to properly reflect TTRA data uploaded the Careware system. Emergency Financial Assistance funds can be used for approved antiretrovirals for clients entering the service systems through TTRA.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

*Javier Romero*

Dr. Javier Romero of FDOH reviewed the *ADAP-Miami Report, September 2020* (copy on file), including the number of unduplicated clients and viral load suppression rates.

Dr. Romero noted the suspension of lab requirements as detailed in last month's meeting has been extended until November 4, 2020. It is not known at this time if additional extensions will be announced.

The Affordable Care Act open enrollment is from November 1-15, 2020; approximately 23 plans are available for clients to choose.

UPS delivery of medication is ongoing with 344 clients now using this service.

▪ **General Revenue at SFAN**

*LaQuanna Scott-Lightfoot*

Ms. Scott-Lightfoot reviewed the General Revenue Report for August 2020 (copy on file), and noted the total unduplicated clients served; and funds spent during the month and the contract year to date.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

*Roberto Tazoe*

Mr. Tazoe was not present and the report was tabled.

**Motion to table the HOPWA Report.**

**Moved: Daniel T. Wall**

**Seconded: Miguel Puente**

**Motion: Passed**

**B. Committee Reports**

*Committee Reports to the Miami-Dade HIV/AIDS Partnership* (copy on file) were projected on the shared screen and committee officers read the motions into the record for the board's consideration.

▪ **Community Coalition Committee**

Virtual meetings have been beneficial in allowing members to participate without travelling and in expanding guest participation. Members asked staff to draft a letter from the Partnership endorsing the continuation of virtual meetings. It was noted the discontinuation of virtual meetings has impacted all boards and that the Partnership and committee must comply with Government in the Sunshine laws.

A draft letter in support of continuing to allow virtual meetings was presented and motion was proposed to accept the letter. Assistance County Attorney Terrence Smith advised the letter should be addressed to the Mayor of Miami-Dade County and Board of County Commissioners (not the Governor of Florida). The motion put forward was reworded to reflect the correct recipients.

**Motion to authorize the chair to execute the letter on behalf of the Partnership and have it transmitted to the Board of County Commissioners and Mayor's Office.**

**Moved: Sannita Vaughn**

**Seconded: Miguel Puentes**

**Motion: Passed**

Members were reminded that they can also advocate on legislative positions as private citizens but can only represent themselves as advocating on behalf of the Partnership with prior Partnership approval.

It was noted that the ADA requires reasonable accommodations be made for persons with disabilities to participate in public meetings.

There were no additional action items from standing committees; Mr. Neff called for a motion:

**Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.**

**Moved: Frederick Downs**

**Seconded: Sannita Vaughn**

**Motion: Passed**

## **XI. Standing Business**

There were no Standing Business items.

## **XII. New Business**

### **▪ Ratification of FDOH Ending the HIV Epidemic Letter**

The Florida Department of Health issued a Letter of Support (copy on file) as part of the local Ending the HIV Epidemic Jurisdictional Plan. The letter references the Partnership's role in the Plan and is "signed" by the Partnership Chair. The letter has been sent FDOH-Tallahassee. As a matter of protocol, members were asked to ratify the letter as presented.

**Motion to ratify the chair's action in executing the Ending the HIV Epidemic Letter of Support on behalf of the Partnership.**

**Moved: Daniel T. Wall**

**Seconded: Sannita Vaughn**

**Motion: Passed**

### **▪ Executive Orders re: Local Government Public Meetings**

Members were advised that the Executive Order on Emergency Management- COVID-19 - Local Government Public Meetings (copy on file), which allows for boards to meet virtually is due to expire on October 31, 2020 and is not expected to be extended. This means members should expect to meet in person after October. A copy of the Order was presented for reference.

### **▪ Meeting Schedules: November 2020 – February 2021**

Regarding the above-mentioned Executive Order not being extended, it is unclear how meetings will proceed in the near future. In the event the Partnership cannot meet before the end of the Fiscal Year (February 28, 2020), Mr. Wall asked the committee to consider a motion to authorize the Recipient to maximize funding expenditures. A motion to the effect is generally proposed in December.

**Motion to authorize the County to move funds, if the Partnership is unable to meet or have quorum prior to the end of the calendar year, to maximize funding for the fiscal year with results presented at the close of the budget year.**

**Moved: Rick Siclari**

**Seconded: Miguel Puente**

**Motion: Passed**

*Note: The motion was subsequently updated by the Executive Committee to extend the authorization to the end of the Fiscal Year and to add the exact date range.*

**XIII. Announcements**

Staff reminded attendees to chat their name to have attendance recorded.

**XIV. Next Meeting: Monday, October 21, 2020 via Zoom**

*Dennis Iadarola*

Mr. Iadarola announced the next meeting date is October 21, 2020 via Zoom, until further notice.

**XV. Adjournment**

*Travis Neff*

Mr. Neff called for a motion to adjourn.

**Motion to adjourn.**

**Moved: Frederick Downs**

**Seconded: David Goldberg**

**Motion: Passed**

The meeting adjourned the meeting at 11:51 a.m.



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# Membership Report

## July 2021

### The Miami-Dade HIV/AIDS Partnership

*The official Ryan White Program Planning Council in Miami-Dade County and Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners*

### Opportunities for People with HIV

*People with HIV who receive one or more Ryan White Program Part A services and who are not affiliated or employed by a Ryan White Program Part A funded service provider are invited to join the Partnership as a Representative of the Affected Community. (8 available seats)*

### General Membership Opportunities

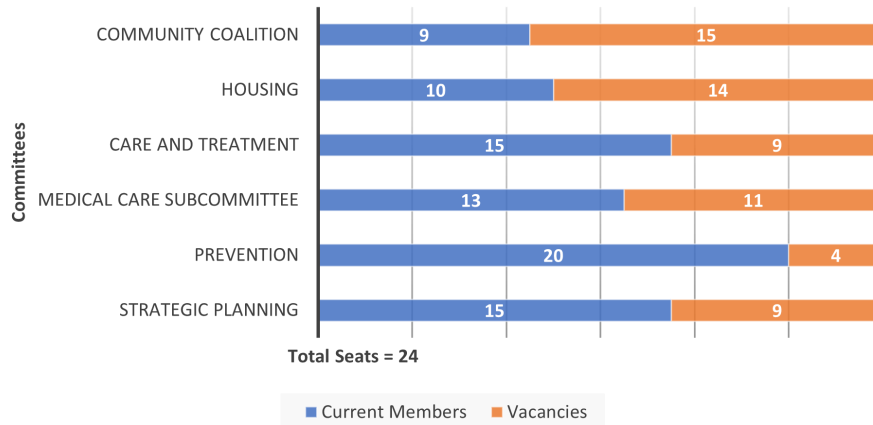
*These Partnership positions are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the knowledge, skills and expertise relevant to these positions:*

- Representative Co-infected with Hepatitis B or C
- Former Inmate of Local, State, or Federal Prison Representative
- Federally Recognized Indian Tribe Representative
- Mental Health Provider Representative
- Miami-Dade County Public Schools Representative
- Non-Elected Community Leader, not an HIV Provider

### Partnership Committees

*Partnership Committees are accepting applications for new members. People with HIV are encouraged to apply.*

### Partnership Committee Vacancies



Visit [aidsnet.org/membership](https://aidsnet.org/membership) for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com) or 305-445-1076 for assistance.



## Are you a Member?

*Thank you for your service to people with HIV!*  
Be sure to bring a Ryan White client to your next meeting!



## Do You Qualify for Membership?

*If you answer "Yes" to these questions, you could qualify for membership!*

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

*Note: Some seats for people with HIV are exempt from this requirement.*

Can you volunteer three to five hours per month for Partnership activities?



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## Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!  
*People with HIV are encouraged to join!*

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtable Luncheons with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit [aidsnet.org/membership](https://aidsnet.org/membership) for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com) or 305-445-1076 for assistance.





**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

## **AGENDA**

- |       |   |                 |
|-------|---|-----------------|
| I.    | Call to Order/Introductions                                       | Travis Neff     |
| II.   | Resource Persons  | Dennis Iadarola |
| III.  | Review/Approve Agenda   | All             |
| IV.   | Floor Open to the Public  | Travis Neff     |
| V.    | Review/Approve Minutes of October 19, 2020                        | All             |
| VI.   | Membership  | Travis Neff     |
| VII.  | Reports   |                 |
|       | A. Grantee/Recipient Reports                                      |                 |
|       | ▪ Ryan White Part A/MAI   | Daniel T. Wall  |
|       | ▪ Ryan White Part B   | David Goldberg  |
|       | ▪ AIDS Drug Assistance Program (ADAP) Miami                       | Javier Romero   |
|       | ▪ General Revenue at SFAN   | Angela Machado  |
|       | ▪ Housing Opportunities for Persons With AIDS (HOPWA) (no report) |                 |
|       | B. Committee Reports  |                 |
|       | ▪ Care and Treatment  | Victor Gonzalez |
|       | ▪ Executive (no motions)  |                 |
|       | ▪ Community Coalition (no motions)                                |                 |
|       | ▪ Housing (no motions)  |                 |
|       | ▪ Prevention (no motions)   |                 |
|       | ▪ Strategic Planning (no motions)                                 |                 |
| VIII. | Standing Business   |                 |
|       | ▪ 2021 Officer Nominations/Elections Process Review               | All             |
| IX.   | New Business  |                 |
|       | ▪ Source of Income Filing   | All             |
| X.    | Announcements   | All             |
| XI.   | Next Meeting: August 16, 2021 at Miami Main Library               | Dennis Iadarola |
| XII.  | Adjournment   | Travis Neff     |

### RSVP - AUGUST



*Please mute or turn off all cellular devices.*

For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

**RYAN WHITE PART A PROGRAM  
MIAMI-DADE COUNTY EMA**

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

April 2021

**SERVICE CATEGORIES**

	<b>Service Units</b>		<b>Unduplicated Client Count</b>	
	<b><u>Monthly</u></b>	<b><u>Year-to-date</u></b>	<b><u>Monthly</u></b>	<b><u>Year-to-date</u></b>
<b>Core Medical Services</b>				
AIDS Pharmaceutical Assistance (LPAP/CPAP)	26	51	26	44
Health Insurance Premium and Cost Sharing Assistance	7	128	7	126
Medical Case Management	3,821	7,704	3,820	5,154
Mental Health Services	9	41	9	34
Oral Health Care	454	958	454	795
Outpatient Ambulatory Health Services	1,116	2,491	1,116	2,023
<b>Support Services</b>				
Food Bank/Home Delivered Meals	317	650	317	361
Medical Transportation	3	9	3	8
Other Professional Services	54	102	13	16
Outreach Services	15	34	15	27
Substance Abuse Services (residential)	11	23	11	15
<b>TOTALS:</b>	<b>5,833</b>	<b>12,191</b>		
<b>Total unduplicated clients (month):</b>	<b><u>4,447</u></b>			
<b>Total unduplicated clients (YTD):</b>	<b><u>5,863</u></b>			

**RYAN WHITE PART A GRANT AWARD (BU0330)**  
**EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR30**  
**FORMULA AND SUPPLEMENTAL FUNDING**  
**Per Resolution #s: R-1125-19, R-246-20, R-247-20, AND R-817-19**



GRANT #: BU0330	AWARD AMOUNTS	GRANT DETAILS	
Grant Award Amount Formula	15,610,424.00	01FORM	
Grant Award Amount FY'18 Formula	1,632.00	01FOR2	
Grant Award Amount Supplemental	7,612,515.00	01SUPP	
Grant Award Amount FY'18 Supplemental	697,021.00	01SUP2	23,921,592.00
Carryover Award FY'19 Formula	707,084.00	01CYOV	W/out CO
<b>Total Award</b>	<b>\$ 24,628,676.00</b>		

**CONTRACT ALLOCATIONS/ FORMULA & SUPPLEMENTAL AWARDS**

**DIRECT SERVICES:**

Core Medical Services	Allocations	
Outpatient/Ambulatory Health Svcs	8,661,870.00	
AIDS Pharmaceutical Assistance	66,007.00	
Oral Health Care	2,888,975.00	
Health Insurance Services	459,450.00	
Mental Health Therapy/Counseling	123,257.00	
Medical Case Management	5,745,493.00	
Substance Abuse - Outpatient	44,128.00	17,989,180.00
<b>Support Services</b>	<b>Allocations</b>	
Emergency Financial Assistance	0.00	
Food Bank	1,303,799.00	
Other Professional Services	154,449.00	
Medical Transportation	150,649.00	
Outreach Services	264,696.00	
Substance Abuse - Residential	1,773,744.00	3,647,337.00
<b>DIRECT SERVICES TOTAL:</b>	<b>\$</b>	<b>21,636,517.00</b>

Total Core Allocation	17,989,180.00	
Target at least 80% core service allocation	17,309,213.60	
<b>Current Difference (Short) / Over</b>	<b>\$ 679,966.40</b>	
<b>Grantee Admin. (GC, ACMS, BSR Staff)</b>	<b>\$ 2,392,159.00</b>	
<b>Quality Management</b>	<b>\$ 600,000.00</b>	
<b>(+) Unobligated Funds / (-) Over Obligated:</b>		2,992,159.00 24,628,676.00
Unobligated Funds (Formula & Supp)	\$ -	
Unobligated Funds (Carry Over)	\$ -	Check: \$0.00

<b>Core medical % against Total Direct Service Allocation (Not including C/O):</b>		
Cannot be under 75%	83.14%	Within Limit

<b>Quality Management % of Total Award (Not including C/O):</b>		
Cannot be over 5%	2.51%	Within Limit

<b>OMB-GC Administrative % of Total Award (Cannot include C/O):</b>		
Cannot be over 10%	10.00%	Within Limit

**CURRENT CONTRACT EXPENDITURES**

**DIRECT SERVICES:**

S/O	Core Medical Services	Expenditures	Carryover Expenditures
60661	Outpatient/Ambulatory Health Svcs	6,911,765.91	
49212	AIDS Pharmaceutical Assistance	4,996.81	
21610	Oral Health Care	1,645,878.57	
22353	Health Insurance Services	289,193.00	
11404	Mental Health Therapy/Counseling	82,435.31	
21110	Medical Case Management	4,932,874.00	
21612	Substance Abuse - Outpatient	19,527.19	
			13,886,670.79
S/O	Support Services	Expenditures	Carryover Expenditures
22430	Emergency Financial Assistance	0.00	
49225	Food Bank	596,618.40	707,084.00
21210	Other Professional Services	146,335.50	
60240	Medical Transportation	5,641.90	
22470	Outreach Services	118,293.86	
22413	Substance Abuse - Residential	1,320,120.00	
			2,894,093.66
<b>TOTAL EXPENDITURES DIRECT SVCS &amp; % :</b>		<b>\$ 16,780,764.45</b>	<b>77.56%</b>

<b>Formula Expenditure %</b>	<b>95.56%</b>	
<b>Grantee Administration</b>	<b>1,979,378.19</b>	
<b>Quality Management</b>	<b>600,000.00</b>	2,579,378.19
<b>Grant Unexpended Balance</b>	<b>5,268,533.36</b>	
<b>Total Grant Expenditures &amp; %</b>	<b>\$ 19,360,142.64</b>	<b>78.61%</b>

<b>Core medical % against Total Direct Service Expenditures (Not including C/O):</b>		
Cannot be under 75%	86.39%	Within Limit

<b>Quality Management % of Total Award (Not including C/O):</b>		
Cannot be over 5%	2.51%	Within Limit

<b>OMB-GC Administrative % of Total Award (Cannot include C/O):</b>		
Cannot be over 10%	8.27%	Within Limit

**RYAN WHITE PART A GRANT AWARD (BU0330)**  
**EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR30**  
**MINORITY AIDS INITIATIVE (MAI) FUNDING**  
**Per Resolution #s: R-1125-19, R-246-20, R-247-20, AND R-817-19**

GRANT #: BU0330	AWARD AMOUNTS	GRANT DETAILS
Grant Award Amount MAI	2,688,357.00	02MAIA
Grant Award Amount FY'18 MAI	23,133.00	02MAI2 2,711,490.00
Carryover Award FY'19 MAI	382,451.00	02MAIC W/out C/O
<b>Total Award</b>	<b>\$ 3,093,941.00</b>	

**CONTRACT ALLOCATIONS**

**DIRECT SERVICES:**

Core Medical Services	Allocations	
Outpatient/Ambulatory Health Svcs	1,491,992.00	
AIDS Pharmaceutical Assistance		
Oral Health Care		
Health Insurance Services		
Mental Health Therapy/Counseling	18,960.00	
Medical Case Management	1,156,338.00	
Substance Abuse - Outpatient	8,058.00	2,675,348.00

Support Services	Allocations	
Emergency Financial Assistance	0.00	
Food Bank		
Other Professional Services		
Medical Transportation	7,628.00	
Outreach Services	39,816.00	
Substance Abuse - Residential		47,444.00

**DIRECT SERVICES TOTAL:** \$ 2,722,792.00

Total Core Allocation	2,675,348.00
Target at least 80% core service allocation	2,178,233.60
<b>Current Difference (Short) / Over</b>	<b>\$ 497,114.40</b>

**Grantee Admin. (OGC)** \$ 271,149.00

**Quality Management** \$ 100,000.00

<b>(+) Unobligated Funds / (-) Over Obligated:</b>		371,149.00	3,093,941.00
Unobligated Funds (MAI)	\$ -		
Unobligated Funds (Carry Over)	\$ -	Check:	0.00

**Core medical % against Total Direct Service Allocation (Not including C/O):**  
 Cannot be under 75% 98.26% Within Limit

**Quality Management % of Total Award (Not including C/O):**  
 Cannot be over 5% 3.69% Within Limit

**OMB-GC Administrative % of Total Award (Cannot include C/O):**  
 Cannot be over 10% 10.00% Within Limit

**CURRENT CONTRACT EXPENDITURES**

**DIRECT SERVICES:**

S/O	Core Medical Services	Expenditures	Carryover Expenditures
60661	Outpatient/Ambulatory Health Svcs	355,854.01	130,033.00
49212	AIDS Pharmaceutical Assistance		
21610	Oral Health Care		
22355	Health Insurance Services		
11404	Mental Health Therapy/Counseling	7,584.00	
21110	Medical Case Management	242,653.14	108,414.55
21612	Substance Abuse - Outpatient	4,029.00	

S/O	Support Services	Expenditures	Carryover Expenditures
22430	Emergency Financial Assistance	0.00	
49225	Food Bank		
21210	Other Professional Services		
60240	Medical Transportation	0.00	
22470	Outreach Services	29,861.00	
22413	Substance Abuse - Residential		

**TOTAL EXPENDITURES DIRECT SVCS & %:** \$ 878,428.70 32.26%

**Grantee Administration** 139,567.75

**Quality Management** 99,999.96 239,567.71

**Grant Unexpended Balance** 1,975,944.59

**Total Grant Expenditures & % (Including C/O):** \$ 1,117,996.41 36.14%

**Core medical % against Total Direct Service Expenditures (Not including C/O):**  
 Cannot be under 75% 96.60% Within Limit

**Quality Management % of Total Award (Not including C/O):**  
 Cannot be over 5% 3.69% Within Limit

**OMB-GC Administrative % of Total Award (Cannot include C/O):**  
 Cannot be over 10% 5.15% Within Limit



**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

**AGENDA**

- |       |   |                 |
|-------|---|-----------------|
| I.    | Call to Order/Introductions                                       | Travis Neff     |
| II.   | Resource Persons  | Dennis Iadarola |
| III.  | Review/Approve Agenda   | All             |
| IV.   | Floor Open to the Public  | Travis Neff     |
| V.    | Review/Approve Minutes of October 19, 2020                        | All             |
| VI.   | Membership  | Travis Neff     |
| VII.  | Reports   |                 |
|       | A. Grantee/Recipient Reports                                      |                 |
|       | ▪ Ryan White Part A/MAI   | Daniel T. Wall  |
|       | ▪ Ryan White Part B   | David Goldberg  |
|       | ▪ AIDS Drug Assistance Program (ADAP) Miami                       | Javier Romero   |
|       | ▪ General Revenue at SFAN   | Angela Machado  |
|       | ▪ Housing Opportunities for Persons With AIDS (HOPWA) (no report) |                 |
|       | B. Committee Reports  |                 |
|       | ▪ Care and Treatment  | Victor Gonzalez |
|       | ▪ Executive (no motions)  |                 |
|       | ▪ Community Coalition (no motions)                                |                 |
|       | ▪ Housing (no motions)  |                 |
|       | ▪ Prevention (no motions)   |                 |
|       | ▪ Strategic Planning (no motions)                                 |                 |
| VIII. | Standing Business   |                 |
|       | ▪ 2021 Officer Nominations/Elections Process Review               | All             |
| IX.   | New Business  |                 |
|       | ▪ Source of Income Filing   | All             |
| X.    | Announcements   | All             |
| XI.   | Next Meeting: August 16, 2021 at Miami Main Library               | Dennis Iadarola |
| XII.  | Adjournment   | Travis Neff     |

**RSVP - AUGUST**



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For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

Provider Agency Name & Address  
 FDOH in Miami-Dade County  
 1350 N.W. 14th St.,  
 Miami, 33125

**Florida Department of Health**  
**Expenditure/Invoice Report**  
 Program Name: Patient Care-Consortia



Report generated on: 06/22/2021

Contract Name: 2021-2022 Miami CHD Consortia

Area Name: AREA 11A

Month: April

Year: 2021-2022

Contract Services	Expended Month	# of Clients	# of Service Units	Approved Budget	Expended Budget	Expended Y-T-D	Rate of Expend
Administrative Services	April	0	0	\$131,070.00	\$3,713.81	\$3,713.81	3%
Home Health Care	April	0	0	\$1,000.00	\$0.00	\$0.00	0%
Medical Case Management (including treatment adherence)	April	28	28	\$175,390.00	\$15,380.38	\$15,380.38	9%
Mental Health Services - Outpatient	April	25	96	\$25,000.00	\$3,403.00	\$3,403.00	14%
Outpatient Ambulatory Health Service	April	0	0	\$493,600.00	\$0.00	\$0.00	0%
Emergency Financial Assistance	April	19	19	\$705,100.00	\$43,008.74	\$43,008.74	6%
Medical Transportation Services	April	0	0	\$12,500.00	\$0.00	\$0.00	0%
Non-Medical Case Management Services	April	18	18	\$80,400.00	\$2,255.98	\$2,255.98	3%
Clinical Quality Management	April	0	0	\$87,602.00	\$2,482.16	\$2,482.16	3%
Planning and Evaluation	April	0	0	\$43,478.00	\$1,231.92	\$1,231.92	3%
<b>Totals</b>		<b>90</b>	<b>161</b>	<b>\$1,755,140.00</b>	<b>\$71,475.99</b>	<b>\$71,475.99</b>	

**Contract Services**

Expended Month	# of Clients	# of Service Units	Approved Budget	Expended Budget	Expended Y-T-D	Rate of Expend
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**ADVANCE(S) INFORMATION:**

Total Advances	\$0.00
Previous Reductions	\$0.00
Current Reductions	\$0.00
Remaining Advances	\$0.00

Total Contract Amount	\$1,755,140.00
Minus Expended Y-T-D	\$71,475.99
Minus UNPAID Advances	\$0.00
Balance To Draw	\$1,683,664.01

Total Expenditures this period:	\$71,475.99
Less Advance Payback this period:	\$0.00

**AMOUNT OF FUNDS REQUESTED THIS REPORT:      \$71,475.99**

*I certify that the above report is a true, accurate and correct reflection of the activities this period; and that the expenditures reported are made only for items which are allowable and directly related to the purpose of this referenced contract.*

\_\_\_\_\_  
Signature & Title of Provider Agency Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Manager's Supervisor Signature

\_\_\_\_\_  
Date

Provider Agency Name & Address  
 FDOH in Miami-Dade County  
 1350 N.W. 14th St.,  
 Miami, 33125

Florida Department of Health  
 Expenditure/Invoice Report  
 Program Name: Patient Care-Consortia



Contract Name: 2021-2022 Miami CHD Consortia

Area Name: AREA 11A

Month: May

Year: 2021-2022

Report generated on: 06/22/2021

Contract Services	Expended Month	# of Clients	# of Service Units	Approved Budget	Expended Budget	Expended Y-T-D	Rate of Expend
Administrative Services	May	0	0	\$131,070.00	\$6,650.77	\$10,364.58	8%
Home Health Care	May	0	0	\$1,000.00	\$0.00	\$0.00	0%
Medical Case Management (including treatment adherence)	May	18	18	\$175,390.00	\$14,687.41	\$30,067.79	17%
Mental Health Services - Outpatient	May	16	48	\$25,000.00	\$1,832.50	\$5,235.50	21%
Outpatient Ambulatory Health Service	May	0	0	\$493,600.00	\$0.00	\$0.00	0%
Emergency Financial Assistance	May	11	11	\$705,100.00	\$24,887.43	\$67,896.17	10%
Medical Transportation Services	May	0	0	\$12,500.00	\$0.00	\$0.00	0%
Non-Medical Case Management Services	May	23	23	\$80,400.00	\$9,066.26	\$11,322.24	14%
Clinical Quality Management	May	0	0	\$87,602.00	\$2,201.43	\$4,683.59	5%
Planning and Evaluation	May	0	0	\$43,478.00	\$2,379.93	\$3,611.85	8%
<b>Totals</b>		<b>68</b>	<b>100</b>	<b>\$1,755,140.00</b>	<b>\$61,705.73</b>	<b>\$133,181.72</b>	



Contract Services	Expended Month	# of Clients	# of Service Units	Approved Budget	Expended Budget	Expended Y-T-D	Rate of Expend
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**ADVANCE(S) INFORMATION:**

Total Advances	\$0.00
Previous Reductions	\$0.00
Current Reductions	\$0.00
Remaining Advances	\$0.00

Total Contract Amount	\$1,755,140.00
Minus Expended Y-T-D	\$133,181.72
Minus UNPAID Advances	\$0.00
Balance To Draw	\$1,621,958.28

Total Expenditures this period:	\$61,705.73
Less Advance Payback this period:	\$0.00

**AMOUNT OF FUNDS REQUESTED THIS REPORT: \$61,705.73**

*I certify that the above report is a true, accurate and correct reflection of the activities this period; and that the expenditures reported are made only for items which are allowable and directly related to the purpose of this referenced contract.*

_____ Signature & Title of Provider Agency Official	_____ Date	_____ Contract Manager Signature	_____ Date
		_____ Contract Manager's Supervisor Signature	_____ Date

Provider Agency Name & Address  
 FDOH in Miami-Dade County  
 1350 N.W. 14th St.,  
 Miami, 33125

Florida Department of Health  
 Expenditure/Invoice Report  
 Program Name: Patient Care-Consortia

Contract Name: 2020-2021 Miami-Dade CHD RW  
 Consortia

Area Name: AREA 11A

Month: Final

Year: 2020-2021

Report generated on: 05/10/2021

Contract Services	Expended Month	# of Clients	# of Service Units	Approved Budget	Expended Budget	Expended Y-T-D	Rate of Expend
	Final	0	0	\$125,364.00	\$0.00	\$104,928.58	84%
	Final	0	0	\$10,000.00	\$0.00	\$0.00	0%
Medical Case Management (including treatment adherence)	Final	0	0	\$175,390.00	\$0.00	\$151,050.92	86%
	Final	0	0	\$35,523.00	\$0.00	\$8,631.50	24%
	Final	0	0	\$303,868.00	\$0.00	\$0.00	0%
	Final	0	0	\$925,583.00	\$0.00	\$715,996.73	77%
	Final	0	0	\$0.00	\$0.00	\$0.00	0%
	Final	0	0	\$15,000.00	\$0.00	\$0.00	0%
	Final	0	0	\$91,135.00	\$0.00	\$91,135.00	100%
	Final	0	0	\$32,153.00	\$0.00	\$32,153.00	100%
	Final	0	0	\$41,124.00	\$0.00	\$41,124.00	100%
<b>Totals</b>		<b>0</b>	<b>0</b>	<b>\$1,755,140.00</b>	<b>\$0.00</b>	<b>\$1,145,019.73</b>	



**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

**AGENDA**

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| VII.  | Reports   |                      |
|       | A. Grantee/Recipient Reports                                      |                      |
|       | ▪ Ryan White Part A/MAI   | Daniel T. Wall       |
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| IX.   | New Business  |                      |
|       | ▪ Source of Income Filing   | All                  |
| X.    | Announcements   | All                  |
| XI.   | Next Meeting: August 16, 2021 at Miami Main Library               | Dennis Iadarola      |
| XII.  | Adjournment   | Travis Neff          |

**RSVP - AUGUST**



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For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).



**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

## **AGENDA**

- |       |   |                 |
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| II.   | Resource Persons  | Dennis Iadarola |
| III.  | Review/Approve Agenda   | All             |
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| V.    | Review/Approve Minutes of October 19, 2020                        | All             |
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**General Revenue July 2020 - June 2021**  
**HIV/AIDS Demographic Data for PHT/SFAN**

	<u>MAY-2021</u>			<u>Year To Date Data</u>		
	<u>Unduplicated Client Count</u>	<u>Units</u>	<u>Dollar Amt.</u>	<u>Total Dollar Amt.</u>	<u>Annual Budget</u>	<u>YTD Units</u>
<u>Ambulatory - Outpatient Care</u>	<u>505</u>	<u>654</u>	<u>158,638</u>	<u>1,791,737.46</u>	<u>1,363,614</u>	<u>10,064</u>
<u>Drug Pharmaceuticals</u>	<u>139</u>	<u>315</u>	<u>56,946</u>	<u>619,512.65</u>	<u>737,410</u>	<u>3,834</u>
<u>Home &amp; Community Base Services</u>				<u>914.50</u>	<u>2,000</u>	<u>12</u>
<u>Home Health Care</u>				<u>13,048.84</u>	<u>70,000</u>	<u>300</u>
<u>Mental Health Services</u>	<u>48</u>	<u>60</u>	<u>8,723</u>	<u>77,241.83</u>	<u>88,510</u>	<u>601</u>
<u>Nutrition Counseling</u>	<u>1</u>	<u>1</u>	<u>135</u>	<u>6,532.33</u>	<u>10,500</u>	<u>49</u>
<u>Medical Case Management</u>	<u>413</u>	<u>845</u>	<u>100,765</u>	<u>1,348,175.75</u>	<u>1,552,266</u>	<u>11,960</u>
<u>Non-Medical Case Management</u>	<u>251</u>	<u>254</u>	<u>40,770</u>	<u>442,348.15</u>	<u>592,647</u>	<u>3,423</u>
<u>Other Support Services / Emergency Fin. Assistance</u>	<u>4</u>	<u>4</u>	<u>8,547</u>	<u>106,927.59</u>	<u>362,000</u>	<u>53</u>
<u>Transportation</u>				<u>350.88</u>	<u>77,156</u>	<u>17</u>
<u>Referral for Health Care / Supportive Services</u>	<u>96</u>	<u>199</u>	<u>26,539</u>	<u>344,065.31</u>	<u>431,406</u>	<u>2,350</u>
<u>Substance Abuse Residential</u>				<u>133,547.05</u>	<u>428,955</u>	<u>599</u>
<u>Residential Care - Adult</u>				<u>153,166.00</u>	<u>204,035</u>	<u>3,562</u>
<u>Nursing Home Care</u>	<u>5</u>	<u>137</u>	<u>34,041</u>	<u>321,062.94</u>	<u>450,000</u>	<u>1,294</u>
<u>Hospital Services</u>	<u>14</u>	<u>120</u>	<u>70,726</u>	<u>598,769.33</u>	<u>724,324</u>	<u>1,442</u>
	<u>1,476</u>	<u>2,589</u>	<u>505,830</u>	<u>5,957,400.61</u>	<u>7,094,823.00</u>	<u>39,560</u>



**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
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## **Committee Report to Partnership**

*Pending. See Sweeps Sheets that follow this page.*

**MIAMI-DADE COUNTY - RYAN WHITE PART A**  
**FY 2021-22 (YR 31) FORMULA & SUPPLEMENTAL GRANT FUNDING ALLOCATIONS**  
**SWEEPS 1 REALLOCATIONS**

YR 31 RANKING ORDER <sup>1</sup>	SERVICE CATEGORIES	CORE/SUPPORT	YR 31 ALLOCATIONS <sup>2</sup>	YR 31 SW1 RECOMMENDED REDUCTIONS	YR 31 SW1 FUNDING RECOMMENDATIONS <sup>3</sup>	CARRY OVER REQUEST OF YR 30 FUNDS RECOMMENDATION <sup>4</sup>
1	MEDICAL CASE MANAGEMENT	CORE	\$ 5,869,052	\$ (236,586)	\$ 5,632,466	
2	OUTPATIENT/AMBULATORY HEALTH	CORE	\$ 8,847,707	\$ (416,922)	\$ 8,430,785	
3	MENTAL HEALTH SERVICE	CORE	\$ 132,385		\$ 132,385	
4	ORAL HEALTH CARE	CORE	\$ 3,088,975		\$ 3,088,975	
5	FOOD BANK	SUPPORT	\$ 529,539		\$ 529,539	100%
6	HEALTH INSURANCE SERVICES	CORE	\$ 595,700	\$ (153,253)	\$ 442,447	
7	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 44,128		\$ 44,128	
8	SUBSTANCE ABUSE RESIDENTIAL	SUPPORT	\$ 2,169,744	\$ (282,088)	\$ 1,887,656	
9	AIDS PHARMACEUTICAL ASSISTANCE	CORE	\$ 88,255		\$ 88,255	
10	MEDICAL TRANSPORTATION	SUPPORT	\$ 154,449	\$ (3,761)	\$ 150,688	
11	OUTREACH SERVICES	SUPPORT	\$ 264,696		\$ 264,696	
12	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 88,253	\$ (88,253)	\$ -	
13	OTHER PROFESSIONAL SERVICES (LEGAL)	SUPPORT	\$ 154,449	\$ -	\$ 154,449	
	<b>SUBTOTAL</b>		<b>\$ 22,027,332</b>	<b>\$ (1,180,863)</b>	<b>\$ 20,846,469</b>	<b>100%</b>
	CLINICAL QUALITY MANAGEMENT		\$ 600,000		\$ 600,000	
	ADMINISTRATION (10%) <sup>5</sup>		\$ 2,382,940		\$ 2,382,940	
	<b>GRAND TOTAL</b>		<b>\$ 25,010,272</b>	<b>\$ (1,180,863)</b>	<b>\$ 23,829,409</b>	<b>100%</b>

**DIRECT SERVICES:**

\$ (22,027,332) YR 31 RFP Award Allocation  
 \$ 20,846,469 YR 31 Maximum Direct Services Allocation  
**\$ (1,180,863) DIFFERENCE (Reduction Needed)**

**YR 31 Current Award (Breakdown by Funding Source)**

\$ 15,689,960 Formula Funding  
~~\$ 23,829,409~~ \$ 7,877,731 Supplemental Funding  
 \$ 261,718 FY'19 Supplemental  
 \$ 2,603,486 MAI Funding  
**\$ 26,432,895 YR 31 Total Award**

**NOTES:**

- <sup>1</sup> YR 31 ranking order is based on the Needs Assessment's allocation as provided in the FY 2021 Notice of Funding Opportunity (NOFO).
- <sup>2</sup> Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130 (15%).
- <sup>3</sup> If the SW1 recommended reductions are adopted, the CORE Services Total = \$17,859,441 (86%); SUPPORT Services Total = \$2,987,028 (14%); CLINICAL QUALITY MANAGEMENT (2.5%).
- <sup>4</sup> Close out of FY 2020 (YR 30) is still in process, therefore the final amount of available carry over funds will not be known until this process is finalized.
- <sup>5</sup> Administration includes Partnership (Planning Council) and Program Support Costs.



**MIAMI-DADE COUNTY RYAN WHITE PART A - MAI FUNDING**  
**FY 2021-22 (YR 31) MINORITY AIDS INITIATIVE (MAI) GRANT FUNDING ALLOCATIONS**  
**SWEEPS 1 REALLOCATIONS**

<b>RANKING ORDER <sup>1</sup></b>	<b>SERVICE CATEGORIES</b>	<b>CORE/SUPPORT</b>	<b>YR 31 ALLOCATIONS <sup>2</sup></b>	<b>YR 31 SW1 RECOMMENDED REDUCTIONS</b>	<b>YR 31 FUNDING RECOMMENDATIONS <sup>3</sup></b>	<b>CARRY OVER REQUEST OF YR 30 FUNDS RECOMMENDATION <sup>4</sup></b>
1	MEDICAL CASE MANAGEMENT	CORE	\$ 903,920	\$ -	\$ 903,920	
2	OUTPATIENT/AMBULATORY HEALTH	CORE	\$ 1,362,753	\$ (97,997)	\$ 1,264,756	\$ 97,997
3	MENTAL HEALTH SERVICE	CORE	\$ 18,960	\$ -	\$ 18,960	
4	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 8,058	\$ -	\$ 8,058	
5	OUTREACH SERVICES	SUPPORT	\$ 39,816	\$ -	\$ 39,816	
6	MEDICAL TRANSPORTATION	SUPPORT	\$ 7,628	\$ -	\$ 7,628	
7	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 12,087	\$ (12,087)	\$ -	
	<b>SUBTOTAL</b>		<b>\$ 2,353,222</b>	<b>\$ (110,084)</b>	<b>\$ 2,243,138</b>	<b>\$ 97,997</b>
	CLINICAL QUALITY MANAGEMENT		\$ 100,000	\$ -	\$ 100,000	
	ADMINISTRATION (10%)		\$ 260,348	\$ -	\$ 260,348	
	<b>GRAND TOTAL</b>		<b>\$ 2,713,570</b>	<b>\$ (110,084)</b>	<b>\$ 2,603,486</b>	<b>\$ 97,997</b>

**DIRECT SERVICES:**

\$ (2,353,222)	YR 31 RFP Award Allocation
\$ 2,243,138	YR 31 Maximum Direct Services Allocation
<b>\$ (110,084)</b>	<b>DIFFERENCE (Reduction Needed)</b>

**YR 31 Current Award (Breakdown by Funding Source)**

\$ 15,689,960	Formula Funding
\$ 7,877,731	Supplemental Funding
\$ 261,718	FY'19 Supplemental
<b>\$ 2,603,486</b>	<b>MAI Funding</b>
<b>\$ 26,432,895</b>	<b>YR 31 Total Award</b>

**NOTES:**

<sup>1</sup> YR 31 ranking order is based on the Needs Assessment's allocation as provided in the FY 2021 Notice of Funding Opportunity (NOFO).

<sup>2</sup> Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$2,293,691 (97%); SUPPORT Services Total = \$59,531 (3%).

<sup>3</sup> If the SW1 recommended reductions are adopted, the CORE Services Total = \$2,292,897 (98%); SUPPORT Services Total = \$47,444 (2%); CLINICAL QUALITY MANAGEMENT (3.8%).

<sup>4</sup> Close out of FY 2020 (YR 30) is still in process, therefore the final amount of available carry over funds will not be known until this process is finalized.



**Wednesday, July 14, 2021**

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# BYLAWS

Effective July 20, 2020

**EXCERPT - ARTICLE 5:  
OFFICERS**

The Miami-Dade HIV/AIDS Partnership, having been duly established by the Board of County Commissioners of Miami-Dade County, Florida by Ordinance No. 98-127 codified in Chapter 2, Article LXXX of the Code, hereby adopts these Bylaws for the purpose of establishing the basic rules by which it shall conduct its business and discharge its obligations



2121 Ponce de Leon Boulevard, Suite 240  
Coral Gables, FL 33134



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- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

**ARTICLE 5. Officers**

The Partnership, standing committees, subcommittees, and workgroups shall have an elected Chair and Vice-Chair (Officers).

**SECTION 5.1. Officers**

**A. The Partnership**

1. The Partnership shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the Partnership.
2. Officers shall be full voting members.
3. At least one (1) officer of the Partnership must be a person with HIV.
4. The Chair and Vice-Chair of the Partnership shall not be representatives of a grantee organization, and shall not personally provide, represent entities that provide, or otherwise possess a financial relationship with entities that provide HIV-related services funded by programs under the purview of the Partnership.

5. No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

## **B. Standing Committees, Subcommittees, and Workgroups**

1. Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
2. Officers shall be full voting members.
3. At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
4. Standing committees, subcommittees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
5. No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

## **SECTION 5.2. Officer Responsibilities**

### **A. All Chairs**

1. Preside at all meetings at which they are present;
2. Exercise their right to vote at their respective meetings;
3. Maintain decorum;
4. Ensure the participation of all members; and
5. Facilitate the enactment of business at all meetings.

### **B. The Partnership Chair**

1. Have full voting rights at Partnership meetings and at all other committee, subcommittee, and workgroup meetings;
2. Sign correspondence and documents required by the Recipient, as approved by the Partnership; and
3. Appoint, as necessary, Partnership members to standing committees, subcommittees, or workgroups. All appointments must be approved by the Partnership.
4. The Chair or Vice-Chair of the Partnership shall present to the Miami-Dade County Board of County Commissioners, the Florida Department of Health in Miami-Dade County, the City of Miami Commissioners, and the general community on an annual basis a written report describing the Partnership's activities related to HIV/AIDS in housing, care and treatment services and prevention in Miami-Dade County.

5. Subject to the approval of the Partnership, from time to time as the need arises, the Chair or Vice-Chair of the Partnership may also present oral presentations and/or reports to the Miami-Dade Board of County Commissioners, the Florida Department of Health in Miami-Dade County, the City of Miami Commissioners, and the general community.

### **C. The Vice-Chair**

1. The Vice-Chair shall act as Chair in the Chair's absence or inability to conduct business.

## **SECTION 5.3. Term of Office**

- A. Elected officers of the Partnership, standing committees, subcommittees, and workgroups shall serve a one (1) year term. No elected officer may serve more than two (2) consecutive one-year terms.
- B. The terms of office of elected Chairs of workgroups may be for less than one year depending on expiry date of such workgroup.
- C. Upon conclusion of the first one-year term in the month preceding election of new officers, elections shall be held in accordance with Section 5.4 of these Bylaws. If eligible, the current Chair of the Partnership, a standing committee, or a subcommittee may be nominated at this time to be elected for a second term. Other eligible members of the Partnership, standing committees or subcommittees, including but not limited to the Vice-Chair, may also be nominated regardless of whether the current Chair has elected to seek a second term.
- D. Approval of a second one-year term requires a majority vote.
- E. An individual who has served as an officer of a committee may reapply to be nominated as an officer of the same committee after a minimum of one (1) year following completion of the second term.

## **SECTION 5.4. Nominations and Elections of Officers**

### **A. Partnership**

1. Nominations for Partnership Chair and Vice Chair shall be made in February of each year.
2. Elections for Partnership Chair and Vice Chair shall be held in March of each year.

### **B. Standing Committees and Subcommittees**

1. Nominations of standing committee and subcommittee officers shall be made in the meeting prior to the scheduled election.
2. Elections of officers to standing committees and subcommittees shall be held in January of each year.

### **C. Workgroups**

1. Elections of officers to workgroups shall be held at the first meeting of such workgroup.

## SECTION 5.5. Officer Removals and Vacancies

- A. An officer may be removed for good cause, subject to approval of the Partnership. Said officer may be removed for cause demonstrated by failure to execute their duties and responsibilities of office or flagrant or repeated violations of Article 6 of these Bylaws and the Code of Conduct approved by the Partnership.
- B. Recommendations for officer removal shall be forwarded to the Executive Committee for consideration prior to being presented to the Partnership. This may occur only after the officer has been duly noticed of the charges and has been afforded the right to a hearing before the Executive Committee and/or the Partnership.
- C. In order to vote on the removal of an officer, a minimum of two-thirds of the Partnership must be in attendance.
- D. A vacancy in any office resulting from death, resignation, removal, expiration of term or other cause may be filled upon the nomination and election of a successor by the committee with the vacancy. The successor shall serve for the remainder of the predecessor's term.

[REDACTED]

[REDACTED]

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[REDACTED]  
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[REDACTED]

[REDACTED]  
[REDACTED]





**Wednesday, July 14, 2021**

2:00 PM – 4:00 PM

Miami-Dade County Main Library  
101 West Flagler Street, Auditorium, Miami, FL 33130

**AGENDA**

- |       |   |                 |
|-------|---|-----------------|
| I.    | Call to Order/Introductions                                       | Travis Neff     |
| II.   | Resource Persons  | Dennis Iadarola |
| III.  | Review/Approve Agenda   | All             |
| IV.   | Floor Open to the Public  | Travis Neff     |
| V.    | Review/Approve Minutes of October 19, 2020                        | All             |
| VI.   | Membership  | Travis Neff     |
| VII.  | Reports   |                 |
|       | A. Grantee/Recipient Reports                                      |                 |
|       | ▪ Ryan White Part A/MAI   | Daniel T. Wall  |
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|       | ▪ Community Coalition (no motions)                                |                 |
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|       | ▪ Strategic Planning (no motions)                                 |                 |
| VIII. | Standing Business   |                 |
|       | ▪ 2021 Officer Nominations/Elections Process Review               | All             |
| IX.   | New Business  |                 |
|       | ▪ Source of Income Filing   | All             |
| X.    | Announcements   | All             |
| XI.   | Next Meeting: August 16, 2021 at Miami Main Library               | Dennis Iadarola |
| XII.  | Adjournment   | Travis Neff     |

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# August 2021

## Ryan White Part A/MAI Program and Miami-Dade HIV/AIDS Partnership Calendar

S	Monday	Tuesday	Wednesday	Thursday	Friday	S		
1	<b>2</b> Miami-Dade HIV/AIDS Partnership <b>Executive Committee</b> <i>(Meets as needed)</i>	3	4	<b>5</b> Miami-Dade HIV/AIDS Partnership <b>Care &amp; Treatment Committee</b> <b>NEEDS ASSESSMENT PART III</b> <b>10:00 AM – 12:00 PM</b> Miami-Dade County Main Library 101 West Flagler Street, Auditorium Miami, FL 33130	6	7		
8	<b>9</b> Miami-Dade HIV/AIDS Partnership <b>Prevention Committee &amp; Strategic Planning</b> <b>Committee Joint Integrated Plan Review Team</b> <b>10:00 AM – 12:00 PM</b> Miami-Dade County Main Library 101 West Flagler Street, Auditorium Miami, FL 33130	10	<b>11</b> Miami-Dade HIV/AIDS Partnership <b>Housing Committee</b> <b>2:00 PM – 4:00 PM</b> Behavioral Science Research Corporation, 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134	12	13	14		
15	<b>16</b> <b>Miami-Dade HIV/AIDS Partnership</b> <b>10:00 AM – 12:00 PM</b> Miami-Dade County Main Library 101 West Flagler Street Auditorium Miami, FL 33130	17	18	<b>19</b> Miami-Dade HIV/AIDS Partnership <b>Housing Committee</b> <b>**New date: August 11, 2021**</b>	<b>20</b>  <b>Southern HIV/AIDS</b> <b>Awareness Day</b>  <b>Clinical Quality Management</b> <b>Committee (CQMC)</b> <b>9:30 AM – 11:30 AM</b> <b>Zoom Meeting – RSVP Required</b>	21		
22	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: fit-content; margin: 0 auto;"> <b>Print It</b>  <b>Post It</b>   <b>Pass It Around</b>  </div>		<b>24</b>	<b>25</b> Ryan White Program Medical Case Manager Supervisor Training <b>9:00 AM – 5:00 PM</b> Borinquen Healthcare Center 3601 Federal Highway Conference Room, 3rd Floor Miami, FL 33137	<b>26</b>	<b>27</b> Miami-Dade HIV/AIDS Partnership <b>Medical Care Subcommittee</b> <b>9:30 AM – 11:30 AM</b> Miami-Dade County Main Library 101 West Flagler Street Auditorium Miami, FL 33130	28	
29	<b>30</b> Miami-Dade HIV/AIDS Partnership <b>Community Coalition Roundtable Luncheon</b> <b>12:00 PM – 2:00 PM</b> TBD	<b>31</b> <b>Minority AIDS Initiative Clinical</b> <b>Quality Management (MAI CQM)</b> <b>Team</b> <b>9:30 AM – 11:30 AM</b> <b>Zoom Meeting – RSVP Required</b>					All events listed on this calendar are open to the public. Meetings of the Clinical Quality Management Committee and Minority AIDS Initiative Clinical Quality Management Team are held via Zoom; all other meetings are held in person at the locations indicated on this calendar.  <b>PLEASE RSVP</b> Scan the QR Code to RSVP or contact us at <a href="mailto:cbontempo@behavioralscience.com">cbontempo@behavioralscience.com</a> , <a href="mailto:marlen@behavioralscience.com">marlen@behavioralscience.com</a> or (305) 445-1076.  To request material in accessible format, a sign language interpreter, CART (Communication Access Real-time Translation) services, and/or any other accommodation to participate in this or any other Miami-Dade HIV/AIDS Partnership meeting, please contact Marlen Meizoso or Christina Bontempo at (305) 445-1076 or send an e-mail to <a href="mailto:hiv-aidsinfo@behavioralscience.com">hiv-aidsinfo@behavioralscience.com</a> at least five (5) calendar days in advance to initiate your request. TTY users may also call 711 (Florida Relay Services).	

Version 07/12/21 Information on this calendar is subject to change.



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