



Community Coalition Roundtable Luncheon
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 230
Coral Gables, FL 33134 and via Zoom
February 28, 2022

Approved March 28, 2022

#	Members	Present	Absent
1	Burks, Laurie Ann	x	
2	Ferrer, Luigi	x	
3	Jones, Sandra	x	
4	McIntyre, Harold	x	
5	McMullen, Lamar	x	
6	Perez Bermudez, Alberto	x	
7	Tramel, Alecia	x	
8	Vaughn, Sannita	x	
16 Vacancies			
Quorum: 4			

Guests	
Byamugisha, Acklynn	
Camino, Jose	
Hyde, Robert	
Tyson, Keanon	
Woodard, Shirley	
Staff	
Bontempo, Christina	
Kubilus, Barbara	
Ladner, Robert	

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. This roundtable was held in a hybrid format with attendance available in-person and via Zoom. Meeting documents were projected in the meeting room and on the Zoom shared screen.

I. Call to Order

Committee Chair, Alecia Tramel, called the roundtable to order at 12:09 p.m. In-person attendees introduced themselves and staff read the names of Zoom participants.

II. Introductions (In-person attendees)

Members, guests, and staff attending in person introduced themselves.

III. Roll Call (Zoom attendees)

The Zoom meeting was monitored for attendees; there were no Zoom attendees.

IV. Housekeeping/Meeting Rules

Ms. Tramel presented the PowerPoint, *Partnership Meeting Housekeeping – Hybrid Meetings*, including code of conduct, resource persons, and attendance. Members and guests were reminded that this meeting – including video, audio, and chat box input – is being recorded and will become part of the public record.

V. Floor Open to the Public

Committee Vice Chair, Lamar McMullen, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

VI. Review/Approve Agenda

The committee reviewed the agenda. Staff requested addition of a discussion on a new telehealth grant to be added under New Business.

Motion to approve the agenda with the additional New Business item.

Moved: Sandra Jones

Seconded: Laurie Ann Burks

Motion: Passed

VII. Review the Minutes of January 31, 2022

Members reviewed the January 31, 2022 meeting minutes. There were no changes.

Motion to approve the January 31, 2022 meeting minutes as presented.

Moved: Sannita Vaughn

Seconded: Harold McIntyre

Motion: Passed

VIII. Reports

▪ Partnership Report

The Partnership Report was posted online and a reference copy was available at the meeting. Ms. Tramel noted the Partnership approved the recommendation for her Partnership membership and tabled the recommendation for John Frazier as he was not able to attend the meeting.

▪ Membership

There were no member applicants at the meeting. The item was tabled.

IX. Standing Business

▪ Meeting Times and Locations (April – June)

Members agreed to return to holding meetings at provider locations and other locations around the county.

Mr. McMullen offered Empower U as a meeting site for April and May. The meetings will be from 5:30 p.m. to 7:30 p.m.

The June meeting falls on National HIV Testing Day. Members agreed to participate in a National HIV Testing Day event to promote the Partnership, instead of holding a meeting. Staff advised a meal can be provided for members who participate.

Motion to hold April and May, 2022 Community Coalition Roundtable Dinner from 5:30 p.m. to 7:30 p.m., at Empower U Community Health Center.

Moved: Lamar McMullen

Seconded: Sannita Vaughn

Motion: Passed

Staff was asked to look into other community centers and Pridelines for meetings after June.

▪ **Roundtable Feedback Review and Revision**

On February 14, 2022, the Joint Integrated Plan Review Team (JIPRT) was provided with the *Community Coalition Roundtable Issues for Feedback* document for consideration in Integrated Planning. JIPRT members noted the dates of the feedback were July and August of 2021 and asked staff to verify with the Community Coalition if these are still items of concern going forward. Coalition members reviewed the document and agreed the concerns are still valid and should be considered when writing the new Integrated Plan. Specifically, members discussed the importance of better coordination with Affordable Care Act providers; updated and consistent cultural competency, gender-affirming, and anti-discrimination trainings for providers; and acknowledging the difficulties of navigating the HIV care system.

X. New Business

▪ **Member Expense Reports**

Staff distributed the *2022 Expense Report Form* which details the allowable reimbursable expenses and eligibility for reimbursement for Partnership and Committee members. Staff noted anyone using a ride-share service such as Uber will be reimbursed based on miles not on the cost of the ride.

▪ **Roundtable Discussion: Client Satisfaction Survey**

Dr. Robert Ladner presented findings from the 2021 Ryan White Program (RWP) Client Satisfaction Survey. The survey focused on clients who receive RWP Medical Case Management. The data showed that although the majority clients are receiving information about the importance of viral load suppression and treatment adherence, there is a lack of understanding of the information being given. Improvements are needed from the front-line staff to the doctors.

The upcoming survey will focus on persons receiving services from RWP doctors and dentists. Members suggested questions should cover interactions with peers, front-line staff, and doctors/dentists.

Other suggested questions to consider on the survey are:

- Have you had trouble enrolling or re-enrolling in ADAP or RWP?
- Of the people you see during an appointment, who do you like the most? Who the least?
- What services are you lacking that might be available through the RWP?
- Is your doctor a general practitioner or an HIV specialist?
- Is your doctor comfortable talking about drug use or sex?
- Does your doctor explain your lab results in a way you understand?
- How comfortable are you asking your doctor questions?

▪ **Telehealth Grant**

Members were asked about their experience with telehealth to inform the grant application for *Telehealth Strategies to Maximize HIV Care*. Since time was limited, staff requested members reply to a brief survey which with questions such as:

- Do you currently use telehealth?

- If so, what could be done to improve services?
- Does telehealth make you feel unsafe or uncomfortable?
- What would your ideal telehealth experience be?

Staff will distribute the survey after the meeting.

XI. Announcements

The Miami Speakers Bureau is starting again in March. Interested persons should contact Acklynn Byamugisha at the Florida Department of Health or speak to her after the meeting.

Long-term HIV Survivor's Day and National Women and Girls HIV/AIDS Awareness Day events are ongoing; flyers have been posted on www.aidsnet.org and social media. Anyone wishing to promote additional events should contact staff.

Alberto Perez Bermudez asked anyone who has experience with publishing to assist him in completing his personal memoir.

Members expressed interest in participating in AIDSWalk Miami. The event is being rebranded and a date for 2022 has not yet been advertised; staff will bring an update to the next meeting.

XII. Next Roundtable

Mr. McMullen announced the next Roundtable is scheduled for 12:00 Noon at Behavioral Science Research on March 28, 2022.

XIII. Adjournment

Ms. Tramel called for a motion to adjourn.

Motion to adjourn.

Moved: Sannita Vaughn

Seconded: Sandra Jones

Motion: Passed

The roundtable adjourned at 1:55 p.m.