



**Housing Committee Meeting**  
**Miami-Dade Public Library, 101 West Flagler Street, Auditorium,**  
**Miami, FL 33130 and Zoom**  
**May 11, 2021**

*Approved August 11, 2021*

| #                | Members           | Physically Present | Virtually Present | Absent | Guests             |
|------------------|-------------------|--------------------|-------------------|--------|--------------------|
| 1                | Ade, Rose         | X                  |                   |        | Alicia Apfel       |
| 2                | Alleyne, Karen    | X                  |                   |        | Nicole Marriott    |
| 3                | Burks, Laurie Ann |                    |                   | X      |                    |
| 4                | Gabriel, Kytaina  | X                  |                   |        |                    |
| 5                | Herz, Stephen     | X                  |                   |        |                    |
| 6                | Laso, Carlos      |                    |                   | X      |                    |
| 7                | McFeely, John     | X                  |                   |        |                    |
| 9                | Rodriguez, Israel | X                  |                   |        | <b>Staff</b>       |
| 8                | Tazoe, Roberto    |                    | X                 |        | Christina Bontempo |
| 10               | Williams, April   |                    | X                 |        | Barbara Kubilus    |
| <b>Quorum: 4</b> |                   |                    |                   |        | Marlen Meizoso     |

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Stephen Herz, the Chair, called the meeting to order at 2:01 p.m.

**II. Meeting Housekeeping**

Marlen Meizoso reviewed the PowerPoint, *Zoom Meeting Housekeeping Items* (copy on file), which briefly explains best meeting practices, the chat box, other commonly used features, and specific instructions for in-person attendees. Members and guests were reminded that this meeting – including video, audio, and chat box input – is being recorded and will become part of the public record.

**III. Member Roll Call**

Mr. Herz read each member’s name into the record. Members who were present verbally acknowledged their attendance; members on Zoom were asked to chat their name to have their attendance recorded.

Mrs. Meizoso read each guest’s name into the record and noted the names of support staff present at the meeting. Virtual Guests were asked to send a chat message to have their attendance recorded.

**IV. Floor Open to the Public**

Mr. Herz opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk*

about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”

There were no comments made. Mr. Herz closed the floor for public comment.

#### **V. Review/Approve Agenda**

The committee reviewed the agenda and accepted the agenda as presented.

**Motion to approve the agenda as presented.**

**Moved: John McFeely**

**Second: Kytaina “KiKi” Gabriel**

**Motion: Passed**

#### **VI. Review/Approve Minutes of October 15, 2020**

The committee reviewed the minutes of October 15, 2020 and approved them as presented.

**Motion to accept the minutes of October 15, 2020.**

**Moved: Kitania “KiKi” Gabriel**

**Second: Rose Ade**

**Motion: Passed**

#### **VII. Reports-Membership and Motions Q & A**

All reports were posted online. If there are any questions regarding the Motions or Vacancy reports, these may be directed to staff.

#### **VIII. Standing Business**

- ***Elections 2021***

*Marlen Meizoso*

Mrs. Meizoso informed the Committee that elections were not held at the Partnership meeting in March; resulting in the need to conduct a vote at the next (Partnership) meeting as to whether to proceed with the elections (at that meeting) or to postpone until the next cycle. Voting results will be shared with the Committee via email; or the new date for conducting the elections.

- ***HOPWA Programs Update***

*Roberto Tazoe*

Mr. Tazoe indicated that the HOPWA program is still providing services. The City is still funding the Tenant Base Rental Assistance (TBRA) Program, Project Based Program and Short-Term Rental, Mortgage and Utility (STRMU) programs, one funded by the City with CARES Act money and one by the State. For next fiscal year, the City is expected to receive \$11,924,914 which is a little more than this year.

#### **IX. New Business**

- ***Tenet -Based Rental Assistance (TBRA) Program Costs***

*Roberto Tazoe*

Mr. Tazoe indicated that while the HOPWA program received a slight increase in funds, housing affordability this year has decreased. Fair Market Rents (FMR) determined by Housing and Urban Development (HUD) have dropped but rent prices have risen. In the past, the program served 1,100 households but currently the program is serving 826 households. Additional reductions will need to be made to reduce the total to 770-780 households to maintain program integrity because of rising rent costs. Clients will not be removed but those clients who leave the program will not be replaced. Those clients who are on the waitlist will need to wait until the number (households) drops below 770.

A question was asked if the City had flexibility to carry funds over for next year. Mr. Tazoe indicated carryover funding is anticipated with a projected balance of \$2 million for next year. These additional funds will be carried over to next year as the City does not want to completely expend all funding (this year) in case of a funding shortfall next year.

• **Health Council of South Florida’s Special HOPWA Project**

*Alicia Apfel and Nicole Marriott*

Alecia Apfel and Nicole Marriott reviewed flyers for two programs sponsored by the Health Council of South Florida (HCSF) (copy on file) for a two-year pilot project. The program helps HIV positive pregnant persons, youth (18-24 years old), transgender and persons with opioid-use disorder (OUD) who inject. The program will offer a rapid rehousing model for nine months of assistance with clients paying 30% of their income. The program can also assist with rentals (STRMU) and deposits and will offer a CTI model of case management. The expected outcome of the program will be to provide stability to those who are homeless or about to be homeless. The HCSF has reached out to several partners who work with the target populations including UM’s IDEA Exchange. Members suggested reaching out to the specialty clinics at Jackson, Care Resource and Borinquen who work with the target populations being sought. Staff will post the flyers on the Partnership’s social media pages; the information will be included in the weekly community notices and with Quality Improvement staff who work with case managers.

**X. Announcements**

Mrs. Meizoso indicated all announcements are accessible online but a copy of the public notice announcing the opening of the County’s Section 8 next week was distributed (copy on file). The applications will be available at the Main Library.

**XI. Next Meeting**

The next meeting is scheduled for July 15, 2021.

**XII. Adjournment**

**Motion to adjourn the meeting.**

**Moved: John McFeely**

**Second: Karen Alleyne**

**Motion: Passed**

The Chair adjourned the meeting at 2:39 p.m.