



Housing Committee Meeting
Behavioral Science Research, 2121 Ponce De Leon Blvd, Ste. 240
Coral Gables, FL 33134
August 11, 2021

Approved November 18, 2021

#	Members	Present	Absent	Guests
1	Ade, Rose	X		Alicia Apfel
2	Alleyne, Karen	X		
3	Burks, Laurie Ann		X	
4	Gabriel, Kytaina	X		
5	Herz, Stephen	X		
6	Laso, Carlos	X		
7	McFeely, John	X		
8	Tazoe, Roberto	X		Staff
9	Rodriguez, Israel	X		Barbara Kubilus
10	Williams, April		X	Marlen Meizoso
Quorum: 4				

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order/Introductions

Stephen Herz, the Chair, called the meeting to order at 2:07 p.m. and introduced himself. He requested members and guests introduce themselves.

II. Housekeeping

Marlen Meizoso reviewed housekeeping items including best meeting practices, general conduct reminders and the location of materials.

III. Resource Persons

Mr. Herz identified Behavioral Science Research (BSR) as resource persons. If anyone had any questions, they should speak to BSR staff after the meeting.

IV. Floor Open to the Public

Mr. Herz opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”

There were no comments made. Mr. Herz closed the floor for public comment.

V. Review/Approve Agenda

The committee reviewed the agenda and Ms. Meizoso indicated she had announcements. The committee voted to accept the agenda as presented.

Motion to approve the agenda as presented.

Moved: John McFeely

Second: Carlos Laso

Motion: Passed

VI. Review/Approve Minutes of May 11, 2021

The committee reviewed the minutes of May 11, 2021 and approved them as presented.

Motion to accept the minutes of May 11, 2021 as presented.

Moved: Roberto Tazoe

Second: Rose Ade

Motion: Passed

VII. Reports

- **HOPWA Program Updates (LTRA, Project Based, STRMU)**

Roberto Tazoe

Roberto Tazoe provided an updated on the HOPWA program. The City of Miami Commissioners are approving the allocation of \$11.9 million dollars for the upcoming year. There are five providers for Long Term Rental Assistance (LTRA) services and two for project based (Carrfour and MBCDC) services. The program currently assists 826 clients in the LTRA program and will continue to fund short term rental, mortgage, and utility assistance (STRMU). Some funds from the CARES Act remain for the STRMU program and will be moved to the other provider (Care Resource) who has the STRMU program funded by the State. The state funding for the STRMU program ends June 30, 2022.

- **Partnership Report (reference only)**

Marlen Meizoso

Mrs. Meizoso referenced the Partnership report (copy on file) which detailed the activities at the last Partnership meeting including the decision to maintain current officers until the elections of 2022.

- **Membership Vacancies**

Marlen Meizoso

Mrs. Meizoso referenced the membership vacancy report (copy on file) which has been revamped to be more user friendly. Vacancies were reviewed and attendees were encouraged to recommend interested parties to contact staff or download an application online at www.aidsnet.org.

VIII. Standing Business

- **Elections 2021 and Vice Chair**

Marlen Meizoso

Mrs. Meizoso indicated that there will be no election for Housing Committee chair this year per the decision of the Partnership but as previously indicated at the last meeting and via email, an election for vice chair will be held to fill the current vacancy. No other eligible members aside from John McFeely indicated interest in the vice chair position. The Committee opted to make a motion rather than use a paper ballot to make their selection. The Committee selected John McFeely as vice chair.

Motion select John McFeely as vice chair of the Housing Committee.

Moved: Rose Ade

Second: Karen Allenye

Motion: Passed

IX. New Business

• **2021 HIV/AIDS Housing Needs Assessment**

Alecia Apfel

Alecia Apfel reviewed the 2021 HIV/AIDS Housing Needs Assessment survey (copy on file). Last year the survey was not conducted but this year the funders are requiring the survey. The survey serves as a gauge of housing issues, documented challenges and identifies needs. This year physical copies of the surveys will be made available at case management sites. Surveys will also be accessible electronically via a QR code. Members suggested having surveys available at Ryan White medical transportation sites and at the food bank. The IDEA exchange may also be a good location to have surveys although surveys are intended to be completed only by HIV positive individuals. The ADAP office may also be a good location to have information regarding the survey since clients could complete them while they wait to be served. The Committee reviewed the questions and decided to add a question regarding if clients were diagnosed with COVID-19 and if they were hospitalized. Two questions will be added asking where clients live now and where clients were living before, they became homeless. An extra page will be added to the survey listing housing resources including domestic violence and human trafficking hotlines.

X. Announcements

Mrs. Meizoso indicated RSVPs can now be accepted using the QR code located on agendas which is a new feature. Also, starting next week per the Mayor's Emergency Order meetings will return to a hybrid format. Members with a medical reason may participate via Zoom if they complete the medical release form 48 hours before the meeting. Upon receipt of the form, staff will forward the Zoom link. A physical quorum of members is still required to hold the meetings. Meetings will only be held when business is required.

XI. Next Meeting

The next meeting is scheduled for September 16, 2021, at the Main Library.

XII. Adjournment

Motion to adjourn the meeting.

Moved: John McFeely

Second: Roberto Tazoe

Motion: Passed

The Chair adjourned the meeting at 3:05 p.m.