



Miami-Dade HIV/AIDS Partnership Meeting Minutes
Miami-Dade County Main Library, 101 West Flagler Street, Auditorium,
Miami, FL 33130 and via Zoom
December 13, 2021

Approved February 15, 2022

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann	x	
2	Downs, Frederick	x	
3	Duberli, Francesco		x
4	Forrest, David	x	
5	Garcia, Ana	x*	
6	Goldberg, David	x	
7	Henriquez, Maria	x	
8	Herz, Stephen	x	
9	Hess, Amaris		x
10	Hunter, Tabitha	x	
11	Iadarola, Dennis		x
12	Laso, Carlos		x
13	Machado, Angela	x	
14	McIntyre, Harold	x	
15	Neff, Travis	x	
16	Perez Bermudez, Alberto		x
17	Puente, Miguel	x*	
18	Romero, Javier	x*	
19	Sarmiento, Abril	x	
20	Shmuels, Diego		x
21	Siclari, Rick	x*	
22	Tazoe, Roberto	x	
23	Vaughn, Sannita	x	
24	Wall, Daniel T.	x	
25	Vacant Representative of the Affected Community		
26	Vacant Representative of the Affected Community		
27	Vacant Representative of the Affected Community		
28	Vacant Representative of the Affected Community		
29	Vacant Representative of the Affected Community		
30	Vacant Representative of the Affected Community		
31	Vacant Representative of the Affected Community		
32	Vacant Representative of the Affected Community		
33	Vacant Representative Co-infected with Hepatitis B or C		
34	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
35	Vacant Hospital or Health Care Planning Agency Representative		
36	Vacant Federally Recognized Indian Tribe Representative		
37	Vacant Mental Health Provider Representative		
38	Vacant Miami-Dade County Public Schools Representative		
39	Vacant Non-Elected Community Leader, not an HIV provider		
Quorum = 13			
*Indicates attendance via Zoom			

#	Alternate Representatives of the Affected Community	Present	Absent
1	Vacant		
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Vacant MDC Mayor Office		
2	Vacant Board of County Commissioners		
Guests			
	Marques, Jamie*		
	Mester, Brad		
	Pache, Rosa		
	Poblete, Karen*		
	Sam, Shibu		
	Singh, Hardeep		
	Valle-Schwenk, Carla		
	Vega, Manny Laureano*		
	Villamizar, Kira		
	Willacy, Kwesi*		
	Zayas, Maribel		
Staff			
	Bontempo, Christina		
	Ladner, Robert		
	Meizoso, Marlen		
	Smith, Terrence A., Esq.		

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. This meeting was held in a hybrid format with attendance in-person and via Zoom. Meeting documents were projected in the meeting room and on the Zoom shared screen.

I. Call to Order

Committee Chair, Travis Neff, called the meeting to order at 10:13 a.m.

II. Moment of Silence

Mr. Neff called for a moment of silence in recognition of lost loved ones.

III. Introductions (In-person Attendees)

Members, guests, and staff attending in person introduced themselves.

IV. Roll Call (Zoom Attendees)

Staff read the names of members and guests participating via Zoom. Guests were asked to send a chat message to have their attendance recorded.

V. Housekeeping/Meeting Rules

Mr. Neff presented the PowerPoint, *Partnership Meeting Housekeeping – Hybrid Meetings*, including code of conduct, resource persons, and attendance. Members and guests were reminded that this meeting – including video, audio, and chat box input – is being recorded and will become part of the public record. Members on Zoom were instructed to be on camera during the meeting.

VI. Floor Open to the Public

Mr. Neff opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

VII. Review/Approve Agenda

Members reviewed the agenda. Member Daniel T. Wall requested to change the title of the New Business item from, “Ryan White Part A Sweeps #3,” to “Year End Reallocation Delegation of Authority”.

Motion to approve the agenda, with the change to New Business.

Moved: David Goldberg

Seconded: Daniel T. Wall

Motion: Passed

VIII. Review/Approve Minutes of October 20, 2021

Minutes of October 20, 2021, were posted for review and shown on the screen at the meeting; there were no changes or corrections.

Motion to approve the minutes of the October 20, 2021 as presented.

Moved: Sannita Vaughn

Seconded: Daniel T. Wall

Motion: Passed

IX. Membership

Staff advised that three new members have been appointed by the Mayor. The appointments were made within one month of submission to the Mayor’s office which represents a major change in the speed of appointments, which

have historically taken more than three months. New member Harold McIntyre was present and stated his appreciation for the appointment; members welcomed him and applauded his participation.

X. Reports

A. Grantee/Recipient Reports

▪ Ryan White Part A/Minority AIDS Initiative (MAI)

Daniel T. Wall

Daniel T. Wall, Office of Management and Budget – Miami-Dade County (OMB), reported on Ryan White Part A/Minority AIDS Initiative (MAI) Program (RWP) updates. The latest expenditure reports and client count were projected (copies on file).

The RWP served 7,763 unduplicated clients from March 1, 2021 to October 31, 2021, which is less than in the previous year. There is a lag in data as all services entered for billing have not yet been processed for reimbursement. Regarding the difference in client count, possible reasons may be related to COVID-19, clients moving out of state, and the prevalence of telehealth options.

Test and Treat/Rapid Access (TTRA) protocol includes 2,379 TTRA clients enrolled between the protocol start date of July 2, 2018 through December 1, 2021. Of those, 883 were new to care; 606 were new to RWP care; 888 were returned to care; and 2 had an unspecified referral. Regarding antiretroviral therapy and viral suppression, at the time of this reporting, 1,663 (70%) were on ART medications and 1,672 (70%) were virally suppressed.

All eighteen (18) Part A/MAI contracts are executed.

OMB is up to date with all federal reports.

Regarding Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding received by the County, a no cost extension was approved to March 31, 2022; all amendments to extend the end date have been executed; and the final data report was submitted by the October 15, 2021, deadline.

Ending the HIV Epidemic (EHE) contracts are in development and are expected to be executed by December 31, 2021.

Regarding the new Health Resources and Services Administration (HRSA) Policy Clarification Notice (PCN) #21-02 which addresses changes in process and timing of client eligibility, OMB is coordinating implementation of the change with the Florida Department of Health in Miami-Dade County (FDOH) to avoid confusion and extra work for clients. Changes are expected to be fully implemented by the beginning of the next RWP fiscal year, March 2022.

The 2022-2026 Integrated Plan guidance was released and work on the new Plan, due December 6, 2022, will be a major focus in the new year, particularly in Strategic Planning and Prevention Committee meetings. Community engagement is a vital component of the Plan so all members should try to contribute. Notably, failure to complete the plan may jeopardize Part A and Part B funding.

Florida Comprehensive Planning Network (FCPN) quarterly meetings and updates were held in November 2021; Mr. Wall attended the Medication Access Committee meetings; the Florida Part A / Part B Recipient coordination meetings are taking place on December 17, 2021.

Clients need to enroll in the ACA Marketplace by December 15, 2021, in order to begin coverage on January 1, 2022. Per American Exchange, as of December 1, 2021, we are currently at 1,168 enrollments in Miami-Dade for 2022. At this same time last year, we were at 1,199 enrollments for

2021. In total for 2021, we had well over 2,000 enrollments. Our Medical Case Management team is striving to reach and exceed our 2021 enrollment numbers.

Discussion continues around Cabenuva implementation to help improve the enrollment process and timeliness of providing the medication to be administered.

▪ **Ryan White Part B**

David Goldberg

David Goldberg, Florida Department of Health in Miami-Dade County (FDOH), reviewed the *Florida Department of Health Expenditure/Invoice Reports* for October 2021. Data presented are current as of the date posted. Expenditures and clients served are lower than expected due to other funding covering Part B services. However, Part B Emergency Financial Assistance expenditures and clients served increased in the reporting period; EFA may cover one-time housing assistance, utility assistance, and/or food for eligible clients.

FDOH has switched from the CAREWare client database system to Provide Enterprise-Miami (PE-Miami). This is the same database system used for RWP Part A/MAI clients which will reduce duplication of effort for medical case managers in entering client data.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Javier Romero

Dr. Javier Romero, FDOH-Miami-Dade County, reviewed November AIDS Drug Assistance Program (ADAP) Miami usage and expenditure data and program notes including updates on Affordable Care Act Marketplace enrollment and income limit changes; Cabenuva utilization; and ADAP Prescription Drug Formulary updates.

▪ **General Revenue at SFAN**

Angela Machado

Angela Machado, South Florida AIDS Network, reviewed the General Revenue (GR) Report for October 2021; the fiscal year began in July. Medical Case Management clients served include both face-to-face and telehealth encounters. Transportation Assistance has been helpful with improving adherence and Outpatient Ambulatory Health Service compliance, including more face-to-face appointments. Currently there are 13 GR-designated beds at the Salvation Army and 11 are in use.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Roberto Tazoe, City of Miami, Department of Housing & Community Development, reported that the Tennant Based Rental Assistance Program is still on waitlist number 70; it has not been possible to call persons off the waitlist due to the 8-10% increase in the Fair Market Rent (FMR).

The Short-Term Rental, Mortgage, and Utility Assistance (STRMU) program is being funded by FDOH and other funding sources. Persons interested in this program should contact Care Resource at (303) 576-1234. The program can assist for up to two (2) years; after that time there are currently no transitional services in place.

HOPWA project-based housing is funding six (6) units all of which are currently occupied.

Mr. Tazoe was asked to address a specific question regarding Section 8 housing which will be addressed after the meeting.

Regarding HOPWA recertification, there have been no issues reported as relates to COVID-19 restrictions and guidelines.

B. Committee Reports

Committee Reports to the Miami-Dade HIV/AIDS Partnership were projected on the shared screen and committee officers and/or members read the motions into the record for the board's consideration. In-person member attendees were provided a paper copy of the report and referenced attachments.

Care and Treatment

Committee member, Daniel T. Wall, presented the motions in the report:

Motion to recommend Dr. Diego Shmuels as the Care and Treatment Florida Comprehensive Planning Network alternate representative.

Moved: Daniel T. Wall

Seconded: Sannita Vaughn

Motion: Passed

Members received a copy of the RWP service descriptions for Emergency Financial Assistance; Food Bank; Other Professional Assistance: Legal Assistance and Permanency Planning; Outreach; AIDS Pharmaceuticals; and Outpatient Ambulatory Health Services.

Motion to accept the Emergency Financial Assistance; Food Bank; Other Professional Assistance: Legal Assistance and Permanency Planning; and Outreach service descriptions as presented [Attachment #1].

Moved: Daniel T. Wall

Seconded: Frederick Downs

Motion: Passed

Motion to accept the changes to the AIDS Pharmaceutical and Outpatient Ambulatory Health Services [Attachment #2] descriptions, as presented.

Moved: Daniel T. Wall

Seconded: Frederick Downs

Motion: Passed

Members considered recommendations to remove underutilized drugs which are no longer part of the standard of care.

Motion to remove fosamprenavir (Lexiva), indinavir (Crixivan), nelfinavir (Viracept), saquinavir (Invirase) and tipranavir (Aptivus) from the Ryan White Program Prescription Drug Formulary, effective 90 days from approval.

Moved: Daniel T. Wall

Seconded: Frederick Downs

Motion: Passed

C. Approval of Reports

There were no additional action items from standing committees; Mr. Neff called for a motion:

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Frederick Downs

Seconded: David Goldberg

Motion: Passed

XI. Standing Business

There were no Standing Business items.

XII. New Business

Year End Reallocation Delegation of Authority

Mr. Wall reported that the Care and Treatment Committee was not able to reach quorum and therefore could not finalize the Sweeps as presented in the meeting materials; the following motion was put forward and approved:

Motion for the Partnership to delegate authority to the Grantee to effectuate any and all necessary RWP Part A/MAI reallocations from today's date through February 28, 2022.

Moved: David Goldberg

Seconded: Frederick Downs

Motion: Passed

Regarding the Supplemental Nutrition Assistance Program (SNAP) program and food bank, Mr. Wall reminded members that effective November 22, 2021, the limit on SNAP benefits has been increased from \$234 to \$250 (for a household of one) to qualify for food assistance under the Ryan White Part A Food Bank services; and an additional weekly bag of groceries can be distributed to clients for the December 2021 holidays. Regarding food distribution, persons may ask for their second bag when they need it without consideration of when they picked up their first bag.

Medical case managers are prompted to remind clients of available Substance Abuse Residential category, services, however, based on underutilization it was recommended that they be reminded to aggressively address this issue.

XIII. Announcements

Staff announced the new 2022 RWP subrecipient brochures were available at the meeting.

Staff announced 2022 meeting dates have been set, and directed attendees to scan the QR code on the back of their agenda to RSVP to meetings.

XIV. Next Meeting

Mr. Neff announced the next meeting is scheduled for Tuesday, January 22, 2022, at the Miami-Dade Library and via Zoom.

XV. Adjournment

Mr. Neff called for a motion to adjourn.

Motion to adjourn.

Moved: Frederick Downs

Seconded: David Goldberg

Motion: Passed

The meeting adjourned at 11:17 a.m.