



**Care and Treatment Committee Meeting  
Miami-Dade Public Library, Auditorium  
101 West Flagler, Miami, FL 33130 and Zoom  
November 4, 2021**

*Approved February 3, 2022*

#	Committee Members	Present	Absent
1	Alcala, Etelvina	*	
2	Atuñez, Michelle		X
3	Downs, Frederick	*	
4	Grant, Gena	X	
5	Henriquez, Maria	*	
6	Iadarola, Dennis	X	
7	Mills, Vanessa	X	
8	Neff, Travis		X
9	Richardson, Ashley		X
10	Roelans, Ryan	X	
11	Siclari, Rick	X	
12	Schmuels, Diego	*	
13	Trepka, Mary Jo	*	
14	Wall, Dan	*	
<b>Quorum = 6</b>		<b>*present physically</b>	

Guests	
Brad Mester	
Javier Romero	
Robert Ward	
Staff	
Marlen Meizoso	Christina Bontempo

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents). This meeting was held in a hybrid format with some members and guests participating via Zoom while other members maintained physical quorum.

**I. Call to Order**

Dr. Diego Shmuels, Chair, called the meeting to order at 10:24 a.m.

**II. Moment of Silence**

Dr. Shmuels requested a moment of silence for the loss of the former chair, Victor Gonzalez, and all those lost to the pandemics.

**III. Meeting Housekeeping and Rules**

Marlen Meizoso reviewed a Zoom Meeting Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, agenda reminders, roll call, voting procedures, and microphone usage options available to physical participants and for those on Zoom.

**IV. Introductions and Roll Call**

Members and guest introduced themselves around the room. Mrs. Meizoso read the names of attendees present on Zoom.

**V. Floor Open to the Public**

Dr. Shmuels read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

*BSR has a dedicated line for statements to be read into the record. No statements were received.*

There were no comments, so the floor was closed.

**VI. Review/Approve Agenda**

The committee reviewed the agenda. Staff requested the addition of the vacancy report and Partnership report to the agenda under Reports (see Section VIII, below). The agenda was adopted with the additions.

**Motion to accept the agenda with the additions.**

**Moved: Frederick Downs, Jr.**

**Seconded: Dan Wall**

**Motion: Passed**

**VII. Review/Approve Minutes of August 5, 2021**

The committee reviewed the minutes of August 5, 2021, and accepted them as presented.

**Motion to accept the minutes from August 5, 2021, as presented.**

**Moved: Dan Wall**

**Seconded: Frederick Downs, Jr.**

**Motion: Passed**

**VIII. Reports-Part A, B, ADAP, General Revenue, Vacancy and Partnership**

Dan Wall reviewed the Part A reports as of November 2, 2021 (copy on file). The expenditures are still low because subrecipient contracts are still being processed, but all contracts have been executed. The annual HRSA grant application was submitted on time, and starting next year begins a three-year cycle. There have been some changes at the Department of Health in Tallahassee, causing communication issues. Laura Reeves has moved to a different department and Brandy Knight is the interim director. There is a contract in the works for a new ADAP pharmacy benefits manager (Magellan), but no additional information has been provided. Affordable Care Act (ACA) enrollments have begun. The County continues to work with American Exchange. The list of ADAP approved plans is still pending. Eligibility for ADAP plans has been expanded downward, to include clients with between 75% - 100% FPL, which may add 500-600 additional clients. ACA clients are urged not to passively enroll into plans since some of these may have changed. Individuals are encouraged to enroll by November 30 although enrollments are open until December 15 to ensure the first payments are made on time. Clients are encouraged to work with Ryan White medical case managers to ensure clients' needs are being met.

Mrs. Meizoso reviewed the August 2021 Part B report (copy on file) which listed the expenditures, budgets, and funded categories. Expenditures are slightly lower for the month of August.

Dr. Javier Romero reviewed the October ADAP report (copy on file). Dr. Romero indicated the FPL for ADAP Premium Plus will be changed to from 100% to 75% FPL, which will increase the number of eligible clients. All clients will be required to have qualifying income, immigration status, and a valid

social security number. A member inquired if the ADAP program was still having issues with incomplete applications. Dr. Romero indicated that this problem had improved since documents are either faxed or emailed.

Mrs. Meizoso reviewed the July General Revenue report (copy on file) which indicated the number of clients served, categories funded, expenditures, and overall budget.

Mrs. Meizoso reviewed the October 2021 Vacancy report (copy on file) which indicated there were nine vacancies on the Care and Treatment Committee. If anyone knows of interested individuals, they may invite them to a meeting or have them contact staff.

Mrs. Meizoso reviewed the Partnership report (copy on file). The report was posted online, and indicated three applicants were recommended to the Miami Dade County Mayor for Partnership membership, and the Partnership voted to approve the grant letter of assurance.

## **IX. Standing Business**

### **▪ Medical Care Subcommittee Report**

*Marlen Meizoso*

Mrs. Meizoso read the following report (copy on file). The Medical Care Subcommittee (MCSC):

Held meetings on September 24, 2021, and October 22, 2021.

Addressed some oral health care issues regarding QI performance measures and will continue to discuss these in November.

Discussed Cabenuva barriers and will update findings to share with the Recipient and Florida Department of Health.

Heard updates on the ADAP formulary. The Subcommittee is reviewing the new medications for possible inclusion in the Ryan White Program prescription drug formulary. The ADAP program removed five ARVs (fosamprenavir, indinavir, nelfinavir, saquinavir, and tipranvir) that are no longer standard of care or used. The Subcommittee decided to remove these medications also from the Part A formulary. The removal would go in effect 90 days from the approval day to allow for any clients who were on these medications to be moved to another ARV regimen which is in line with the ADAP program.

**Motion to removed fosamprenavir (Lexiva), indinabir (Crixivan), nelfinavir (Viracept), saquinavir (Invirase) and tipranavir (Aptivus) from the Ryan White Program Prescription Drug Formulary effective 90 days from approval.**

**Moved: Fredrick Downs, Jr.**

**Seconded: Dan Wall**

**Motion: Passed**

Provided some feedback on opportunistic infection medications to the County for inclusion on the Test and Treat formulary.

Will continue their review of the Primary Medical Care Standards.

Reviewed the AIDS Pharmaceutical and Outpatient Ambulatory Health Services descriptions and made a motion to accept some updates to the descriptions. Changes in red indicated suggested changes, and items highlighted in yellow indicate updates that will need to be made for 2022.

**Motion to accept the changes to the AIDS Pharmaceutical and Outpatient Ambulatory Health Services descriptions, as presented.**

**Moved: Dan Wall**

**Seconded: Fredrick Downs, Jr.**

**Motion: Passed**

The next subcommittee meeting is scheduled for November 19, 2021.

**X. New Business**

▪ *Officer Elections*

*All*

Mrs. Meizoso reviewed the Officer Elections memo (copy on file). With Dr. Shmuels becoming chair, there is a vacancy for a vice chair. Eligible members were announced and anyone who is interested in placing their name on the ballot may do so up to the election date. Frederick Downs, Jr. indicated he would be interested in the position. At the December meeting, an election will be held for the position.

▪ *FCPN Alternate Nominee*

*All*

Mrs. Meizoso explained that an alternate nominee for the FCPN is needed and reviewed items regarding the work they do (copies on file). The FCPN engages in important work with the Department of Health. Current members are Travis Neff (member seat) and Dan Wall (grantee seat). Dr. Shmuels indicated he would be interested in the position.

**Motion to recommend Dr. Diego Shmuels as the Care and Treatment FCPN alternate representative.**

**Moved: Dan Wall**

**Seconded: Frederick Downs, Jr.**

**Motion: Passed**

Once the Partnership approves the recommendation, paperwork will be forwarded.

▪ *Service Descriptions: Emergency Financial Assistance, Food Bank, Other Professional: Legal Assistance and Outreach*

*All*

Mrs. Meizoso reviewed service descriptions for emergency financial assistance, food bank, other professional: legal and permanency planning, and outreach (copies on file). Recommended changes included updating dates and priorities. The Committee reviewed the items and accepted the descriptions as presented.

**Motion to accept the emergency financial assistance, food bank, other professional: legal and permanency planning, and outreach service descriptions as presented.**

**Moved: Dan Wall**

**Seconded: Frederick Downs, Jr.**

**Motion: Passed**

▪ *2022 Meeting Dates*

*All*

Mrs. Meizoso reviewed the 2022 meeting dates (copy on file). The document will be uploaded to the website since it was not posted ahead of the meeting.

**XI. Announcements**

Mrs. Meizoso indicated that it was very important that members RSVP in advance. Additional members should attend for physical quorum since Sweeps will be addressed at the December meeting and some conflicted members may need to leave the space during the process, thereby jeopardizing quorum.

**XII. Next Meeting**

The next meeting is scheduled for Thursday, December 2, 2021, at the Miami-Dade County Main Library, Auditorium, 101 West Flagler Street, Miami, FL 33130.

**XIII. Adjournment**

Dr. Shmuels adjourned the meeting at 11:20 a.m.